

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year

2015 -2016

I. Details of the Institution

1.1 Name of the Institution

BINAYAK ACHARYA COLLEGE

1.2 Address Line 1

Haridakhandi

Address Line 2

Po: Panigrahi Pentho

City/Town

Berhampur, Dist: Ganjam

State

Odisha

Pin Code

760006

Institution e-mail address

bacollegeprincipal@gmail.com

Contact Nos.

0680-2270675

Name of the Head of the Institution:

Dr.Mahendra Misra

Tel. No. with STD Code:

0680-2270675

Mobile:

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHCOGN 18879)

OR

1.4 NAAC Executive Committee No. & Date:
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	C++		2006	2011
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR for the year **2014-15** 04-01-2016
- ii. AQAR for the year **2015-16** 19-12-2016

1.9 Institutional Status

Affiliated College Yes

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts UG Science UG Commerce UG Law PEI (Phys Edu)

1.11 Name of the Affiliating University

(for the Colleges)

1. Berhampur University, Berhampur, Ganjam, Odisha
2. Khallikote Cluster University, Berhampur, Ganjam, Odisha

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc - **NO**

Autonomy by State/Central Govt. / University NO

2. IQAC Composition and Activities

2.1 No. of Teachers

3

2.2 No. of Administrative/Technical staff

1

2.3 No. of students

2

2.4 No. of Management representatives	<input type="text" value="NIL"/>		
2.5 No. of Alumni	<input type="text" value="NIL"/>		
2.6 No. of any other stakeholder and community representatives	<input type="text" value="NIL"/>		
2.7 No. of Employers/ Industrialists	<input type="text" value="NIL"/>		
2.8 No. of other External Experts	<input type="text" value="2"/>		
2.9 Total No. of members	<input type="text" value="8"/>		
2.10 No. of IQAC meetings held	02		
2.11 No. of meetings with various stakeholders:	No.	<input type="text" value="1"/>	Faculty <input type="text" value="1"/>
	Non-Teaching Staff	<input type="text" value="1"/>	Alumni <input type="text" value="0"/>
	Students		Others <input type="text" value="0"/>

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount **(Rupees Three Lakhs Only)**

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.	<input type="text" value="2"/>	International	<input type="text"/>	National	<input type="text"/>	State	<input type="text"/>	Institution Level	<input type="text" value="2"/>
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(ii) Themes

Awareness on Diabetics and Endocrinology
Binayak Acharya Memorial Lectures

2.14 Significant Activities and contributions made by IQAC

1. Organization of seminars in every department
2. Maintenance of Lesson Plan and Progress register by Teachers
3. Enhancement of Quality in teaching by the use of ICT in teaching and learning process.
4. Promotion of Student's Participation in sports and games during annual Athletic Meet.
5. Increase in Computer Literacy by sponsoring students to different institutes working under free Government Programme.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Compulsory preparation of Lesson Plan and Progress Register	Achieved
Organisation of Seminars (Departmental and Inter-Departmental)	Partly Achieved
Installation of Audio-Visual / IT Equipment and LCD projectors in each Department	Partly Achieved

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

NOT APPLICABLE

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
UG	03	Nil	Nil	Nil
Total	03	Nil	Nil	Nil

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

College being a affiliated institution of Berhampur University, Berahmpur and Khallikote Cluster University, Berhampur follows the Curriculum prescribed by the affiliating Universities.

(ii) Pattern of programmes:

All the examinations of the undergraduate classes of Arts, Science and Commerce of the session ,2012-13, 2013-14 and 2014-15 as per the old pattern of annual examinations. In the year 2015-16 Semester system of examination was introduced.

Semester: Yes

Annual: Yes

1.3 Feedback from stakeholders: Alumni-No

Parents- Yes

Students-Yes

Mode of feedback: Online---No

Manual--Yes

(Please provide an analysis of the feedback in the Annexure)

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The college is likely to be affiliated to Khallikote University from the session 2015-16 and as a stake holder recommended and accepted CBCS system of curriculum which will be effected from 2015-2016 academic sessions.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

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Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others (Adhoc)
07	06	01	Nil	03

2.2 No. of permanent faculty with Ph.D.

03

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil

2.4 No. of Guest and Visiting faculty and Temporary faculty

13

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	NIL	02	02
Presented papers	NIL	NIL	02
Resource Persons	NIL	NIL	02

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Use of ICT in teaching and learning process.

