



YEARLY STATUS REPORT - 2023-2024

Part A

Data of the Institution

1. Name of the Institution

Binayak Acharya College

- Name of the Head of the institution **Dr. Smt. Pramila Khandga**
- Designation **Principal in Charge**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **06802270675**
- Mobile No: **8955311303**
- Registered e-mail **bacollegeiqac@gmail.com**
- Alternate e-mail **bacollegeprincipal@gmail.com**
- Address **Near Haridakhandi, PO-Panigrahi
Pentho, Berhampur, District-
Ganjam**
- City/Town **Berhampur**
- State/UT **Odisha**
- Pin Code **760006**

2. Institutional status

- Affiliated / Constitution Colleges **Affiliated College**
- Type of Institution **Co-education**
- Location **Urban**

- Financial Status **UGC 2f and 12(B)**
- Name of the Affiliating University **Berhampur University**
- Name of the IQAC Coordinator **Dr. Chittaranjan Mohyanty**
- Phone No. **7381278129**
- Alternate phone No. **8249228076**
- Mobile **8249228076**
- IQAC e-mail address **bacollegeiqac@gmail.com**
- Alternate e-mail address **bacollegeprincipal@gmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year)) <https://binayakacharyacollege.in/iqac/>

4. Whether Academic Calendar prepared during the year? **No**

- if yes, whether it is uploaded in the Institutional website Web link:

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C++	67.25	2006	02/02/2006	01/02/2011
Cycle 2	B	2.21	2016	23/01/2017	22/01/2022

6. Date of Establishment of IQAC **15/03/2015**

7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	Nil	Nil

8. Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC [View File](#)

9.No. of IQAC meetings held during the year 5

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **No**

- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Under the banner of IQAC accademic section organised various valuable talk for enhancing the quality education among the students.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Nil	Nil

13.Whether the AQAR was placed before statutory body? **No**

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Part A**Data of the Institution**

1.Name of the Institution	Binayak Acharya College
• Name of the Head of the institution	Dr. Smt. Pramila Khandga
• Designation	Principal in Charge
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	06802270675
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• Address	Near Haridakhandi, PO-Panigrahi Pentho, Berhampur, District-Ganjam
• City/Town	Berhampur
• State/UT	Odisha
• Pin Code	760006
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated College
• Type of Institution	Co-education
• Location	Urban
• Financial Status	UGC 2f and 12(B)
• Name of the Affiliating University	Berhampur University
• Name of the IQAC Coordinator	Dr. Chittaranjan Mohyanty

• Phone No.	7381278129				
• Alternate phone No.	8249228076				
• Mobile	8249228076				
• IQAC e-mail address	bacollegeiqac@gmail.com				
• Alternate e-mail address	bacollegeprincipal@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	https://binayakacharyacollege.in/igac/				
4.Whether Academic Calendar prepared during the year?	No				
• if yes, whether it is uploaded in the Institutional website Web link:					
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C++	67.25	2006	02/02/2006	01/02/2011
Cycle 2	B	2.21	2016	23/01/2017	22/01/2022
6.Date of Establishment of IQAC			15/03/2015		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		
9.No. of IQAC meetings held during the year			5		
• Were the minutes of IQAC meeting(s)			No		

and compliance to the decisions have been uploaded on the institutional website?	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> If yes, mention the amount 	
11. Significant contributions made by IQAC during the current year (maximum five bullets)	
Under the banner of IQAC academic section organised various valuable talk for enhancing the quality education among the students.	
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	
Plan of Action	Achievements/Outcomes
Nil	Nil
13. Whether the AQAR was placed before statutory body?	No
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Nil	Nil
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2022-23	17/09/2021
15. Multidisciplinary / interdisciplinary	
Nil	

16.Academic bank of credits (ABC):	
ABC Id's of 506 nos of U.G. students have been created.	
17.Skill development:	
18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)	
Nil	
19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):	
Nil	
20.Distance education/online education:	
Nil	
Extended Profile	
1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	12
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	1797
File Description	Documents
Data Template	No File Uploaded
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	951

File Description	Documents
Data Template	No File Uploaded
2.3	498
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	No File Uploaded
3.Academic	
3.1	31
Number of full time teachers during the year	
File Description	Documents
Data Template	No File Uploaded
3.2	37
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	No File Uploaded
4.Institution	
4.1	18
Total number of Classrooms and Seminar halls	
4.2	15.79
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	28
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Binayak Acharya College, Berhampur affiliated to Berhampur University, imparts Under Graduate education in twelve Major subjects of Arts, Science and Commerce Stream (Botany, Chemistry, Commerce, Economics, English, History, Mathematics, Odia, Physics, Pol. Science and Zoology).

a)Pattern of Syllabus: The Choice Based Credit System (CBCS) Pattern of syllabus has been adopted for imparting Under Graduate level of education for UG admission batch-2022 and 2023 while NEP-2020 has been implemented for UG admission batch-2024. As per NEP-2020, Three Year Degree Course with single major and two minors has been adopted.

