



**BINAYAK ACHARYA COLLEGE,  
BERHAMPUR (GANJAM)  
ODISHA, 760006**



**ACCREDITATION - (Cycle-II)**

**SELF-STUDY REPORT -2016**

*Submitted  
To  
The National Assessment and Accreditation  
Council*

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# **NAAC TEAM OF THE COLLGE**

**Dr.Mahendra Misra, Principal-cum-Chairman**

Sri Ananda Sethi, Co-Ordinator

Smt.Debadutta Mishra, Member

Dr.Sudhakar Dash, Member

Sri Gangadhar Behera, Member

Sri Lokanath Sethi, Member

Dr.Smt.Anita Pati, Member

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सत्यमेव जयते  
Government of India

Ministry of Human Resource Development

Department of Higher Education

Statistics Division

New Delhi

# Certificate



**Reference No.** C-39355-2014

This is to certify that Debadutta Mishra of Binayak Acharya College, Berhampur has successfully uploaded the data of All India Survey on Higher Education(AISHE) 2014-2015.

( B N Tiwari )

Deputy Director General

**Dated:** 07/01/2016

## **PREFACE**

Binayak Acharya College, Berhampur is located in the suburb of Berhampur. Just started in 1978 as an extension wing of Khallikote College then the college elevated into a full-fledged independent institution from the session 1981-82 and was named as Government College, Berhampur. But in the session 1984-85 the college was renamed as Binayak Acharya College, Berhampur in the loving memory of Late Sri Binayak Acharya, Ex-Chief Minister of Odisha. Although there are many hurdles like odd location of the place, limited staff, resources and quality of students which creates obstacle for creating conducive academic atmosphere still we take it as a challenge as well as an opportunity to provide quality education to the economically and educationally backward students since its inception. The college succeeds in its attempt in creating students who have established themselves in higher rank inside the country and abroad.

We are very glad to prepare and present this self study report conducted by ourselves for the purpose of NAAC assessment and accreditation (Cycle-II) of the college.

We are aware of our strengths and weaknesses, successes and failures and opportunities and challenges. And we have learnt a lot from the history of last 35 years. We have been working hard to make up the weaknesses and go ahead with positive spirit but as a part of the Government establishment we are handicap at certain levels. While preparing this analysis we really see what should have been done and what should be done in future. This report will cover the information required by the accreditation authority.

It is a co-education and composite college having both teaching facilities for +2 Arts, Science, Commerce and Under Graduate courses in +3 Arts, Science & Commerce. At Degree level presently 1053 number of students pursues their academic activities in this institute which has grown from its infancy to its youth. This college had been catering to students who were not accommodated in other two important colleges of the city. But time has changed. Now good students prefer to get admitted into this college because the peaceful and disciplined curricular and extracurricular activities have attracted them. Even students from Minority Communities, Schedule Tribe and Schedule Caste are coming from adjoining districts of Gajapati and Kandhamal to pursue their studies. Now the college is emerged as a premier college in the city.

We have been an affiliated college under Berhampur University and have permanent affiliation under the same. It is also listed under 12b and 2f institutions of U.G.C. From this academic session the college is a constituent college of the newly formed Khallikote University, a Cluster University with four other constituent colleges. From the very inception of this university Binayak Acharya College has become an important constituent college contributing its faculty for the development of curriculum and different statutory bodies of the University. The College has definitely grown up according to age with dedicated team work of the teaching and non-teaching staff and support from the Government of Odisha. We are struggling hard to achieve the best in future with more and more support from the Government, Parents, People of the locality and our beloved students.

It is our extreme pleasure to submit the self-study Report for Cycle-II to the National Assessment and Accreditation Council (NAAC) for assessment of the institution regarding the curricular and other related aspects. This SSR is an important and valuable document of the college which contains divergent curricular activities, human resources, innovative measures and available infrastructure as well as initiative taken for its improvement criteria wise.

Dr. Mahendra Misra  
PRINCIPAL

## **EXECUTIVE SUMMARY**

Binayak Acharya College, Berhampur came into existence as an extension wing of Khallikote College, Berhampur in 1978-79, and then the college elevated into a full-fledged independent institution and named as Government College, Berhampur from the session 1981-82. Subsequently in the session 1984-85 the college was rechristened as Binayak Acharya College, Berhampur. Now the college is emerged as a 2<sup>nd</sup> leading co-education institution in the city. This executive summary is just an attempt to outline the planning and implementation of different curricular aspect in a clear cut manner in the criterion wise questioners.

