Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**BINAYAK ACHARYA COLLEGE, BERHAMPUR**
Name of the head of the Institution	**Dr. Smt. DEBADUTTA MISHRA**
Designation	**Principal(in-charge)**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**06802270675**
Mobile no.	**7978617002**
Registered Email	**bacollegeprincipal@gmail.com**
Alternate Email	**bacollegeiqac@gmail.com**
Address	**Near Haridakhandi,Po-Panigrahi Pentho,Berhampur,District-Ganjam**
City/Town	**Berhampur**
State/UT	**Orissa**
Pincode	**760006**

2. Institutional Status

Affiliated / Constituent	**Constituent**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr.Smt.Pramila Khadanga**
Phone no/Alternate Phone no.	**06802270675**
Mobile no.	**8895311303**
Registered Email	**bacollegeiqac@gmail.com**
Alternate Email	**bacollegeprincipal@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://binayakacharyacollege.in/wp-content/uploads/2023/02/The-Annual-Quality-Assurance-Report-AQAR-2015-%E2%80%93-16.pdf

4. Whether Academic Calendar prepared during the year

No

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**C++**	**67.25**	**2006**	**02-Feb-2006**	**11-Feb-2011**
2	**B**	**2.21**	**2017**	**23-Jan-2017**	**22-Jan-2022**

6. Date of Establishment of IQAC

15-Mar-2015

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Sustainable Cosumption and life style	**12-Nov-2018** **01**	**137**

Power of positive Attitude	21-Dec-2018 01	45
Digital marketing as a career option	21-Jan-2019 01	29

L::asset('/'),'public/').'/public/index.php/admin/get_file?file_path='.encrypt('Postacc/Special_Status/'.$instdata->upload_special_status)}}

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:	**No**
Upload latest notification of formation of IQAC	**No Files Uploaded !!!**
10. Number of IQAC meetings held during the year :	**0**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**No**
Upload the minutes of meeting and action taken report	**No Files Uploaded !!!**
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

IQAC had conducted various valuable talk Seminar for enhancing the quality education of the students.

No Files Uploaded !!!

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
No Data Entered/Not Applicable!!!	

14. Whether AQAR was placed before statutory body ?	**No**
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**No**
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2018**
Date of Submission	**13-Sep-2018**
17. Does the Institution have Management Information System ?	**No**

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The Institution ensures effective curriculum delivery through a well planned and documented process. Binayak Acharya College, Berhampur affiliated to erstwhile Khallikote University, imparts Under Graduate education in eleven Honours subjects of Arts, Science and Commerce Stream (Botany, Chemistry, Commerce, Economics, English, History, Mathematics, Odia, Physics, Pol. Science, and Zoology). a)Pattern of Syllabus: The Choice Based Credit System (CBCS) Patten of syllabus has been adopted for imparting Under Graduate level of education . The Honours /Core courses comprises of fourteen papers, Generic Elective (GE) of two papers and the advance studies titled as Discipline Specific Elective (DSE) of four papers. The other compulsory courses like Skill Enhancement Course (SEC)- two papers & Ability Enhancement Core Course (AECC)-two papers are also taught to them in a period of three years. b)Methods of curriculum delivery:The faculty members of various departments adopt Lecture cum Discussion Method , Discussion-cum-Deliberation Method, Interaction Method, Story telling Method ,Analytical Method etc for delivery of lesson. The curriculum delivery is streamlined by Departmental Time Table designed at the beginning of each academic session and Academic Calendar as notified by the State Government and erstwhile Khallikote University. For effective delivery, ICT tools, LCD Projector and Smart Class were used. The faculty members arranged remedial, proctorial and doubt clearing classes for the slow learners. c)Conduct of Internal assessment-A student has to appear one mid-term /Internal Examination in each paper in between the semester. The Internal Exam is of 15 marks for the subjects with practical and 20 marks for the non-practical subjects. d)Conduct of Seminar based on Curriculum:The HODs of each department also held departmental seminars allowing the students to make their paper presentation. ii)Conduct of seminars/webinars inviting Resource persons from different universities/institutes were held by some departments to expose students to recent trends in research and broaden the horizon of learning. The

