YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution   Binayak Acharya College

- Name of the Head of the institution   Dr.Smt.Pramila Khandga

- Designation   Principal in Charge

- Does the institution function from its own   Yes
  campus?

- Phone no./Alternate phone no.   06802270675

- Mobile No: 8955311303

- Registered e-mail   bacollegeprincipal@gmail.com

- Alternate e-mail   bacollegeaqac@gmail.com

- Address   near Haridakhandi ,Po-Panigrahi
                                          Pentho,berhampur,District -
                                          Ganjam

- City/Town   Berhampur

- State/UT   Odisha

- Pin Code   760006

2.Institutional status

- Affiliated / Constitution Colleges   Constituent

- Type of Institution   Co-education

- Location   Urban

- Financial Status **UGC 2f and 12(B)**

- Name of the Affiliating University **Khallikote University**

- Name of the IQAC Coordinator **Mr.Kamalakanta Nayak**

- Phone No. **06802270675**

- Alternate phone No. **06802270675**

- Mobile **8763308772**

- IQAC e-mail address **bacollegeiqac@gmail.com**

- Alternate e-mail address **bacollegeprincipal@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)   https://binayakacharyacollege.in/wp-content/uploads/2023/02/The-Annual-Quality-Assurance-Report-AQAR-2015-%E2%80%93-16.pdf

4.Whether Academic Calendar prepared during the year?   **No**

- if yes, whether it is uploaded in the Institutional website Web link:

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C++	67.25	2006	02/02/2006	11/02/2011
Cycle 2	B	2.21	2016	23/01/2017	22/01/2022

6.Date of Establishment of IQAC   **15/03/2015**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
nil	Nil	Nil	Nil	Nil

8.Whether composition of IQAC as per latest NAAC guidelines   **No**

- Upload latest notification of formation of   No File Uploaded

IQAC

9.No. of IQAC meetings held during the year   O

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   No

- If No, please upload the minutes of the meeting(s) and Action Taken Report   No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Nil	Nil

13.Whether the AQAR was placed before statutory body?   No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Part A
Data of the Institution

1.Name of the Institution	**Binayak Acharya College**
• Name of the Head of the institution	**Dr.Smt.Pramila Khandga**
• Designation	**Principal in Charge**
• Does the institution function from its own campus?	**Yes**
• Phone no./Alternate phone no.	**06802270675**
• Mobile No:	**8955311303**
• Registered e-mail	**bacollegeprincipal@gmail.com**
• Alternate e-mail	**bacollegeaqac@gmail.com**
• Address	**near Haridakhandi ,Po-Panigrahi Pentho,berhampur,District - Ganjam**
• City/Town	**Berhampur**
• State/UT	**Odisha**
• Pin Code	**760006**

2.Institutional status	
• Affiliated / Constitution Colleges	**Constituent**
• Type of Institution	**Co-education**
• Location	**Urban**
• Financial Status	**UGC 2f and 12(B)**
• Name of the Affiliating University	**Khallikote University**
• Name of the IQAC Coordinator	**Mr.Kamalakanta Nayak**

• Phone No.	06802270675
• Alternate phone No.	06802270675
• Mobile	8763308772
• IQAC e-mail address	bacollegeiqac@gmail.com
• Alternate e-mail address	bacollegeprincipal@gmail.com

3.Website address (Web link of the AQAR (Previous Academic Year)	https://binayakacharyacollege.in/wp-content/uploads/2023/02/The-Annual-Quality-Assurance-Report-AQAR-2015-%E2%80%93-16.pdf

4.Whether Academic Calendar prepared during the year?	No

• if yes, whether it is uploaded in the Institutional website Web link:	

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C++	67.25	2006	02/02/2006	11/02/2011
Cycle 2	B	2.21	2016	23/01/2017	22/01/2022