### **Criterion 1 - (Curricular aspect):**

The course curriculum followed by the college was of Berhampur University for +3 2<sup>nd</sup> year and final year students. The syllabi were designed by Berhampur University with a vision to encourage students with quality education by which the students' competency would be enhanced and opportunities be created for employment at state and national level.

The college now affiliated to the newly formed Khallikote University, Berhampur, follows the CBCS pattern of syllabus with semester system of examination for +3 1<sup>st</sup> year students. The senior faculty members of this institution are the member of the board of studies meeting for preparation of syllabi for choice based credit system under Khallikote University, Berhampur.

### **Criterion 2 - (Teaching, Learning and Evaluation)**

The admission process of the college is carried out by Orissa Knowledge Corporation Limited (OKCL) in a free, fair and transparent manner. Students irrespective of their caste, creed, color and status get admission into the college only on the bases of merit.

The curricular activities are carried out as per the guideline of academic calendar prescribed by Govt. Teaching faculties prepare lesson plan of their allotted syllabus and is maintained up to date. The Principal verifies and monitor the curriculum progress of each faculty in the end of every month. IQAC came into existence in 2014-15 sessions which boost us to get feedback from students for improving academic quality of the college. From time to time Govt. sponsors the teaching faculties to undergo refresher, orientation and seminar workshop to acquire update and advanced knowledge about their subject.

Presently the college has both Annual and Semester system of examinations. For +3 2<sup>nd</sup> and Final year students have to appear annual examination and +3 1<sup>st</sup> year students will face semester system. Answer script of +3 2<sup>nd</sup> year and final year students will be evaluated in Berhampur University and the answer script of the +3 1<sup>st</sup> year students by Khallikote University. So the evaluation system is outstanding and transparent.

### **Criterion 3 - (Research, Consultancy and Extension)**

Since it is under graduate college there are no such facilities for promotion of research work. However the Library has a lot of research and reference books as well as journals on Science, Commerce and Arts stream which will help teachers and students to pursue research work. Faculty members are pursuing research work or attending seminar workshop at National and International level. They are allowed to avail academic and study leave by the Govt.

### **Criterion 4 - (Infrastructure and learning resources)**

Though the college has limited infrastructure facility it utilizes well the available resources for promoting curricular works. It has 11 nos. of well furnished big rooms with ventilation facility. There are also some rooms meant for Honours classes. Each science department has a Laboratory. A well stocked Library, Smart Class Room, Language Laboratory with LCD Projector and Computer Laboratory are some of the available infrastructure and learning resources. Local Area Network and Wi-Fi Internet facility along with computers, Printers, Scanner, Photo Copier Machines and LCD Projectors are installed as advanced teaching methods to promote academic activities. The big play ground of the college is suitable for organizing major outdoor games of University.

### **Criterion 5 - (Student support and progression)**

The college has its own website by which stakeholders get relevant information. College Magazine and Calendars are published and distributed to the staff and students every year. Contributing article to magazine, students get exposure in academic writing. All the SC, ST, OBC / SEBC, Minority, PWD and Meritorious students under certain income ceiling as per norms receive scholarships from Govt. The college also offers coaching classes for Spoken English and Competitive Examinations. Girl students are provided Self-Defence Training to protect themselves from ragging and harassment. As far as extracurricular activities are concerned the N.S.S., N.C.C., Y.R.Cs wings undertake need based programme on regular basis.



### **Criterion 6 – (Governance, Leadership and Management)**

Govt. plan and programmes are strictly carried out by the executive committee which is supported by academic and financial committees. The executive committee also looks into the matter of planning, monitoring, administration as well as governance of the college. The college is having also different other committees like Development- cum-Purchase committee, Building Committee, Library Committee, Discipline Committee for internal management and development of the college. The role of Administrative Bursar, Accounts Bursar and Academic Bursar is pivotal pertaining to college management, academic and financial.

### **Criterion 7 – (Innovation and best practices)**

We are very much conscious about protection of environment. The college is developed itself into a eco-friendly, smoke free, green college due to massive plantation. Unfortunately, most of the greenery of the campus had been damaged in the Super Cyclone “**Phailine**” in 2013. The college has also adopted a unique concept of Water Harvesting system. It has taken certain innovative measures for creation of positive impact so far as curricular aspect is concerned. The implementation of Common Minimum standard programme, performance assessment of teachers through IQAC, effective proctorial system, monitoring the quality of teaching by academic committee, infusion of ICT among the students for advance study, using of Language Laboratory for phonetics and improvement of communication skill and encouraging staff members for pursuing research work are some of the innovative measures taken by the college for all-round development.