following seminar was done during the period. 1. 'Application of Plant Tisue Cul ture on Human welfare' by Dr.Sunil Ku.Senapati Lecturer in Botany,R.C.M.College ,Khallikote on Dt:09.02.2019 was organized by the Botany Department. f)Teacher's Progress in Curriculum : i. For timely completion of the syllabus, the faculty members prepare Lesson Plan-cum-Progress Register and the lesson progress part is duly verified by the Principal. ii.The HOD's of respective departments distribute the syllabus among the faculties of the department for proper transaction of the curriculum.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	The Choice Based Credit System (CBCS) Patten of syllabus has been adopted for imparting Under Graduate level of education . The Honours /Core courses comprises of fourteen papers, Generic Elective (GE) of two papers and the advance studies titled as Discipline Specific Elective (DSE) of four papers. The other compulsory courses like Skill Enhancement Course (SEC)- two papers ,Ability Enhancement Core Course (AECC)-two papers viz. Environmental studies and Disaster Management and MIL are also taught to them in a period of three years.	01/06/2017
BCom	The Choice Based Credit System (CBCS) Patten of syllabus has been adopted for imparting Under Graduate level of education . The Honours /Core courses comprises of fourteen papers, Generic Elective (GE) of two papers and the advance studies titled as Discipline Specific Elective (DSE) of four papers. The other	01/06/2017

	compulsory courses like Skill Enhancement Course (SEC)- two papers ,Ability Enhancement Core Course (AECC)-two papers viz. Environmental studies and Disaster Management and MIL are also taught to them in a period of three years.	
BSc	The Choice Based Credit System (CBCS) Patten of syllabus has been adopted for imparting Under Graduate level of education . The Honours /Core courses comprises of fourteen papers, Generic Elective (GE) of two papers and the advance studies titled as Discipline Specific Elective (DSE) of four papers. The other compulsory courses like Skill Enhancement Course (SEC)- two papers ,Ability Enhancement Core Course (AECC)-two papers viz. Environmental studies and Disaster Management and MIL are also taught to them in a period of three years.	01/06/2017
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
No Data Entered/Not Applicable !!!		

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Environmental Studies and Disaster Management	01/06/2016	608
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Nill
Alumni	Yes
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
The feedback from all stakeholders such as Students, Alumni and teachers are collected in each year, analysed by faculty bodies. The analysed feedback reports are communicated to the authority (principal) and the concerned teachers or official whenever necessary. The feedback system in place in this college includes design, distribution, collection of filled feedback forms from various departments and year wise analysis of these filled forms by the faculty bodies. The year wise analysis of these filled forms will enable both objective and subjective assessment of academics, teachers and infrastructure etc. It also encourage the students (slow learner/ fast learners) to improve their performance. The feedback form is designed to include most of the aspects of current day academics and facilities. The feedback form is distributed to the students at the end of semester of each academic year. The student feedback form consist questions on various dimensions of the syllabus of each Course studied like quality, quantity, depth of syllabus, teaching aids etc, which measures students satisfaction level for a perfect assessment. Similarly the feedback from the teachers is taken in each year about the courses they taught, about the completion of course, facilities/resources available to them. Also feedback is collected from alumni about the relevance of the curriculum, employment opportunities etc. The analysis reports of alumni of different courses are also analysed by faculty bodies and communicated to the authority.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
No Data Entered/Not Applicable !!!				
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution	Number of fulltime teachers available in the institution	Number of teachers teaching both UG and PG courses