b)Methods of curriculum delivery: The faculty members of various departments adopt Lecture cum Discussion Method, Discussion-cum-Deliberation Method, Interaction Method, Story telling Method, Analytical Method etc for delivery of lesson. The curriculum delivery is streamlined by Departmental Time Table designed at the beginning of each academic session and Academic Calendar as notified by the State Government and Berhampur University. For effective delivery, ICT tools, LCD Projector and Smart Class were used. The faculty members arranged remedial, proctorial and doubt clearing classes for the slow learners.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

As per CBCS pattern, every UG student has to appear one mid-term /Internal Examination in each paper in between the semester. The Internal Exam is of 15 marks for the subjects with practical and 20 marks for the non-practical subjects. As per NEP pattern, student has to appear sessional exam, mid-term /Internal Examination in each paper in between the semester and submit assignments for effective curriculum assessment. PG students also

have to appear mid-term /Internal Examination of 20 marks in each paper in between the semester. A student has to appear one mid-term /Internal Examination and one end-term examination in each paper at the end of each semester in theory and practical as applicable. The students are awarded degree both in grade and memorandum of marks.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

12

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

i)According to the CBCS pattern , a paper named Ethics and Values in each semester carrying six credits (one credit per each of the

six semester) is taught in the curriculum..The course aims to introduce cross cutting issues such as professional ethics ,human values to the young generation for development of a good human, environment. Topics included in the curriculum are- Women Social Institutions and Practices, Indian Constitution, Patriotism,Volunteerism,Work Ethics, Drug and Tobacco Addiction and Alcoholism in India, Ethical Values for Student Life,Ethical Values etc

ii)An Ability enhancement Compulsory course (AECC)/Value Added Course named Environmental Studies taught in 1st semester as per CBCS & NEP respectively in Degree syllabus comprises of 4 credit points.The course aims to develop awareness and sensitize students about the importance of sustainable earth and to bring Green Technology into action, preservation of biodiversity and practice of conservation of natural resources, To use science and technology for preservation of environment but not for destruction rather protection of biodiversity for sustainability.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

12

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	No File Uploaded

1.3.3 - Number of students undertaking project work/field work/ internships

548

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

656

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

207

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

At the beginning of every academic year, the newly admitted students are given orientation programs to create awareness on academic and ethical conduct during his / her tenure in College. All the faculties of this college make an extra effort through personal interactions in the classes and with the help of Academic credentials assess the learning levels of the students throughout the academic session. The institution has special programmes for advanced learners and slow learners. It has been implemented from time to time to meet the issues in students learning levels. Based on their performance in mid semester examination and class performance they are identified as slow and fast learners. For slow learners are identified and remedial classes are arranged for them. Along with regular classes special attention is given for their improvement like problem solving, simple way of teaching, lecture notes and possible question of each chapters, visual audio video mode etc. Slow learners are regularly taken care by counseling by their mentors. Remedial classes and special classes were also conducted. For additional help parent teacher meeting has been organized to involve their parents in the process of learning.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1797	31

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student centric methods of teaching learning activities are adopted in this institute. Lively and interactive sessions are created so that student can connect the academic learning with daily events and enjoy their academic life.

Learning and teaching is practiced in the college through classroom teaching, seminars, group discussions, critical thinking and providing ample exposure to bring out the hidden skills and talents of students and to inculcate participative learning in the students. Students are allowed to clarify their doubts by putting questions to their fellow and to the teacher after each seminar or discussion.

Departments have prepared their What App group for all classes including the respective teachers. Teachers and students also share links related to their courses and study which helped them a lot. A time table has been prepared department wise for taking classes. Different free online tutorials, e-books, e-pathsala and course modules design and available by other universities are provided to the students.

Besides this, remedial classes are undertaken by each Department for improving the Academic skill and proficiency of the students. Special attentions are given to the slow and advanced learners while taking classes. Questions of national level examinations like NET, JAM, JESTetc. are discussed.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Information and Communication Technology (ICT) is one of the

powerful methodologies in education to support and enhance the information communicated by the teachers to their taught. Its aim is to establish more active collaboration between teacher and student. All most all faculty members of this college uses one or the other ICT tool to mark the technological advancement and improve the teaching method.

Two dedicated Smart classrooms and one language Lab have been commissioned in the institution under different programme by the Higher Education department of the Government of Odisha. Besides, most of the academic departments uses laptop, desktop computers, LCD projectors, digital whiteboards, sound amplification system, and the ubiquitous smart phones for imparting academic instruction and conducting seminars, webinars and online meetings.

PPTs, video clips and e-resources from You Tubes are used to share information with the students. Several platforms like Google meet and Zoom etc are extensively used as platform to communicate and teach online.