The college has name and fame in the University for producing award winning athletes. This trend is continuing till date in the competitions like Badminton, Weightlifting, Boxing, Best-Physique as athletes represent University as well as Inter-University level from this college. The college conducts all types’ examination in free and fair manner. Litterateur, academician, Orator and social activists of repute are invited to deliver Binayak Acharya Memorial Lecture in this college every year are some of the best practices over the years. The innovations and best practices of this college are tips in the iceberg still a lot is required to meet the growing need of student. The college utilizes the available resources well under able guidance of revered Principal.

## **SWOC ANALYSIS OF THE INSTITUTION**

### **STRENGTH**

1. A secular and democratic working atmosphere which caters to students from all sections of society.
2. Totally ragging-free environment.
3. Academic discipline is maintained.
4. Dedicated teachers in addition to teaching, provide moral support to students in every sphere of life.
5. Students are encouraged and motivated for participating in sports, cultural and different co-curricular activities and also the teachers provide guidance to students to take part in intra and inter college competitions.
6. Moral values are inculcated through various value-added programs.
7. Each honours department has a separate seminar library for their students.
8. Democratically elected students union is an important force to carry out co-curricular activities and administrative discipline.
9. Learner centric teaching approach.
10. Dedicated teaching staff.
11. NSS/NCC/ YRC of the college organises environment awareness programmes.
12. Gender sensitization through the women forum.
13. Teachers have personal contact with students rendering a Humanistic touch.
14. Lot of motivation and encouragement given to students to participate in co-curricular activities
15. Magazine/Prospectus always carries a message for the society.
16. Thrust on quality value-based education through healthy practices like Saraswati Puja and Ganesh Puja.
17. Focus on personality development of each student through development of positive attitude, leadership qualities and self-awareness.
18. An inspired sense of discipline.
19. Inculcation of the spirit of service.

### **WEAKNESS:**

1. Lack of enough class room. Space constraint is a serious problem in providing teaching.
2. Paucity of land in the immediate vicinity for the further growth and development of the college.
3. Shortage of teaching staff.
4. Due to governmental policy limitations, the College has not been able to provide faculty exchange or student exchange programmes.

5. The socio-economic background of numerous students is responsible for poor language competence both in their mother tongue and English. This leads to a poor level of command and communication in both the languages.
6. The College finds it difficult to cope to the varied needs of its students coming from different socio-economic and cultural background within the existing infrastructure
7. Less number of courses offered.
8. No hostel facility. Hence students face lodging problems.
9. Infrastructures are shared with Junior College and also face loss of teaching days during CHSE examination.
10. Maintenance of buildings and infrastructures.
11. Lack of an auditorium, seminar rooms, fully automated office and library.
12. Lack of Self Financing courses

### **OPPORTUNITIES:**

1. The vision of the College makes it imperative to engage in socially relevant programmes such as organising voluntary blood donation camps, AIDS awareness programmes and disaster management skills.
2. Introduction of self-defence training programme as a boon for girl students.
3. Introduction of yoga, meditation for improvement of mental & physical health.
4. Resource sharing by both junior and degree colleges functioning in the same premises to optimize the infrastructural use.

### **CHALLENGES:**

1. Poor language competences of students lead to unsatisfactory level of comprehension and communication. This is a challenge to face the job market and develop global competencies.
2. To educate and train the rural Students.
3. Improve upon communication skill and develop global competencies especially among our rural based students.
4. To lift the students up to the level of market opportunities
5. Automation of Library.
6. Teacher strength at par with students on roll.
7. Fulfilling the student's aspiration to get the best education, development of human resources and employability.
8. Completion of course, conduct of examinations.
9. Engagement of teaching faculties in administration affects teaching-learning process.