			teaching only UG courses	teaching only PG courses	
2018	572	0	15	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
15	15	6	6	2	2
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Binayak Acharya College is situated at the outskirt of Berhampur town and both urban and rural students from different socio-economic background take admission. The respective Departments hold the responsibilities of mentoring their students. Depending upon the number of students and faculties of the department students are grouped. The Mentors convene a meeting of the first year students who have been newly allotted for briefing them the aim, objectives and functioning of Students Mentoring System in the college. Thus, an intimate relationship between the students and teachers for timely counselling, guiding and advising in academic and other matters has been build up through Mentor-Mentee System right from the entry of 1st year students in the college. The students are advised to feel free to speak about their academic as well as personal problems if any to their mentors. The attendance of students in classes, their academic performance and other matters is taken care of by the Mentors. The students are asked to meet their Mentors and seek their help, guidance, counselling and advice whenever they feel required. Thus, a healthy academic environment is maintained between Mentor and Students in the college. Mentees are guided about 'dos and don'ts' on various aspects inside the college premises. This procedure has really given us an opportunity to learn quite a few things about students' academic and career aspirations, problems at their personal level and the kind of help and support they expect from the teachers and from the college. This has helped us in counselling the students in certain aspects and extend our support to realize their career aspirations which otherwise could have been missed. The parent-teacher meeting is another outcome and support system of the mentor mentee programme. Thus, the mentors play the role of academic facilitators and providers in respect of their mentees. Mentors maintain Year wise Track Record of Mentees after completion of their study in the capacity of alumni for al-round development of their AlmaMater.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
572	15	1:38

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
37	15	22	4	6

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	EC,EN,HS,OD,PS,CM	SEMESTER	27/03/2018	08/06/2018
BCom	CM	SEMESTER	29/03/2018	08/06/2018
BSc	PH,CH,MT,BO,ZO	SEMESTER	28/03/2018	28/06/2018
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Evaluation is a process through which the effectiveness of teaching and learning is assessed. Hence, the college is giving due importance in the conduct of Internal examinations and its evaluation. Transparency in evaluation, interface discourse between teachers and learners after evaluation of answer sheets of internal examinations is another vital part of effective teaching and learning. The learners are informed about the programme of Internal Assessment 15 days before the commencement of Internal Examinations. At the end of the teaching of every chapter, students are provided with number of important questions as per the CBCs question pattern. They are made aware of the scheme of evaluation of each question. So that they can write the answers to the questions in a befitting manner. As a result the learners can secure good marks in the Internal Examinations. This process motivates the learners and becomes easy for them in presenting answers in an appropriate manner to the given questions. The previous year questions are also made available in the college library so that as and when students desired can refer the question bank.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Our college is under department of higher education and is affiliated to Khallikote University, so the college work under their guidance and instruction. The College adopts the Academic Calendar of the University every year before the beginning of the Academic Session. The master Time Table is prepared by the members of the Timetable committee and after the approval of the Principal it is distributed among the Head of the Departments. Each departments than distributes the courses and the periods among their faculty members .The Curricular Planning Register for effective curriculum delivery are being submitted by faculty members to the Principal. The curricular progresses are also documented in the register and are submitted on the last day of each month for review by the principal. The 2nd, 3rd, 4th, 5th and 6th semester are being conducted from the next working day after the term end examination. The classes of 1st semester start as per the instruction of the higher Education Department. Similarly the Semester end examination is conducted as per the dates and guidelines issued by the university.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

	https://binayakacharyacollege.in/course-of-studies/

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
No Data Entered/Not Applicable !!!					
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

No Data Entered/Not Applicable !!!

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Young Scientist Award	Dr. Roshnee Sahoo	Odisha Physical Society	02/02/2019	Nill
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Physics	1	Nill
National	Physics	1	Nill
National	Odia	1	Nill
National	Economics	1	Nill
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
No Data Entered/Not Applicable !!!	
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Anomalous Hall effect and the role of Berry curvature in Co2TiSn Heusler films"	Rosnee Sahoo	Physical Review B	2019	481	31	Max Planck Institute for Chemical Physics of Solids, Nöthnitzer Strasse 40, D-01187 Dresden, Germany
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	Nill	1	Nill	Nill