Overall, the ICT enable tools has improved the student learning outcomes and streamlined the teaching management process as well.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

56

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

31

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

22

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

93

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	No File Uploaded

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Transparency in evaluation, interface discourse between examiners and examinees after evaluation of answer sheets of internal examinations is very much required for effective teaching and learning. The learners are informed about the programme of Internal Assessment 15 days before the commencement of Internal Examinations. At the end of the teaching of every chapter, students are provided with number of important questions as per the CBCS question pattern. They are made aware of the procedure of answering the questions and scheme of evaluation of each type of question. Re internal examination for students who could not appear the mid semester is also done at the departmental level. This process motivates the learners and makes easy for them in presenting answer in an appropriate manner to the given questions at the end semester examinations.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

From the very beginning of their classes the students are made aware about the syllabus and guidelines of internal and semester examinations pattern and evaluation process by their concerned teachers. Under the supervision and active cooperation from different departments the internal examination is conducted in a confidential manner and also after the end of exam the answer papers are meticulously examined by the concerned departments. After internal examination students result were analyzed by the

respective teacher and teacher-student interactive sessions are conducted to address the problem for poor performance. Remedial classes are arranged and possible questions were provided so that the student can gain confident and perform well. Any grievance related to internal exam is brought to the examination section and principal and necessary steps are taken to resolve it.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Program Outcomes and Course Outcomes for all programs offered by the Institute are clearly stated, displayed on the college website and communicated to teachers and student. From the very beginning of their classes the teachers orient the learners about the overall dimension of the courses and also relevance of the course content. Students are made aware about the syllabus and guidelines of internal and end semester examinations pattern and evaluation process. This practice enables prospective and current students to gain an idea of the scope and content of the curriculum.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

In order to attain the Programme Outcomes every teacher, Head of the Department and the Head of the Institution give much attention for effective course outcome. Each teacher is provided with Lesson Plan and Progress Register. They prepare the Lesson Plan in accordance with the prescribed course curriculum to complete the course within the scheduled working days. The Principal verifies the course progress at the end of every month. In this academic session the prevailing systems of the college has failed due to

COVID-19 pandemic but the teachers, Head of the Departments have tried their best for a better course outcome through conduct of online classes. Similarly, the University has also allowed the students to appear the end sem examinations through online. The evaluation was also conducted online. The continuous evaluation of the students through examinations serves as the foremost means of evaluating the Programme Outcomes and Course Outcomes. The progression of students to enroll in higher degrees, and their success in acquiring jobs validates the programme outcomes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

498

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	No File Uploaded
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://binayakacharyacollege.in/>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

9.36

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

1

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

24

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

1

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

YRC volunteers during the session participated in First Aid Training Camps, Health and Hygiene Camps, blood donation camps etc. They have also taken part in Special Service Camps during

different festivals. Students' knowledge base was enhanced, their leisure time was better utilised and their physical, social and mental health was shaped better. Through the NSS volunteers usually do social work for the community. NSS volunteers Participate in diverse activities such as cleaning adopted villages and have participated in district level of Youth Parliament.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

11

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1172

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Classrooms (Total- 18 Nos), backed by laboratories (Total 04 Nos), one smart classroom, one modernised-virtual-classroom, one state-of-the-art language lab, two computer labs to bolster the learning facilities for the students. Each classroom has sufficient number of benches, desks, chairs, tables and is provided with teaching aids as green-boards, lecture platforms. Some classrooms are multi-media enabled and audio-visually equipped. All the classrooms are well-lit, ventilated, CC-TV installed, and are provided with basic amenities (like fan, power sockets etc.). The science laboratories are well equipped with modern facilities and amenities which are enabled with latest technologies and they are updated periodically according to the innovations in the respective disciplines. Language lab of the college has been providing a space for the budding students to learn the nuances of foreign language/ English language/ communicative aspects of language. They are provided with audio-visual materials to self-assess their language (learning) skills.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has a total campus area of 9.46 acres. The college was in three blocks, mini-gym and a sports complex. The sprawling college playground with attached aerobic facilities espouses and supports the mental, social, emotional and physical development of students. There are various outdoor facilities. The playground is used by the students to play outdoor games like football, cricket, kabaddi, volley ball, and other track-field activities. Because of the lushgreen surroundings of the playground and circle footpath, the playground provides a park-like settings and feelings to the students. The mini-gym of the college serves the students as a fitness center. This mini-gym has all the basic gym-equipment which a fitness-freak normally craves for.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

6

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

6

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

15.79

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Not automated yet.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.546

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

235

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution has the "IT-enabled" services/facilities to cater to the needs of academic and administrative requirements. Institute has free wifi campus for students and employees provided with user-ID and Password with data limit set. Each department is provided with high speed internet facilities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

28

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution **A. ? 50MBPS**

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

In regular intervals, the institution is ensuring the maintenance and restorations of its physical, academic and support facilities with cooperation from government stake-holders like- PWD, GED and other agencies.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

2548

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

12

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

32

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	No File Uploaded

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

8

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Youth Red Cross, NSS have student representation as members and volunteers, recruited for an academic year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

171

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

NO.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision as well as the mission of this institute is to nurture students for their career and character. The institute encourages students to self employ themselves. The institute cater itself to be an ideal place of learning and a centre of cultural and sport activities. The Principal, the academic Bursar and senior faculty members ensures the implementation of the fair and free teaching and learning environment as prescribed by the Government. Besides teaching, group discussions on different concurrent issues are also encouraged. The Principal plays a key role in almost all the matter of governance. Along with the academic, administrative and accounts bursars the Principal formulates the policy for academic, administrative and financial matters for smooth functioning of these aspects. Different committees are formed taking faculty members to advise and monitor different aspects of administration. As the college is a government college, rules and regulations framed by the state government are strictly adhered to monitor and evaluate policies and plans.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The principal is the torch bearer, guiding each and every activity of the college. The college administration inspires staff to work for the development of the students and the college.