# **SECTION B**

## ***PROFILE OF THE COLLEGE***

## Profile of the Affiliated / Constituent College

### 1. Name and Address of the College:

Name:	Binayak Acharya College, Berhampur
Address:	Haridakhandi, Berhampur
City: Pin: State:	Berhampur, 760006, Odisha
Website	<a href="http://www.binayakacharyacollege.in">www.binayakacharyacollege.in</a>

### 2. For Communication:

Designation	Name	Telephone With STD Code	Mobile	Fax	Email
Principal	Dr.Mahendra Misra	O:0680-2270675 R:0680-2271379	9437886164	O:0680-2270675	bacollegeprincipal@gmail.com
Steering Committee Co-Ordinator	Sri Ananda Sethi	----	9437373553	----	bacollegeprincipal@gmail.com

### 3. Status of the Institution:

Affiliated College

For +3 2<sup>nd</sup> year 3<sup>rd</sup> year classes.

Constituent College

For +3 1<sup>st</sup> year classes.

Any other (Specicity)

### 4. Type of Institution:

a. By Gender

i. For Men

ii. For Women

iii. Co-education

b. By Shift

i. Regular

ii. Day

iii. Evening

### 5. Is it a recognized minority institution?

Yes

No

**6. Sources of funding:**

Government	<input checked="" type="checkbox"/>
Grant-in-aid	<input type="checkbox"/>
Self-financing	<input type="checkbox"/>
Any other	

**7. a. Date of establishment of the college 09-07-1981**

b. University to which the college is affiliated / or which governs the college  
(If it s a constituent college)

Berhampur University, Berhampur (affiliated)  
Khallikote University, Berhampur (Constituent)

c. Details of UGC recognition:

Under Seciton	Date, Mont & Year (dd-mm-yyyy)	Remarks (If any)
i. 2 (f)	12-11-2001	
ii. 12 (b)	12-11-2001	

(Enclose the Certificate of recognition u/s 2 (f) and 12 (B) of the UGC Act)

d. Details of recognition / approval by statutory / regulatory bodies other than UGC (AICTC, NCTE, MCI, DCI, PCI, RCI etc.) - **N.A.**

Under Section / Clause	Recognition / Approval details Institution / Department Progreamme	Day Month and Year (dd-mm-yyyy)	Validity	Remarks
i.				
ii.				
iii.				
iv.				

(Enclose the recognition / approval letter)

**8. Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated college?**

Yes  No

If yes, has the college applied for availing the autonomous status?

Yes  No

**9. Is the college recognized?**

a. by UGC as a college with potential for excellence (CPE)?

Yes  No

If yes, date of recognition: NA (dd/mm/yyyy)

**b. for its performance by any other government agency?**

Yes  No

If yes, Name of the agency: ..... and

Date of recognition: ..... (dd/mm/yyyy)

**10. Location of the campus and area in sq.mit:**

Location *	Urban
Campus area in sq. mts.	9.46 Acres
Built up area in sq. mts	2040 sq. mts.

(\* Urban, Semi-Urban, Rural, Tribal, Hilly Area, Any other specify)

**11. Facilities available on the campus (Tick the available facility and provide numbers of other details at appropriate places) or in case the institute has an agreement with other agencies in using any of the listed facilities provide information on the facilities covered under the agreement.**

- Auditorium / Seminar complex with infrastructural facilities
- Sports facilities
  - \* Play Ground = **Yes**
  - \* Swimming Pool = **No**
  - \* Gymnasium = **Yes**
- Hostel = **No**
  - \* Boys' Hostel
    - i) Number of hostels
    - ii) Number of inmates
    - iii) Facilities (mention available facilities)
  - \* Girls' Hostel
    - i) Number of hostels
    - ii) Number of inmates
    - iii) Facilities (mention available facilities)
  - \* Working women's hostel
    - i) Number of inmates
    - ii) Facilities (mention available facilities)
- Residential Facilities for teaching and non-teaching staff (give numbers available-cadre wise) - **No**
- Cafeteria - **Yes**

- Health Centre- **First aid =Yes.**

Inpatient, Outpatient, Emergency care facility, Ambulance = **108 Govt. of Odisha 24 X 7**

Health centre staff – **N.A.**

Qualified doctor Full time  Part-time

Qualified Nurse Full time  Part-time

- Facilities like banking, post office, book shops – **N.A.**
- Transport facilities to cater to the needs of students and staff – **N.A.**
- Animal house – **N.A.**
- Biological waste disposal – **N.A.**
- Generator or other facility for management/regulation of electricity and voltage: – **N.A.**
- Solid waste management facility – **N.A.**
- Waste water management – **N.A.**
- **Water harvesting - Yes**

**12. Details of programmes offered by the college (Give data for current academic year (2015-16))**

Sl. No.	Programme Level	Name of the Programme / Course	Duration	Entry Qualification	Medium of instruction	Sanctioned / approved student strength	No. of students admitted
1	UG	+3 Science	3 years	+2 Science	English	128 + 96	106 +98
2	UG	+3 Arts	3 years	+2 Science / Arts	English	256	264
3	UG	+3 Commerce	3 years	+2 Science / Arts	English	128	136

**13. Does the college offer self-financed Programmes?**

Yes  No

If yes, how many?