6.Date of Establishment of IQAC	15/03/2015

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
nil	Nil	Nil	Nil	Nil

8.Whether composition of IQAC as per latest NAAC guidelines	No

• Upload latest notification of formation of IQAC	No File Uploaded	

9.No. of IQAC meetings held during the year	0

• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	No
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Nil	Nil

13.Whether the AQAR was placed before statutory body?	No
• Name of the statutory body	

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2020-21	17/09/2020

15.Multidisciplinary / interdisciplinary

16.Academic bank of credits (ABC):

17.Skill development:

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

20.Distance education/online education:

Extended Profile

1.Programme	

1.1 Number of courses offered by the institution across all programs during the year	**11**

File Description	Documents
Data Template	No File Uploaded

2.Student	

2.1 Number of students during the year	**1602**

File Description	Documents
Data Template	No File Uploaded

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**271**

File Description	Documents
Data Template	No File Uploaded

2.3	**427**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	No File Uploaded

3.Academic

3.1	**15**
Number of full time teachers during the year	

File Description	Documents
Data Template	No File Uploaded

3.2	**37**
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	No File Uploaded

4.Institution

4.1	**18**
Total number of Classrooms and Seminar halls	
4.2	**0.36**
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	**39**
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Binayak Acharya College,Berhampur affiliated to Berhampur University,imparts Under Graduate education in eleven Honours subjects of Arts, Science and Commerce Stream (Botany, Chemistry, Commerce, Economics, English,History, Mathematics,Odia, Physics,

Pol. Science, and Zoology).

a)Pattern of Syllabus:The Choice Based Credit System (CBCS) Patten of syllabus has been adopted for imparting Under Graduate level of education . The Honours/core courses comprises of fourteen papers, Generic Elective (GE) of two papers and the advance studies titled as Discipline Specific Elective (DSE) of four papers. The other compulsory courses like Skill Enhancement Course (SEC) ,Ability Enhancement Core Course (AECC) and Ethics & Values (EAV) are also taught to them with grand total of 2750 marks in a period of three years. The final year students undertake project work under the guidance of faculty members.

b)Teacher's Curriculum Progress through Lesson Plan: For timely completion of the syllabus, the faculty members prepare Lesson Plan-cum-Progress Register.

c)Methods of curriculum delivery: The faculty members of various departments adopt Lecture Method, Interaction Method, Story telling Method and Analytical Method for delivery of lesson.For effective delivery, ICT tools, LCD Projector and Smart Class were used. The faculty members arranged remedial, proctorial and doubt clearing classes for the slow learners.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

A student has to appear one mid-term /Internal Examination and one end-term examination in each paper at the end of each semester in theory and practical as applicable. The students are awarded degree both in grade and memorandum of marks.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

11

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data

requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	**No File Uploaded**

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

According to the CBCS pattern , a paper was added to the course curriculum named Ethics and Values in each semester carrying six credits (one credit per each of the six semester).The course aims to introduce human values to the young generation for development of a good human. Topics include- Issues related to women,Values and good citizenship, alcohol addiction,Ethical values in student life,vulnerable sections of the society and Environment and techno ethics.

An Ability enhancement Compulsory course (AECC) named Environmental Studies taught in 1st semester in Degree syllabus comprises of 4 credit points.The course aims to develop awareness and sensitize students about the importance of sustainable earth

and to bring Green Technology into action,preservation of biodiversity and practice of conservation of natural resources,To use science and technology for preservation of environment but not for destruction rather protection of biodiversity for sustainability.

Under the directive of the Higher Education department ,Govt. of Odisha, 'Juba sanskaar' programmes were conducted in college for character building of the students as enlisted below.