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Celebration of International Yoga Day	NSS	15	150
Orientation of NSS volunteers	NSS	2	150
Cleaning campus programme	NSS	10	100
Green campus programme	NSS	10	100
Organization of blood donation camp	YRC	5	45
NSS day celebration	NSS	12	100
Inter college NSS camp	NSS	2	20
Awareness on Cyber Crime	YRC	3	50
Awareness on Cyber Crime	YRC	8	50
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
18.6	18.6

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Newly Added
Classrooms with LCD facilities	Newly Added
Classrooms with LCD facilities	Newly Added
Classrooms with LCD facilities	Newly Added
Seminar halls with ICT facilities	Existing
Seminar halls with ICT facilities	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Nill	Nill	Nill	2023

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	33435	Nill	96	20000	33531	20000
Reference Books	865	Nill	Nill	Nill	865	Nill
Weeding (hard & soft)	2441	Nill	Nill	Nill	2441	Nill
Others(specify)	Nill	Nill	4600	Nill	4600	Nill
No file uploaded.						

 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	14	2	2	0	0	1	0	2	0
Added	25	0	0	0	0	0	0	0	0
Total	39	2	2	0	0	1	0	2	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

2 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
No Data Entered/Not Applicable !!!			

 4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in

institutional Website, provide link)

> **In regular intervals, the institution is ensuring the maintenance and restorations of its physical, academic and support facilities with cooperation from government stake-holders like- PWD, GED and other agencies.**

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	**NATIONAL SCHOLARSHIP**	**9**	**90000**
Financial Support from Other Sources			
a) National	**post matric**	**192**	**576000**
b)International	**Nill**	**Nill**	**Nill**
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	**0**	**0**

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
No Data Entered/Not Applicable !!!					

			No file uploaded.		

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
No Data Entered/Not Applicable !!!		
No file uploaded.		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	**Nill**	**Nill**	**Nill**	**Nill**	**Nill**	**Nill**
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

No.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Although the Principal plays a key role in almost all the matter of governance, the academic Bursar and senior faculty members ensures the implementation of the fair and free teaching and learning environment as prescribed by the Government. Although the Principal is the Drawing and disbursing officer of the establishment in the matter of financial management the purchase committee plays a pivotal role it is the committee headed by the Accounts Bursar. The Heads of the departments of subjects with practical, along with the academic bursar and administrative bursar constitutes the purchase committee. Any purchases if ever to be executed are required to go through this high level committee. Thus in the matters of finance and academia there is complete decentralisation and participative management. In all most all administrative matters along with Academic Bursar, Administrative Bursar and Account Bursar, the Principal formulates the policies for academic, administrative and financial matters for smooth functioning of these aspects. Different committees are formed taking faculty members to advice and monitor different area of administration.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	This college is a constituent college of the Khallikote Cluster University. The university is the nodal organisation of curriculum development. The UGC design the framework of curriculum for UG classes under CBCS. Board of Studies formulates curriculum at the university level. Faculties members from different departments of this college work as members Board of studies of Khallikote Cluster University and actively contribute in the curriculum development.
Teaching and Learning	Modern teaching method involving use of ICT along with the traditional chalk and talk method of teaching are used as teaching and learning process. In some cases even the lecture method and case study method is used. Seminars are conducted at regular basis. The availability of links e-lecture in college websites for some disciplines of study facilitates 24x7 teaching. Besides, in Virtual classroom, the students can access the teaching of prominent teachers from other higher education institutions. With the development of a full?fledged language laboratory and provision of internet facility to the departments the