2.7 Total No. of actual teaching days

180

during this academic year

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

The College is under the jurisdiction of University / Government. Instructions issued by them with regard to the above are followed.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development

07

as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

80%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.	100	8 (8%)	2(2%)	26(26%)	39(39%)	85(85%)
B.Sc.	NOT YET APPEARED					
B.Com.	41	Nil	2(5%)	12(29%)	21(51%)	85(%)

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

The IQAC continued the analysis of stream wise results and strived its policy to adopt the feedbacks from students and their parents which resulted in visible improvement in their examination result during the current academic year. Further, during this year, special emphasis was given on introduction of audio visual and IT methods of study with notable response from the students end.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	2
UGC – Faculty Improvement Programme	NIL
HRD programmes	NIL
Orientation programmes	NIL
Faculty exchange programme	NIL
Staff training conducted by the university	NIL
Staff training conducted by other institutions	NIL
Summer / Winter schools, Workshops, etc.	NIL
Others	NIL

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	5	NIL	NIL	NIL
Technical Staff	NIL	NIL	NIL	NIL

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

NIL

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL	NIL	NIL	NIL
Outlay in Rs. Lakhs	NIL	NIL	NIL	NIL

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL	NIL	NIL	NIL
Outlay in Rs. Lakhs	NIL	NIL	NIL	NIL

3.4 Details on research publications

	International	National	Others
Peer Review Journals	54	10	NIL
Non-Peer Review Journals	NIL	NIL	NIL
e-Journals	NIL	NIL	NIL
Conference proceedings	4	20	NIL

3.5 Details on Impact factor of publications: Not Assessed

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total	NIL	NA	NIL	NIL

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

Level	International	National	State	University	College
Number					2

3.11 No. of conferences

Sponsoring agencies					
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organized by the Institution

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.22 No. of students participated in NCC events:

University level	<input type="text"/>	State level	<input type="text"/>
National level	<input type="text"/>	International level	<input type="text"/>

3.23 No. of Awards won in NSS:

University level	<input type="text"/>	State level	<input type="text"/>
National level	<input type="text"/>	International level	<input type="text"/>

3.24 No. of Awards won in NCC:

University level	<input type="text"/>	State level	<input type="text"/>
National level	<input type="text"/>	International level	<input type="text"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="-"/>	College forum	<input type="text" value="1"/>		
NCC	<input type="text" value="-"/>	NSS	<input type="text" value="2"/>	Any other	<input type="text" value="-"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Swachha Bharat Drives

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	10 Acres	-	State Government	10 Acres
Class rooms	12	-	State Government	12
Laboratories	4	-	State Government	4
Seminar Halls	1	-	State Government	1
No. of important equipments purchased (\geq 1-0 lakh) during the current year.		-		
Value of the equipment purchased during the year (Rs. in Lakhs)		20 Lakhs	State Government	20 Lakhs
Others		-		

4.2 Computerization of administration and library

The process of admission has been fully computerized. The library catalog and system of issue of books is being computerized. All the office correspondence and data of the students are digitalized. HRMS and integrated financial management system has been made online.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books					10000	
Reference Books					4000	
e-Books						
Journals						
e-Journals						
Digital Database						
CD & Video						
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	15	1	2	-	-	1	4	-
Added	-	-	-	-	-	-	-	-
Total	15	1	2			1	4	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

HRMS and integrated financial management system has been made online and the teachers as well the other non-teaching staff have been trained up to adopt this system.

4.6 Amount spent on maintenance in lakhs :

i) ICT

-

ii) Campus Infrastructure and facilities

-

iii) Equipments

-

iv) Others

-

Total :

-

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The students are being constantly guided to avail the SSS facility under IQAC. They are being informed about the objectives of the program and its benefits and methodology adopted by the college authorities for execution of it. they are being promoted to actively participate to create power-point presentations on relevant topics. The availability of internet even on their mobile hand-sets has open a never-before scope for them to explore the digital world and they are being promoted in the classroom to avail the benefit of using it as a reference-media to extend information on the topics of discussion. Students' interest in the process is noticeable.