Human Values, Gender Studies are also taught in the Department of Political Science.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

11

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	No File Uploaded

1.3.3 - Number of students undertaking project work/field work/ internships

435

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	**No File Uploaded**

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	**No File Uploaded**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	**No File Uploaded**
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**C. Feedback collected and analyzed**

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	**Nil**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

608

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	**No File Uploaded**

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

120

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	**No File Uploaded**

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

All the faculties of this college make an extra effort through personal interactions in the classes and with the help of Academic credentials assess the learning levels of the students throughout the academic session. The institution has special programmes for advanced learners and slow learners. It has been implemented from time to time to meet the issues in students learning levels. Based on their performance in mid semester examination and class performance they are identified as slow and fast learners. For slow learners remedial classes are arranged. Along with regular classes special attention is given for their improvement like problem solving, simple way of teaching, lecture notes and possible question of each chapters, visual audio video mode etc. Slow learners are regularly taken care by counseling by their mentors. For additional help parent teacher meeting has been organized to involve their parents in the process of learning. Slow learners are encouraged to participate in the college events like Departmental activities, seminars, workshops, etc. This helps them to overcome their hesitation and shine in their skills. Advanced learners are advised and guided to study higher standard books and online academic material and their improvement is

regularly monitored.

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
478	**15**

File Description	Documents
Any additional information	**No File Uploaded**

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The Student centric methods of learning and teaching is practiced in the college through seminars, group discussions, critical thinking and providing ample exposure to bring out the hidden skills and talents of students. There is a scope of study tour and project work in the course curriculum. Students choose the subject and prepare the projects under the Guidance of Teachers. Besides this, there is a Remedial class undertaken by each Department for improving the Academic skill and proficiency of the students. In addition, every department also conducts student's seminars and group discussion to inculcate participative learning in the students. Students are allowed to clarify their doubts by putting questions to their fellow and to the teacher after each seminar or discussion. This year maximum online classes through Zoom app or google meet were conducted due to COVID-19 pandemic. College was constrained to provide all such academic avenues to the students through online due to COVID-19 pandemic situation prevailing in the state.Each department has prepared their What App group for all class and included the respective teachers. A time table has been prepared department wise for taking classes. They are also guided to take the advantage of using reference books through e-library. Departmental webinar were also conducted. Teachers also share links related to their courses and study which helped them a lot during the time of pandemic.

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Information and Communication Technology (ICT) is one of the powerful methodologies in education to support and enhance the information communicated by the teachers to their taught. Its aim is to establish more active collaboration between teacher and student. Twonumbers of dedicated Smart classrooms have been commissioned in the institution under different programme by the Higher Education department of the Government of Odisha. Besides, most of the academic departments use laptop, desktop computers, LCD projectors, sound amplification system, and the ubiquitous smartphone in imparting of academic instruction and the conducting of seminars, webinars and meetings. ICT-enabled learning tools such as PPTs, video clips and e-resources are used by teachers of the college to provide the students with advanced knowledge and practical training. During the covid-19 pandemic with the help of internet and several platforms like Google meet and Zoom etc were extensively used that helped us quite effectively as there is no other option available. Many departments organise many seminars for the students by inviting many eminent subject specialists. Overall, the ICT enable tools has improved the student learning outcomes and streamlined the teaching management process as well.

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**Nil**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

15

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

15

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	No File Uploaded
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

10

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	No File Uploaded

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

14

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	**No File Uploaded**

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

For effective teaching and learning transparency in evaluation, interface discourse between examiners and examinees after evaluation of answer sheets of internal examinations is very much required. The learners are informed about the programme of Internal Assessment 15 days before the commencement of Internal Examinations. At the end of the teaching of every chapter, students are provided with number of important questions as per the CBCS question pattern and the procedure of answering the questions and also they are made aware of the scheme of evaluation of each question.. As a result the learners can secure good marks in the Internal Examinations. Re internal examination for students who could not appear the mid semester is also done at the departmental level. This process motivates the learners and makes easy for them in presenting answer in an appropriate manner to the given questions at the end semester examinations.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