	teaching and learning has grown beyond the horizon of this college.
Examination and Evaluation	A student is required to attend at least 75 of attendance compulsorily to appear at the semester degree examination. Under the CBCS guidelines each student of under graduate classes has to appear six semester examinations. Each semester end examination is being held at the end of each six month along mid-semester examination in between. Mid-semester examinations: In each semester there will be one mid semester examination of one hour duration comprising of 15 marks (for subjects with practical) or 20 marks(for subjects without practical). Answer scripts of mid-semester examinations are evaluated by the concern subject teacher. Semester final examinations: The semester final examinations shall be held at the end of each semester in each course. The semester final examination in the theory portion shall be of three hours duration. It shall be the responsibility of the University to conduct the theory portion of semester final examination. Practical examinations shall be conducted by the respective department in the colleges as per the supplied instructions of the University. Answer scripts of semester final theory examinations are evaluated through common evaluation system in selected centres according to semester of study.
Research and Development	At the college level, the faculty members supervise the final year students for their project work. Both for major and minor research project the faculties are encourage so that Research work can be enhanced. From the September 2017 our faculty in physics Dr. Roshnee Sahu is working on the a project funded by the Department of Science And Technology under its flagship program Innovation in Science Pursuit for Inspire Research(INSPIRE). This project is for a period of 5 years with a sanction amount of Rs.35 lakh. A separate reference room inside the college library is functioning as the central place of research in social studies. The college library has 33531 plus books available to all stakeholders.

Library, ICT and Physical Infrastructure / Instrumentation	In any HEI the library is the information and research hub. Hence the college takes all possible steps for the students and faculty members to make exhaustive use of library reference books along with the general books. The college library has 32570 books. The college also has departmental seminar library which is fully utilised for reference of students and faculties. The college also providing physical as well as ICT based infrastructure for improving the accessibility of the campus and infrastructure for free access of differently abled.
Human Resource Management	Human resource management is the practice of managing an organization's employees for quality enhancement process. Strategic planning has been done in the beginning of the session for the best utilisation of human resources.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	The planning about the different type of developmental works is under taken by the college through different committees. Committees like Building Committee, purchase committee and finance committees, etc suggests different developmental avenues which are approved by the college governing body for is final implementation. Administration: All significant administrative information including notices are posted on the web sites. The following are few of the areas of e governance that can be seen in this institution. 1. Bio metric attendance for every employee. 2. Work places with uninterrupted internet facilities. 3. 24x7 surveillance through CCTV. 4. Use of up to date technology for communication with the members of staff as well as students like whattsapp groups.
Finance and Accounts	This institution being under the direct control of the department of Higher Education, Govt of Odisha, all finances are sanctioned and processed either by the government or online through Human Resource Management System (HRMS) portal. The institution has an Accounts Section for utilization

	of the sanctioned funds. The accounts section also acts as a link between state Treasury and the institution. The account section is headed by an Accounts Bursar (Senior Faculty) under his/her control accounts section operates. The salary of all the employees (both govt, contractual and Ad-hoc etc.) are processed by the accounts section on-line through HRMS portal, which is a part of e-governance initiative by the Govt. This institution also has a purchase committee for purchase of different equipments, furniture, books etc. Besides these there are online maintenance of service books through HRMS, the remuneration of employee, the leave records through HRMS, the NPS the GPF and GIS related matters are through the portal run by the state govt also shows the presence of e-governance.
Student Admission and Support	Students admission for the first year in the UG courses are undertaken through the e-admission portal i.e SAMS portal run by the Higher Education department. In the portal, college wise cut-off marks for selection, fee depoisited, choice locking etc. are done in very transparent and timely manner. Readmission fee deposit and related works are also done online through the college website.
Examination	Khallikote University conducts various examinations. Filling forms, obtaining admit cards, uploading of marks etc are done in online manner. Examination cell headed by a senior faculty as the Officer in Charge of Examination all such matter.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development	Title of the administrative training	From date	To Date	Number of participants (Teaching	Number of participants (non-teaching

programme organised for teaching staff	programme organised for non-teaching staff			staff)	staff)
	**No Data Entered/Not Applicable !!!**

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course	**1**	**03/08/2018**	**30/08/2018**	**Nill**