**14. New programmes introduced in the college during the last five years if any?**

Yes	√	No	---	Number	01
-----	---	----	-----	--------	----

**15. List of departments: (respond if applicable only and do not list facilities like Library, Physical, Education as department, unless they are also offering academic degree awarding programmes. Similarly, do not list the department**



offering common compulsory subjects for all the programmes like English, regional languages etc.)

Faculty	Departments	UG	PG	Research
Science	Physics Chemistry Mathematics Botany Zoology	UG	-----	-----
Arts	Pol. Science History Odia Economics English	UG	-----	-----
Commerce	Accountancy	UG	-----	-----
Any other (specify)	-----	-----	-----	-----

**16. Number of Programmes offered under (Programme means a degree course like B.A., B.Sc., M.A., M.Com....)**

- a. Annual system
- b. Semester system
- c. Trimester System

**17. Number of Programmes with**

- a. Choice Based Credit System
- b. Inter / Multidisciplinary
- c. Any other (specify and provide)

**18. Does the college offer UG and / or PG Programmes in Teacher Education?**

Yes  No

If yes,

- a. Year of introduction of the programmes(s) ..... (dd/mm/yyyy) and number of batches that completed the programme
- b. NCTE recognition details (if applicable)  
Notification No.: .....  
Date: ..... (dd/mm/yyyy)  
Validity .....
- c. Is the institution opting for assessment and accreditation of Teacher Education Programme separately?  
Yes No

**19. Does the college offer UG or PG programme in Physical Education?**

Yes  No

If yes,

- a. Year of introduction of the programme (s) ..... (dd/mm/yyyy)  
and number of batches that completed the programme
- b. NCTE recognition details (if applicalbe)  
Notification No.: .....  
Date: ..... (dd/mm/yyyy)  
Validity .....
- c. Is the institution opting for assessment and accreditation of Physics  
Education Programme separately?  
Yes                      No

## 20. Number of teaching and non-teaching position in the Institution

Position	Teaching faculty						Non-teaching staff		Technical Staff	
	Professor		Associate Professor		Assistant Professor		*M	*F	*M	*F
	*M	*F	*M	*F	*M	*F				
Sanctioned by the UGC/ University / State Government	---	---	01		13		23		---	---
<i>Recruited</i>	---	---	01	---	08	02	17	01	---	---
Yet to recruit	---	---	---	---	---	---	---	---	---	---
Sanctioned by the Management / society or other authorised bodies	---	---	---	---	---	---	---	---	---	---
<i>Recruited</i>	---	---	---	---	---	---	---	---	---	---
<i>Yet to recruit</i>	---	---	---	---	---	---	---	---	---	---

\*M-Male \*F-Female

## 21. Qualification of the teaching staff:

Highest Qualification	Professor		Associate Professor/ Reader		Assistant Professor/ Lecturer		Total
	Male	Female	Male	Female	Male	Female	
Permanent teachers							
D.Sc. / D.Litt.	-----	-----	-----	-----	-----	-----	-----
PhD.	-----	-----	01	-----	02	-----	03
M.Phil.	-----	-----	01	-----	03	01	05
P.G.	-----	-----	-----	-----	-----	-----	-----
Temporary teachers							
Ph.D.	-----	-----	-----	-----	01	01	02
M.Phil.	-----	-----	-----	-----	01	-----	01
P.G.	-----	-----	-----	-----	-----	-----	-----
Part-time teachers							
Ph.D.	-----	-----	-----	-----	-----	-----	-----
M.Phil	-----	-----	-----	-----	-----	-----	-----
P.G.	-----	-----	-----	-----	-----	-----	-----

## 22. Number of Visiting Faculty/Guest Faculty engaged with the college.= 06

**23. Furnish the number of the students admitted to the college during the last four academic years.**

Categories	Year 1-2014-15		Year 2-2013-14		Year 3-2012-13		Year 4-2011-12	
	Male	Female	Male	Female	Male	Female	Male	Female
SC	47	33	36	23	53	19	57	17
ST	28	14	25	12	56	18	62	15
OBC	98	59	78	72	----	-----	-----	-----
General	188	135	174	84	228	67	197	58
Others	5	3	7	3	-----	-----	-----	-----