Decentralization of administration of various creates leadership among the faculty members who have functional autonomy, however all are under the direct supervision of principal. In the college all the department function under the leadership of respective Head of the Departments. The library functions under the supervision of Librarian. In the matters of administration the administrative bursar assists the principal whereas in matter of accounts and finance the accounts Bursar do the same. The examination section is headed by three faculty members as officer in charge of examination. Various student organization line NSS, NCC and YRC are headed by Officers for their supervision.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

As a means of strategy this institute is working on a master plan for steady growth and development both infrastructural as well as on academic issues. The plan for opening P.G. programme was successful and on the year 2023-24 the institution has offered P.G. programme on Economics, English, History, Odia, political science, commerce, physics, chemistry, mathematics, botany and zoology. Out of total sanctioned seats of 304, a total of 235 numbers of students are admitted across all P.G. programmes. Steps have been taken for infrastructural development such as new Academic block, Auditorium, Library, Reading & Reference rooms.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college is administered as per rules and regulations devised by the Department of Higher Education, Government of Odisha. The policies, administrative setup, appointment and service rule, procedure, etc are decided at decisions come through the Director, Department of Higher Education and implemented by the Principal.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Following the norms of the state Govt this institution is providing the provisions of different welfare measure as recommended by the state govt like Maternity leave, academic leave, RCM, Festival advances, additional 10 days casual leave for working women up to 55 years of age etc. Some are for teaching where as some are for non teaching while some are for both.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

14

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance of the staff are assessed through Performance Appraisal Report (PAR) and with due comment is forwarded by the head of the institution to the Government for action at their end. Each of the Employees submits his/her PAR online through the HRMS (Human Resource Management System). The Principal after careful evaluation of the targets achieved by the employee and his assessment round the season makes remarks on the PAR which is transmitted online to the Director. Any adverse remarks against the employee also gets adverse communication and wherever necessitates faces disciplinary proceedings and subsequent problems in promotion etc. Based on the PAR, the State Government initiates action against defaulting employees.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

State government funds and their expenditure are audited by the Government auditors. The UGC allocations and their utilizations are scrutinized by chartered accountants. The last government audit was conducted in the year 2017-18. The UGC accounts were audited

by chartered accountant in the year 2017.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Financial Management and Resource Mobilization: As a government institution, resources are always from the State Government. Some grants are received from UGC. A small amount is collected from the students as development fund and the accumulated personal ledger (P. L.). account is also used in exigencies and other requirements with due permission from the state Government. The institute manages in a planned way the resources placed before it. Some funds are also utilised through the NSS activities towards social activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC had conducted various valuable talk Seminar for enhancing the quality education of the students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

E. None of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

On our college campus, both female and male students value each other and are valued equally in all aspects of the educational environment. Both men and women are given equal opportunities in the field of sports, placement drives, or inside the classroom. College has given the facility for girls a place to relax study and have informal discussions in the free time available. For the safety and security of girls' students, the college has a provision for a Girls' common room where Girls' students may sit, rest, and go for creation. Girls' common room has a facility with a drinking water purifier and availing hygienic washroom.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management

Waste generation from tree droppings, lawn management, and kitchen waste are major solid wastes generated on the college campus. However, it also includes papers and bottles which are segregated at source by providing dustbins for biodegradable waste.

Liquid waste management

The waste chemicals were mixed with water from the laboratory and passed through the concealed pipeline into the soak pit. Liquids are diluted by getting mixed with the washroom and toilet liquid wastes into common drainage. College building drainage system pipes are made of plastic which makes them rust-free and lightweight. The surface drainage system is very useful in removing unwanted and excess water from land to an artificial drainage system.

E-waste managementsss

E-waste collected is stored in the store room and disposed of every year accordingly.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting B. Any 3 of the above

**Bore well /Open well recharge Construction
of tanks and bunds Waste water recycling
Maintenance of water bodies and distribution
system in the campus**

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms.

Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

E. None of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institute treats all the students equally irrespective of their religion, caste, lanuage etc.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Ethics and Values for UG level course were effective from the academic session 2021-22. Ethical values such as respect for others, honesty, self-discipline, hard work, love of learning, and appreciation of diversity are some of the core values. Moral values play an essential role in any student's life. They help build a positive character with traits such as compassion, respect, kindness humility, and justice for right. Moral values also help in shaping students' attitudes and beliefs towards various aspects of life and provide them with a unique perspective. They may also help boost their self-confidence and help them stay positive in all difficult situations. College plays an essential role in teaching Ethics and Values. Students can also benefit from this being included in the pedagogy. It is the duty and responsibility of teachers to educate the students about Ethics and Values.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

4. Annual awareness programmes on Code of Conduct are

D. Any 1 of the above

organized

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

1- NSS Wings (Unit-I & II) organized and celebrated International Yoga Day on 21st June 2023.