From the very beginning of their classes the students are made aware about the syllabus and guidelines of internal and semester examinations pattern and evaluation process by their concerned teachers. Under the supervision and active cooperation from different departments the internal examination is conducted in a

confidential manner and also after the end of exam the answer papers are meticulously examined by the concerned departments. After internal examination students result were analyzed by the respective teacher and teacher-student interactive sessions are conducted to address the problem for poor performance. Remedial classes are arranged and possible questions were provided so that the student can gain confident and perform well. Any grievance related to internal exam is brought to the examination section and principal and necessary steps are taken to resolve it.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Program Outcomes and Course Outcomes for all programs offered by the Institute are clearly stated, displayed on the college website and communicated to teachers and student. From the very beginning of their classes the teachers orient the learners to the overall dimension of the courses and also relevance of the course content. Students are made aware about the syllabus and guidelines of internal and semester examinations pattern and evaluation process . This practice enables prospective and current students to gain an idea of the scope and content of the curriculum.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

In order to attain the Programme Outcomes every teacher, Head of the Department and the Head of the Institution give much attention for effective course outcome. Each teacher is provided with Lesson Plan and Progress Register. They prepare the Lesson Plan in accordance with the prescribed course curriculum to complete the

course within the scheduled working days. The Principal verifies the course progress at the end of every month. In this academic session the prevailing systems of the college has failed due to COVID-19 pandemic but the teachers, Head of the Departments have tried their best for a better course outcome through conduct of online classes. Similarly, the University has also allowed the students to appear the end sem examinations through online. The evaluation was also conducted online. The continuous evaluation of the students through examinations serves as the foremost means of evaluating the Programme Outcomes and Course Outcomes. The progression of students to enroll in higher degrees, and their success in acquiring jobs validates the pogramme outcomes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

427

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	No File Uploaded
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://binayakacharyacollege.in/

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

2

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

3

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	**No File Uploaded**

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	**No File Uploaded**

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

2

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	**No File Uploaded**

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Nil.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

0

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	No File Uploaded

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/

NCC/ Red Cross/ YRC etc., during the year

0

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	**No File Uploaded**

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	**No File Uploaded**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Adequate classrooms (Total- 18 Nos), backed by laboratories (Total- 04 Nos), one smart classroom, one modernised-virtual-classroom, one state-of-the-art language lab, one computer lab to bolster the learning facilities for the students.Each classroom has sufficient number of benches, desks, chairs, tables and is provided with teaching aids as green-boards, lecture platforms. Some classrooms are multi-media enabled and audio-visually equipped. All the classrooms are well-lit, ventilated, CCTV installed, and are provided with basic amenities (like fan, power sockets etc.).The science laboratories are well equipped with modern facilities and amenities which are enabled with latest technologies and they are updated periodically according to the innovations in the respective disciplines.Language lab of the college has been providing a space for the budding students to learn the nuances of foreign language/ English language/ communicative aspects of language. They are provided with audio-visual materials to self-assess their language (learning) skills.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has a total campus area of 9.46 acres. The college was in three blocks, mini-gym and a sports complex.The sprawling college playground with attached aerobic facilities espouses and supports the mental, social, emotional and physical development of students. There are various outdoor facilities. The playground is used by the students to play outdoor games like football, cricket, kabaddi, volley ball, and other track-field activities. Because of the lush-green surroundings of the playground and circle footpath, the playground provides a park-like settings and feelings to the students.

The mini-gym of the college serves the students as a fitness

center. This mini-gym has all the basic gym-equipment which a fitness-freak normally craves for.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

2

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

2

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

.36

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library has a collection of 34,827 books including book-bank. It also provides newspapers, magazines and journals. The library has different sections like book-stacking, periodicals, references, circulation, technical processing. All the books are classified and catalogued. The library facilitates the students and staffs to have access to college magazine, faculty publications, departmental newsletters, question papers, college hand-book, rare books etc. CC TV cameras have been installed for the purpose of monitoring.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

.338

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	**No File Uploaded**

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

50

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution has common-minimum "IT-enabled" services/facilities to cater to the needs of academic and administrative requirements and addition of more IT-related-upgradations are on the pipeline.

From academic year 2017-18 to 2019-20, two internet connections (copper line based) viz.