**24. Details on students enrollment in the college during the current academic year:**

Type of students	UG	PG	M.Phil	Ph.D.	Total
Students from the same state where the college is located	1016	-----	-----	-----	1016
Students for other states of India	06	-----	-----	-----	06
NRI students	-----	-----	-----	-----	-----
Foreign students	-----	-----	-----	-----	-----

**25. Dropout rate in UG and PG (average of the last two batches)**

UG  PG

**26. Unit Cost of Education**

(Unit cost= total annual recurring expenditure (actual) divided by total number of students enrolled)

(a) including the salary component

(b) excluding the salary component

**27. Does the college offer any programme/s in distance education Mode (DEP)?**

Yes  No

If yes,

a) Is it a registered centre for offering distance education programmes of another University

Yes  No

b) Name of the University which has granted such registration.

c) Number of programmes offered

d) Programmes carry the recognition of the Distance Education Council.

Yes  No

**28. Provide Teacher-student ratio for each of the programme / course offered - 64:1**

**29. Is the college applying for**

Accreditation: Cycle 1  Cycle 2  Cycle 3  Cycle 4

Re-Assessment:

**30. Date of accreditation\* (applicable for Cycle 2, Cycle 3, Cycle 4 and re-assessment only)**

Cycle 1: 02/02/2006 Accreditation Outcome / Result C++

Cycle 2: \_\_\_\_\_ Accreditation Outcome / Result

Cycle 3: \_\_\_\_\_ Accreditation Outcome / Result

**31. Number of working days during the last academic year.**

**32. Number of teaching days during the last academic year**

**33. Date of establishment of Internal Quality Assurance Cell (IQAC)**

IQAC 15/03/2015

**34. Details regarding submission of Annual Quality Assurance Reports (AQAR) to NAAC**

AQAR (i) For the session 2014-15 submitted on 04/01/2016

**35. Any other relevant data (not covered above) the college would like to include. Do not include explanatory / descriptive information) -NA**

# **Criterion-I**

# **Curricular Aspects**

## **1. Criterion I - Curricular Aspects:**

### **1.1 (A) Curriculum Planning and Implementation:**

**1.1 State the vision, mission and objectives of the institution, and describe how these are communicated to the students, teachers, staff and other stakeholders.**

The college had its origin as the extension wing of the Khallikote College, Berhampur, during the session 1978-79 with the facility of imparting education up to Intermediate classes in Arts and Commerce.

The vision and mission of the institution is communicated to the students, staffs and other stakeholders through the college website.

#### **Mission:**

- To provide opportunities for all round development of the students irrespective of religion, creed, castes and gender.
- To infuse human and moral values in students and inspire them to excel in studies, sports and extra-curricular activities.
- To create responsible human beings with a sense of social commitment.
- To enable the students to compete with others for employment at both the state & national level
- To develop nationalism and respect for our culture among the students for better citizens for society
- To help the less-privileged and deserving sections of our society.
- To encourage women's education.
- To persuade and implement inclusive growth.

#### **Vision:**

- TAMASO MA JYOTIRGAMAYA: To move from darkness to light, from ignorance to knowledge.
- To provide higher education to students along with building human values and morality.
- To serve the social needs.
- Development of personality by focussing on curricular and extra- curricular activities.
- The entire campus be Pollution free zone - GREEN ZONE.
- The entire campus be Wi-Fi enabled.

## **Objectives:**

The following objectives are identified to fulfill the Vision and Mission of the College.

- To encourage the students with good education.
- To bring change in students to be morally, culturally and spiritually good citizens.
- To inspire the students to be disciplined.
- To motivate Students to participate in seminars, conferences and are encouraged to develop their hidden skills.

Every year the college conduct an orientation programme for the new first year students in which the vision, mission and objectives of the institute are communicated to the students. Besides this the vision, mission and objectives are communicated to the students, teachers and other stakeholders of the college through the Website of the College [www.binayakacharyacollege.in](http://www.binayakacharyacollege.in). Again various meetings are also held regularly to interact with the Stakeholders.