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
4	**4**	**Nill**	**Nill**

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
All facilities of Govt. Like maternity leave, paternity leave, GIS, Medical Expenditure (RCM), Leave Travel Concession (LTC) etc	**All facilities of Govt. Like maternity leave, paternity leave, GIS, Medical Expenditure (RCM), Leave Travel Concession (LTC) etc. along with festival advances.**	**Scholarship to meritorious students, Use of Students Aid Fund**

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college authority conducts internal and external audit on time to time. Internal audit is done by the Accounts Bursar daily. External audit is done by the Auditors from Department of Higher Education and auditors from Accountant General. Mostly they verify the cashbook, daily collection register, pass book, all vouchers pertaining to purchase of all essential items, comparative quotations etc. Besides the stock register is also verified by the auditors regularly. Stock register are maintained on regular basis. The central stock register is maintained by the college stores department and departmental stock register by respective department. Both the stock registers are verified relating to bill no. and date, the items purchased etc. They also verify the resolutions of purchase committee and process of purchase of items. For maintaining transparency in the financial matter, audit is done.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nill	**0**	**Nill**

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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Yes	Principal
Administrative	No	Nill	Yes	Principal

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parent Teacher meeting is organised regularly. Feedback forms from them are a means to collect their suggestion. Valuable suggestions provided by them are used to improve the quality of educational ambiance of the College pertaining to students' attendance in class and keeping the campus clean.

6.5.3 – Development programmes for support staff (at least three)

Yoga and recreational activity, No Tobacco Zone of college building, Green Campus initiative etc.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Use of ICT tools, Increase of permanent teaching staff, Focus on research and innovation.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Digital marketing as a career option	21/01/2019	21/01/2019	21/01/2019	55
2019	Sustainable Consumption and Life Style	30/01/2019	30/01/2019	30/01/2019	53
2019	Binayak Acharya College memorial lecture	20/11/2019	20/11/2019	20/11/2019	51
2019	Role of moral	20/12/2019	20/12/2019	20/12/2019	52

| 2019 | Workshop on Work place stress management | 23/12/2019 | 23/12/2019 | 23/12/2019 | 48 |

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Menstrual Hygyiene Awareness	18/09/2019	18/09/2019	42	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Nil.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Scribes for examination	Yes	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
Nill	1	1	12/09/2019	15	Adoption of village name: Haridakhandi	Sanitation Awareness, School Dropouts.	30

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
The Orissa Government Servants' Conduct Rules, 1959	01/05/1959	The conduct rule for the staff has been amended number of times subsequently.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Restricted entry of automobiles in college campus 2. Use of Bicycles/Battery power vehicles by students and some of staff 3. Plastic free campus 4. Campus landscaping with trees and plants

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1- The college inculcates the competitive spirit among the students by awarding the Binayak Acharya Memorial -Best Graduate award in different programmes, to the student who has secured maximum marks in the university level. 2- Every year Blood donation camp is organized inside the campus and students are actively participated at large. 3-As a Green Campus initiative, tree saplings are distributed among the students and faculties in each and every occasion celebrated inside the campus.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

• Creating leadership qualities with futuristic vision. • Instilling habit of continual learning. • Encouraging and supporting creative abilities and research temperament. • Inculcating global perspective in attitude. • Imparting value based quality education • Creating More Employment Opportunities • Securing a Higher Income • Developing Problem-solving Skills • Improving the Economy • Providing a Prosperous and Happy Life • Creating Modern Society

Provide the weblink of the institution

8.Future Plans of Actions for Next Academic Year

 The institute is trying every possibility to modernize its infrastructure such as Building, Hostels etc. The institute is planning to modernize all the class rooms with Wi-Fi connection. It also engaging to make the library fully automated. Examination section will be modernized. The college is giving priority to provide more facilities for the benefit of students. The college has been embedded to be a hub of sports activities in Odisha.The institute is taking extra care to promote the cultural activities among the students so that our student can coup up in any environment. It also tries to develop the teacher student relations in various personalities of the students. Campus should be eco-friendly. The institute is making the campus more congenial as far as education is concerned. Endeavour to establish linkage with national and international organisation.