(i) NMEICT (2 MBPS bandwidth)

(ii) VPN (2 MBPS bandwidth)

In year 2021-22, one internet connection was upgraded to 100 MBPS bandwidth (optical fiber based). In year 2022-23, the second internet connection was upgraded to 40 MBPS bandwidth (optical fiber based).

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

39

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution	B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Public works development, Government of Odisha/ General electricity department routinely with full commitment maintains the infrastructure of the institution (whenever and wherever such maintenances are warranted).

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

325

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	**No File Uploaded**

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	**No File Uploaded**

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills | **B. 3 of the above** |

File Description	Documents
Link to institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	**No File Uploaded**

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	**No File Uploaded**

5.1.5 - The Institution has a transparent mechanism for timely redressal of student | **A. All of the above** |

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

05

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

40

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	**No File Uploaded**

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

8

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	**No File Uploaded**

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Youth Red Cross, NSS have student representation as members and volunteers, recruited for an academic year.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

8

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	**No File Uploaded**

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The institute is in the process of registering the alumuni association.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision as well as the mission of this institute is to nurture students for their career and character. The institute encourages students to self employ themselves. The college cater itself to be an ideal place of learning and a centre of cultural and sport activities. The Principal, the academic Bursar and senior faculty members ensures the implementation of the fair and free teaching and learning environment as prescribed by theGovernment. Besides teaching, group discussions on different concurrent issues are also encouraged. The Principal plays a key role in almost all the matter of governance. Along with the academic, administrative and accounts bursars the Principal formulates the policy for academic, administrative and financial matters for smooth functioning of these aspects. Different committees are formed taking faculty members to advise and monitor different aspects of administration. As the college is a government college, rules and regulations framed by the state government are strictly adheredto monitor and evaluate policies and plans.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization

and participative management.

The principal is the torch bearer,guiding each and every activity of the college. The college administration inspires staff to work for the developmentof the studentsandthecollege. Decentralization of administration of various creates leadership among the faculty members who have functonal autonomy, however all are under the direct supervision of principal. In the college all the department function under the leadership of respective Head of the Departments. The library functions under the supervision of Librarian. In the matters of administration the administrative bursar assists the principal whereas in matter of accounts and finance the accounts Bursar do the same. The examination section is headed by three faculty members as officer in charge of examination. Various student organization line NSS, NCC and YRC are headed by Officers for their supervision. All are accountable to the principal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

As a means of strategy this institute is working on a master plan for steady growth and development both infrastructural as well as on academic issues. This year the college has opted for post graduation programme on 11 new subject and in coordination with RUSA it is developing new Academic block, Auditorium,Library, Reading & Reference rooms.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college is administered as per rules and regulations devised by the Department of Higher Education, Government of Odisha. The policies, administrative setup, appointment and service rule, procedure, etc are decided at decisions come through the Director, Department of Higher Education and implemented by the Principal.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Following the norms of the state Govt this institution is providing the provisions of different welfare measure as recommended by the state govt like Maternity leave, academic leave, RCM, Festival advances, etc. Some are for teaching where as some are for non teaching while some are for both.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	**No File Uploaded**

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

6

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	**No File Uploaded**

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

1. **Performance of the staff are assessed through Performance Appraisal Report (PAR) and with due comment is forwarded by the head of the institution to the Government for action at their end.Each of the Employees submits his/her PAR online**

through the HRMS (Human Resource Management System). The Principal after careful evaluation of the targets achieved by the employee and his assessment round the season makes remarks on the PAR which is transmitted online to the Director. Any adverse remarks against the employee also gets adverse communication and wherever necessitates faces disciplinary proceedings and subsequent problems in promotion etc. Based on the PAR, the State Government initiates action against defaulting employees.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

State government funds and their expenditure are audited by the Government auditors.The UGC allocations and their utilizations are scrutinized by chartered accountants. The last government audit was conducted in the year 2017-18. The UGC accounts were audited by chartered accountant in the year 2017.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	**No File Uploaded**