2- NSS Wings (Unit I & II) organized and celebrated weekly awareness on BanaMahotutsav July 2023.

3- BetiBachao awareness initiated and supported by NSS wings (Unit I & II).

4- YRC Youth Fest 2023-24 organized Marathon RED RUN (an awareness programme on AIDS on 6th August 2023).

5- Blood donation camp organized by YRC (Youth Red Cross).

6- Voter awareness initiated by YRC of this college.

7- National Science Day by Science Society.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1- The college inculcates the competitive spirit among the students by awarding the Binayak Acharya Memorial -Best Graduate award in different programmes, to the student who has secured maximum marks in the university level.

2- Blood donation is a best practice because it is a simple yet powerful way to save lives, especially in emergencies, surgeries, and for patients with chronic conditions. It helps maintain an adequate blood supply in healthcare systems, fostering community well-being. Regular donations ensure timely access to life-saving treatment, while promoting a culture of generosity and social responsibility.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

- Creating leadership qualities with futuristic vision.
- Instilling habit of continual learning.
- Encouraging and supporting creative abilities and research temperament.
- Inculcating global perspective in attitude.
- Imparting value based quality education
- Creating More Employment Opportunities
- Securing a Higher Income
- Developing Problem-solving Skills
- Improving the Economy
- Providing a Prosperous and Happy Life
- Creating Modern Society

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Binayak Acharya College, Berhampur affiliated to Berhampur University, imparts Under Graduate education in twelve Major subjects of Arts, Science and Commerce Stream (Botany, Chemistry, Commerce, Economics, English, History, Mathematics, Odia, Physics, Pol. Science and Zoology).

a)Pattern of Syllabus: The Choice Based Credit System (CBCS) Patten of syllabus has been adopted for imparting Under Graduate level of education for UG admission batch-2022 and 2023 while NEP-2020 has been implemented for UG admission batch-2024.As per NEP-2020 ,Three Year Degree Course with single major and two minors has been adopted .

b)Methods of curriculum delivery: The faculty members of various departments adopt Lecture cum Discussion Method , Discussion-cum-Deliberation Method, Interaction Method, Story telling Method ,Analytical Method etc for delivery of lesson. The curriculum delivery is streamlined by Departmental Time Table designed at the beginning of each academic session and Academic Calendar as notified by the State Government and Berhampur University. For effective delivery, ICT tools, LCD Projector and Smart Class were used. The faculty members arranged remedial, proctorial and doubt clearing classes for the slow learners.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

As per CBCS pattern, every UG student has to appear one mid-

term /Internal Examination in each paper in between the semester. The Internal Exam is of 15 marks for the subjects with practical and 20 marks for the non-practical subjects. As per NEP pattern, student has to appear sessional exam, mid-term /Internal Examination in each paper in between the semester and submit assignments for effective curriculum assessment. PG students also have to appear mid-term /Internal Examination of 20 marks in each paper in between the semester. A student has to appear one mid-term /Internal Examination and one end-term examination in each paper at the end of each semester in theory and practical as applicable. The students are awarded degree both in grade and memorandum of marks.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

12	
File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File
1.2.2 - Number of Add on /Certificate programs offered during the year	
1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)	
0	
File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File
1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year	
0	
1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year	
0	
File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded
1.3 - Curriculum Enrichment	
1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	

i)According to the CBCS pattern , a paper named Ethics and Values in each semester carrying six credits (one credit per each of the six semester) is taught in the curriculum..The course aims to introduce cross cutting issues such as professional ethics ,human values to the young generation for development of a good human, environment. Topics included in the curriculum are- Women Social Institutions and Practices, Indian Constitution, Patriotism,Volunteerism,Work Ethics, Drug and Tobacco Addiction and Alcoholism in India, Ethical Values for Student Life,Ethical Values etc

ii)An Ability enhancement Compulsory course (AECC)/Value Added Course named Environmental Studies taught in 1st semester as per CBCS & NEP respectively in Degree syllabus comprises of 4 credit points.The course aims to develop awareness and sensitize students about the importance of sustainable earth and to bring Green Technology into action, preservation of biodiversity and practice of conservation of natural resources, To use science and technology for preservation of environment but not for destruction rather protection of biodiversity for sustainability.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

12

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	No File Uploaded

1.3.3 - Number of students undertaking project work/field work/ internships

548

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

656

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

207

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

At the beginning of every academic year, the newly admitted students are given orientation programs to create awareness on academic and ethical conduct during his / her tenure in College. All the faculties of this college make an extra effort through personal interactions in the classes and with the help of Academic credentials assess the learning levels of the students throughout the academic session. The institution has special programmes for advanced learners and slow learners. It has been implemented from time to time to meet the issues in students learning levels. Based on their performance in mid semester examination and class performance they are identified as slow and fast learners. For slow learners are identified and remedial classes are arranged for them. Along with regular classes special attention is given for their improvement like problem solving, simple way of teaching, lecture notes and possible question of each chapters, visual audio video mode etc. Slow learners are regularly taken care by counseling by their mentors. Remedial classes and special classes were also conducted. For additional help parent teacher meeting has been organized to involve their parents in the process of learning.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1797	31

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student centric methods of teaching learning activities are adopted in this institute. Lively and interactive sessions are created so that student can connect the academic learning with daily events and enjoy their academic life.