5.2 Efforts made by the institution for tracking the progression

Active proctorial system has been placed to evaluate the progress of the students.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1018	-	-	-

(b) No. of students outside the state

-

(c) No. of international students

-

Men	No	%	Women	No	%

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
323	80	42	157	8	610	428	43	15	41	-	537

Demand ratio

Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

A Placement cell exists in the college with experienced faculty members who take care of the students preparing to appear for different competitive examinations.

No. of students beneficiaries

120

5.5 No. of students qualified in these examinations – **Not Applicable**

NET		SET/SLET		GATE		CAT	
IAS/IPS etc		State PSC		UPSC		Others	

5.6 Details of student counselling and career guidance

Carrier Guidance has been assigned to the concerned departments and placement cell for the benefit of the students.

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
NA	NA	NA	NA

5.8 Details of gender sensitization programmes

Self-defence training to girl students has been imparted under the Biju-Juba-Sasktikaran Yojana. About 150 numbers of students trained under the scheme.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	-	-
Financial support from government	110	5,00,604/-
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: _____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

The vision of the college is to impart quality education and prepare students with character to face the future challenges and also to earn their livelihoods.

6.2 Does the Institution has a management Information System

SAMS and HRMS has been exist in the college.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Being an affiliated college of Berhampur University and Khallikote Cluster University it strictly adheres to the curriculum provided by the universities.

6.3.2 Teaching and Learning

Wherever possible ICT has been employed for quality instructions.

6.3.3 Examination and Evaluation

Students are subjected to monthly and unitwise test by the departments. The college conducts Mid-term and test-examinations prior to sending of students to appear the University Examinations.

6.3.4 Research and Development

Faculties are being encouraged to pursue research.

6.3.5 Library, ICT and physical infrastructure / instrumentation

The institution being a government college, instruments as well as the library books are procured by the funds allotted by the Government for that purpose.

6.3.6 Human Resource Management

The State Government through its HRMS manages the HR of the College.

6.3.7 Faculty and Staff recruitment

The institution being a government college, the appointments are made by the Government.

6.3.8 Industry Interaction / Collaboration

NIL

6.3.9 Admission of Students

Admission is being conducted by SAMS, which is an integrated system of admission of students.

6.4 Welfare schemes for

Teaching	As provided by the Govt. of Odisha
Non teaching	As provided by the Govt. of Odisha
Students	As provided by the Govt. of Odisha

6.5 Total corpus fund generated

PL Fund: Rs. 59,66,179/- as on 31st may 2016

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	-	Yes	College Administration
Administrative	Yes	DHE (O)	Yes	College Administration

6.8 Does the University/ Autonomous College declares results within 30 days? **Not Applicable.**

For UG Programmes

Yes

No

For PG Programmes

Yes

No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Not Applicable.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Not Applicable.

6.11 Activities and support from the Alumni Association

Suggestion of the Alumni are being taken on several occasions.

6.12 Activities and support from the Parent – Teacher Association

Interface with parents on the issue of discipline and academic achievements maintained.

6.13 Development programmes for support staff

As per the Government norms.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Exhaustive Plantation has been made in the campus. Water harvesting system is in operation to make the campus eco-friendly.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Partial use of ICT in teaching and learning process.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Yes

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. Binayak Acharya Memorial lectures held in the college on a regular practice.
2. Health awareness programs have been conducted.

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

1. Plantation activity promoted.
2. Polyethylene free campus

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

The Institution is being managed by minimum human and physical resources, still have good performance in the University examinations.

8. Plans of institution for next year

1. Organization of State / Institutional level seminars in all the departments.
2. Introduction of self-financing professional courses

Name **Dr.Sudhakar Dash**



Signature of the Coordinator, IQAC

Name **Dr.Mahendra Misra**



Signature of the Chairperson, IQAC

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission