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Financial Management and Resource Mobilization: As a government institution, resourcesare always from the State Government.Some grants are received from UGC. A small amount is collected from the students as development fund and the accumulated personal ledger (P. L.). account is also used in exigencies and other requirements with due permission from the state Government.The institute manages in a planned way the resources placed before it. Some funds are also utilised through the NSS activities towards social activities.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Nil.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**E. None of the above**

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	**No File Uploaded**

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

On our college campus, both female and male students value each other and are valued equally in all aspects of the educational environment. Both men and women are given equal opportunities in the field of sports, placement drives, or inside the classroom. College has given the facility for girls a place to relax study and have informal discussions in the free time available. For the safety and security of girls' students, the college has a provision for a Girls' common room where Girls' students may sit, rest, and go for creation. Girls' common room has a facility with

a drinking water purifier and availing hygienic washroom.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management

Waste generation from tree droppings, lawn management, and kitchen waste are major solid wastes generated on the college campus. However, it also includes papers and bottles which are segregated at source by providing dustbins for biodegradable waste.

Liquid waste management

The waste chemicals were mixed with water from the laboratory and passed through the concealed pipeline into the soak pit. Liquids are diluted by getting mixed with the washroom and toilet liquid wastes into common drainage. College building drainage system pipes are made of plastic which makes them rust-free and lightweight. The surface drainage system is very useful in removing unwanted and excess water from land to an artificial

drainage system.

E-waste management

E-waste collected is stored in the store room and disposed of every year accordingly.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	**Nil**
Any other relevant information	**No File Uploaded**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**E. None of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**D. Any 1 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institute treats all the students equally irrespective of their religion, caste, lanuage etc.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Ethical values such as respect for others, honesty, self-discipline, hard work, love of learning, and appreciation of diversity are some of the core values. Moral values play an essential role in any student's life. They help build a positive character with traits such as compassion, respect, kindness humility, and justice for right. Moral values also help in shaping students' attitudes and beliefs towards various aspects of life and provide them with a unique perspective. They may also help boost their self-confidence and help them stay positive in all difficult situations. College plays an essential role in teaching Ethics and Values. Students can also benefit from this being included in the pedagogy. It is the duty and responsibility of teachers to educate the students about Ethics and Values.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**D. Any 1 of the above**

File Description	Documents
Code of ethics policy document	**No File Uploaded**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

International Yoga Day (21-06-2020) and NSS Day (24-09-2020) organized by NSS in college premises.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1- The college inculcates the competitive spirit among the students by awarding the Binayak Acharya Memorial -Best Graduate award in different programmes, to the student who has secured maximum marks in the university level.

2- Every year Blood donation camp is organized inside the campus and students are actively participated at large.

3-As a Green Campus initiative, tree saplings are distributed among the students and faculties in each and every occasion celebrated inside the campus.

File Description	Documents
Best practices in the Institutional web site	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

- **Creating leadership qualities with futuristic vision.**
- **Instilling habit of continual learning.**
- **Encouraging and supporting creative abilities and research temperament.**
- **Inculcating global perspective in attitude.**
- **Imparting value based quality education**
- **Creating More Employment Opportunities**
- **Securing a Higher Income**
- **Developing Problem-solving Skills**

- **Improving the Economy**
- **Providing a Prosperous and Happy Life**
- **Creating Modern Society**

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

The institute is trying every possibility to modernize its infrastructure such as Building, Hostels etc. The institute is planning to modernize all the class rooms with Wi-Fi connection. It also engaging to make the library fully automated. Examination section will be modernized. The college is giving priority to provide more facilities for the benefit of students. The college has been embedded to be a hub of sports activities in Odisha.The institute is taking extra care to promote the cultural activities among the students so that our student can coup up in any environment. It also tries to develop the teacher student relations in various personalities of the students. Campus should be ecofriendly. The institute is making the campus more congenial as far as education is concerned. Endeavour to establish linkage with national and international organisation.