Learning and teaching is practiced in the college through classroom teaching, seminars, group discussions, critical thinking and providing ample exposure to bring out the hidden skills and talents of students and to inculcate participative learning in the students. Students are allowed to clarify their doubts by putting questions to their fellow and to the teacher after each seminar or discussion.

Departments have prepared their What App group for all classes including the respective teachers. Teachers and students also share links related to their courses and study which helped them a lot. A time table has been prepared department wise for taking classes. Different free online tutorials, e-books, e-pathsala and course modules design and available by other universities are provided to the students.

Besides this, remedial classes are undertaken by each Department for improving the Academic skill and proficiency of the students. Special attentions are given to the slow and advanced learners while taking classes. Questions of national level examinations like NET, JAM, JESTetc. are discussed.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Information and Communication Technology (ICT) is one of the

powerful methodologies in education to support and enhance the information communicated by the teachers to their taught. Its aim is to establish more active collaboration between teacher and student. All most all faculty members of this college uses one or the other ICT tool to mark the technological advancement and improve the teaching method.

Two dedicated Smart classrooms and one language Lab have been commissioned in the institution under different programme by the Higher Education department of the Government of Odisha. Besides, most of the academic departments uses laptop, desktop computers, LCD projectors, digital whiteboards, sound amplification system, and the ubiquitous smart phones for imparting academic instruction and conducting seminars, webinars and online meetings.

PPTs, video clips and e-resources from You Tubes are used to share information with the students. Several platforms like Google meet and Zoom etc are extensively used as platform to communicate and teach online.

Overall, the ICT enable tools has improved the student learning outcomes and streamlined the teaching management process as well.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

56

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

31

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

22

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

93

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	No File Uploaded

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Transparency in evaluation, interface discourse between examiners and examinees after evaluation of answer sheets of internal examinations is very much required for effective teaching and learning. The learners are informed about the programme of Internal Assessment 15 days before the commencement of Internal Examinations. At the end of the teaching of every chapter, students are provided with number of important questions as per the CBCS question pattern. They are made aware of the procedure of answering the questions and scheme of evaluation of each type of question. Re internal examination for students who could not appear the mid semester is also done at the departmental level. This process motivates the learners and makes easy for them in presenting answer in an appropriate manner to the given questions at the end semester examinations.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

From the very beginning of their classes the students are made aware about the syllabus and guidelines of internal and semester examinations pattern and evaluation process by their concerned teachers. Under the supervision and active cooperation from different departments the internal examination is conducted in a confidential manner and also after the end of exam the answer papers are meticulously examined by the

concerned departments. After internal examination students result were analyzed by the respective teacher and teacher-student interactive sessions are conducted to address the problem for poor performance. Remedial classes are arranged and possible questions were provided so that the student can gain confident and perform well. Any grievance related to internal exam is brought to the examination section and principal and necessary steps are taken to resolve it.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Program Outcomes and Course Outcomes for all programs offered by the Institute are clearly stated, displayed on the college website and communicated to teachers and student. From the very beginning of their classes the teachers orient the learners about the overall dimension of the courses and also relevance of the course content. Students are made aware about the syllabus and guidelines of internal and end semester examinations pattern and evaluation process. This practice enables prospective and current students to gain an idea of the scope and content of the curriculum.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

In order to attain the Programme Outcomes every teacher, Head of the Department and the Head of the Institution give much attention for effective course outcome. Each teacher is provided with Lesson Plan and Progress Register. They prepare

the Lesson Plan in accordance with the prescribed course curriculum to complete the course within the scheduled working days. The Principal verifies the course progress at the end of every month. In this academic session the prevailing systems of the college has failed due to COVID-19 pandemic but the teachers, Head of the Departments have tried their best for a better course outcome through conduct of online classes. Similarly, the University has also allowed the students to appear the end sem examinations through online. The evaluation was also conducted online. The continuous evaluation of the students through examinations serves as the foremost means of evaluating the Programme Outcomes and Course Outcomes. The progression of students to enroll in higher degrees, and their success in acquiring jobs validates the programme outcomes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

498

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	No File Uploaded
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://binayakacharyacollege.in/>

RESEARCH, INNOVATIONS AND EXTENSION	
3.1 - Resource Mobilization for Research	
3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
9.36	
File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded
3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year	
3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year	
1	
File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil
3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year	
3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year	

24

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

1

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

YRC volunteers during the session participated in First Aid Training Camps, Health and Hygiene Camps, blood donation camps etc. They have also taken part in Special Service Camps during different festivals. Students' knowledge base was enhanced, their leisure time was better utilised and their physical, social and mental health was shaped better. Through the NSS volunteers usually do social work for the community. NSS volunteers Participate in diverse activities such as cleaning adopted villages and have participated in district level of Youth Parliament.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

11

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1172

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Classrooms (Total- 18 Nos), backed by laboratories (Total 04 Nos), one smart classroom, one modernised-virtual-classroom, one state-of-the-art language lab, two computer labs to bolster the learning facilities for the students. Each classroom has sufficient number of benches, desks, chairs, tables and is provided with teaching aids as green-boards, lecture platforms. Some classrooms are multi-media enabled and audio-visually equipped. All the classrooms are well-lit, ventilated, CC-TV installed, and are provided with basic amenities (like fan, power sockets etc.). The science laboratories are well equipped with modern facilities and amenities which are enabled with latest technologies and they are updated periodically according to the innovations in the respective disciplines. Language lab of the college has been providing a space for the budding students to learn the nuances of foreign language/ English language/ communicative aspects of language. They are provided with audio-visual materials to self-assess their language (learning) skills.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has a total campus area of 9.46 acres. The college was in three blocks, mini-gym and a sports complex. The sprawling college playground with attached aerobic facilities espouses and supports the mental, social, emotional and physical development of students. There are various outdoor facilities. The playground is used by the students to play outdoor games like football, cricket, kabaddi, volley ball, and other track-field activities. Because of the lush green surroundings of the playground and circle footpath, the playground provides a park-like settings and feelings to the students. The mini-gym of the college serves the students as a fitness center. This mini-gym has all the basic gym-equipment which a fitness-freak normally craves for.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

6

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

6

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

15.79

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Not automated yet.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-

E. None of the above

resources	
File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded
4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)	
4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)	
0.546	
File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded
4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)	
4.2.4.1 - Number of teachers and students using library per day over last one year	
235	
File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded
4.3 - IT Infrastructure	
4.3.1 - Institution frequently updates its IT facilities including Wi-Fi	
The institution has the "IT-enabled" services/facilities to cater to the needs of academic and administrative requirements. Institute has free wifi campus for students and employees	

provided with user-ID and Password with datra limit set. Each department is provided with high speed internet facilities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

28

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

In regular intervals, the institution is ensuring the maintenance and restorations of its physical, academic and support facilities with cooperation from government stakeholders like- PWD, GED and other agencies.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

2548

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
0	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
0	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded
5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above
File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded
5.2 - Student Progression	
5.2.1 - Number of placement of outgoing students during the year	
5.2.1.1 - Number of outgoing students placed during the year	

12	
File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
5.2.2 - Number of students progressing to higher education during the year	
5.2.2.1 - Number of outgoing student progression to higher education	
32	
File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	No File Uploaded
5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)	
5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year	
0	
File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
5.3 - Student Participation and Activities	
5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year	
5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.	

8

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Youth Red Cross, NSS have student representation as members and volunteers, recruited for an academic year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

171

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

NO.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision as well as the mission of this institute is to nurture students for their career and character. The institute encourages students to self employ themselves. The institute cater itself to be an ideal place of learning and a centre of cultural and sport activities. The Principal, the academic Bursar and senior faculty members ensures the implementation of

the fair and free teaching and learning environment as prescribed by the Government. Besides teaching, group discussions on different concurrent issues are also encouraged. The Principal plays a key role in almost all the matter of governance. Along with the academic, administrative and accounts bursars the Principal formulates the policy for academic, administrative and financial matters for smooth functioning of these aspects. Different committees are formed taking faculty members to advise and monitor different aspects of administration. As the college is a government college, rules and regulations framed by the state government are strictly adhered to monitor and evaluate policies and plans.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The principal is the torch bearer, guiding each and every activity of the college. The college administration inspires staff to work for the development of the students and the college. Decentralization of administration of various creates leadership among the faculty members who have functional autonomy, however all are under the direct supervision of principal. In the college all the department function under the leadership of respective Head of the Departments. The library functions under the supervision of Librarian. In the matters of administration the administrative bursar assists the principal whereas in matter of accounts and finance the accounts Bursar do the same. The examination section is headed by three faculty members as officer in charge of examination. Various student organization line NSS, NCC and YRC are headed by Officers for their supervision.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment**6.2.1 - The institutional Strategic/ perspective plan is effectively deployed**

As a means of strategy this institute is working on a master plan for steady growth and development both infrastructural as well as on academic issues. The plan for opening P.G. programme was successful and on the year 2023-24 the institution has offered P.G. programme on Economics, English, History, Odia, political science, commerce, physics, chemistry, mathematics, botany and zoology. Out of total sanctioned seats of 304, a total of 235 numbers of students are admitted across all P.G. programmes. Steps have been taken for infrastructural development such as new Academic block, Auditorium, Library, Reading & Reference rooms.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college is administered as per rules and regulations devised by the Department of Higher Education, Government of Odisha. The policies, administrative setup, appointment and service rule, procedure, etc are decided at decisions come through the Director, Department of Higher Education and implemented by the Principal.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance

A. All of the above

and Accounts Student Admission and Support Examination

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Following the norms of the state Govt this institution is providing the provisions of different welfare measure as recommended by the state govt like Maternity leave, academic leave, RCM, Festival advances, additional 10 days casual leave for working women up to 55 years of age etc. Some are for teaching where as some are for non teaching while some are for both.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

14

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance of the staff are assessed through Performance Appraisal Report (PAR) and with due comment is forwarded by the head of the institution to the Government for action at their end. Each of the Employees submits his/her PAR online through the HRMS (Human Resource Management System). The Principal after careful evaluation of the targets achieved by the employee and his assessment round the season makes remarks on the PAR which is transmitted online to the Director. Any adverse remarks against the employee also gets adverse communication and wherever necessitates faces disciplinary proceedings and subsequent problems in promotion etc. Based on the PAR, the State Government initiates action against defaulting employees.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

State government funds and their expenditure are audited by the Government auditors. The UGC allocations and their utilizations are scrutinized by chartered accountants. The last government

audit was conducted in the year 2017-18. The UGC accounts were audited by chartered accountant in the year 2017.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Financial Management and Resource Mobilization: As a government institution, resources are always from the State Government. Some grants are received from UGC. A small amount is collected from the students as development fund and the accumulated personal ledger (P. L.). account is also used in exigencies and other requirements with due permission from the state Government. The institute manages in a planned way the resources placed before it. Some funds are also utilised through the NSS activities towards social activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC had conducted various valuable talk Seminar for enhancing the quality education of the students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

E. None of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

On our college campus, both female and male students value each other and are valued equally in all aspects of the educational environment. Both men and women are given equal opportunities in the field of sports, placement drives, or inside the classroom. College has given the facility for girls a place to relax study and have informal discussions in the free time available. For the safety and security of girls' students, the college has a provision for a Girls' common room where Girls' students may sit, rest, and go for creation. Girls' common room has a facility with a drinking water purifier and availing hygienic washroom.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the

D. Any 1 of the above

Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	
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File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management

Waste generation from tree droppings, lawn management, and kitchen waste are major solid wastes generated on the college campus. However, it also includes papers and bottles which are segregated at source by providing dustbins for biodegradable waste.

Liquid waste management

The waste chemicals were mixed with water from the laboratory and passed through the concealed pipeline into the soak pit. Liquids are diluted by getting mixed with the washroom and toilet liquid wastes into common drainage. College building drainage system pipes are made of plastic which makes them rust-free and lightweight. The surface drainage system is very useful in removing unwanted and excess water from land to an artificial drainage system.

E-waste managementsss

E-waste collected is stored in the store room and disposed of every year accordingly.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. Landscaping with trees and plants**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and

E. None of the above

energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

E. None of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institute treats all the students equally irrespective of their religion, caste, lanuage etc.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Ethics and Values for UG level course were effective from the academic session 2021-22. Ethical values such as respect for others, honesty, self-discipline, hard work, love of learning, and appreciation of diversity are some of the core values. Moral values play an essential role in any student's life. They help build a positive character with traits such as compassion, respect, kindness humility, and justice for right. Moral values also help in shaping students' attitudes and beliefs towards various aspects of life and provide them with a unique perspective. They may also help boost their self-confidence and help them stay positive in all difficult situations. College plays an essential role in teaching Ethics and Values. Students can also benefit from this being included in the pedagogy. It is the duty and responsibility of teachers to educate the students about Ethics and Values.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this

D. Any 1 of the above

regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

1- NSS Wings (Unit-I & II) organized and celebrated International Yoga Day on 21st June 2023.

2- NSS Wings (Unit I & II) organized and celebrated weekly awareness on BanaMahotutsav July 2023.

3- BetiBachao awareness initiated and supported by NSS wings(Unit I & II).

4- YRC Youth Fest 2023-24 organized Marathon RED RUN (an awareness programme on AIDS on 6th August 2023).

5- Blood donation camp organized by YRC (Youth Red Cross).

6- Voter awareness initiated by YRC of this college.

7- National Science Day by Science Society.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1- The college inculcates the competitive spirit among the students by awarding the Binayak Acharya Memorial -Best Graduate award in different programmes, to the student who has secured maximum marks in the university level.

2- Blood donation is a best practice because it is a simple yet powerful way to save lives, especially in emergencies, surgeries, and for patients with chronic conditions. It helps maintain an adequate blood supply in healthcare systems, fostering community well-being. Regular donations ensure timely access to life-saving treatment, while promoting a culture of generosity and social responsibility.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

- Creating leadership qualities with futuristic vision.
- Instilling habit of continual learning.
- Encouraging and supporting creative abilities and research temperament.
- Inculcating global perspective in attitude.
- Imparting value based quality education
- Creating More Employment Opportunities
- Securing a Higher Income

- **Developing Problem-solving Skills**
- **Improving the Economy**
- **Providing a Prosperous and Happy Life**
- **Creating Modern Society**

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

- **Provide learning opportunities in contest of academic and career goals.**
- **Initiate and developing research opportunities.**