The academic calendar and college prospectus are published each year and distributed among the students at the time of admission. All information and decisions are circulated to the students, both teaching and the non-teaching staff through notices, which are also displayed in the college notice board. All important notifications regarding curricular and co-curricular activities are also communicated through the official website of the college as mentioned above.

### **1.1.2 How does the institution develop and deploy action plans for effective implementation of the curriculum? Give details of the process and substantiate through specific example(s).**

The institution follows the curriculum designed by the Berhampur University for +3 2<sup>nd</sup> year and 3<sup>rd</sup> year students and CBCS pattern curriculum by Khalikote Cluster University for +3 1<sup>st</sup> year students. At the beginning of every academic year, all the departments prepare an academic calendar which consists of lecture hours, topics to be taught. The faculty members are also provided Progress Registers; in which they design their teaching plans for the academic year to complete the course within specific time. If a faculty fails to complete the course within the time then extra classes are taken by the concerned faculty to complete the course.

The internal examinations (Mid-term) for the 1<sup>st</sup> year students of the college are held according to the programme designed by the Cluster University. During the internal examinations and test examinations for a particular year, regular classes are simultaneously held for other-year students to complete the syllabus in time. During the classroom teaching, methods like PowerPoint presentations,

assignments, normal interactive discussions with students and internal assessment test are followed to have a better clarity in the subjects.

### **1.1.3 What type of support (procedural and practical) do the teachers receive (from the University and/or institution) for effectively translating the curriculum and improving teaching practices?**

The College prepares an Academic Calendar that specifies the curriculum to be taught by a teacher, duration of the session and also the date of commencement of internal and final examination as decided by the concerned universities. The institution receives regular circulars, letters and emails from the concerned university regarding the changes or and modifications in the curriculum. The Principal informs the concerned teachers about the changes and distributed the copies of among the faculty members. Thus the faculty members receive all types of support from the university and institution as well to understand the curriculum properly.

As the institution follows choice based credit system, the students will be given the choice for choosing the elective subjects and other non major elective courses.

The college also encourages its teachers to participate in Refresher courses and Orientation programmes and various seminars and symposia to keep themselves equipped and well versed with recent developments in their respective subjects.

Teachers are also allowed to prepare the list of books and reference books of their respective subjects as per their requirement for the library for procurement. Again, the faculty members can also avail the facilities such as computer, internet, photo copying, printing, scanning etc. as available in the college to facilitate the improvement of the teaching-learning process.

Teachers are given enough freedom to use their capacity for plan and progress in the way they teach.

### **1.1.4 Specify the initiatives taken up or contribution made by the institution for effective curriculum delivery and transaction on the Curriculum provided by the affiliating University or other statutory agency.**

Efforts are made to ensure that the curriculum is implemented efficiently and innovatively. Steps are taken to ensure that the syllabus is completed in time through special classes whenever needed. To improve the quality of teaching, teachers are encouraged to participate in workshops, seminars, refresher courses and orientation programmes to enable up gradation in the recent developments and



frontier areas of research in their respective subjects. Modern and innovative teaching tools are made available to the teachers to improve curriculum delivery. The progress is regularly monitored by the Head of the Department and Principal to encourage faculties to complete the course in time.

The new CBCS syllabus has ICT related/oriented courses in Mathematics, Physics and Commerce and efforts are made to aware the other departments regarding the need for ICT in education.

### **1.1.5 How does the institution network and interact with beneficiaries such as industry, research bodies and the university in effective operationalisation of the curriculum?**

The Curriculum mostly based on the pattern of syllabus designed and suggested by UGC to meet the national need.

In order to keep the faculties well-informed with the recent developments in their own subjects, the faculty members are encouraged to attend workshops and seminars. Many new things are gained and also shared by our Faculty members during the Boards of Studies meetings in the University.

### **1.1.6 What are the contributions of the institution and/or its staff members to the development of the curriculum by the University? (number of staff members/departments represented on the Board of Studies, student feedback, teacher feedback, stakeholder feedback provided, specific suggestions etc.**

The following faculty members are representing the Board of Studies of the Cluster University in their respective subjects.

1. Dr. Mahendra Misra- Reader in Mathematics
2. Smt. Debadutta Mishra – Lecturer in Philosophy
3. Dr. Sudhakar Dash - Lecturer in Botany
4. Sri Ananda Sethi - Lecturer in English
5. Dr. Lokanath Sethi - Lecturer in Odia
6. Smt. Anita Pati - Lecturer in Political Science
7. Sri Kalipada Munda - Lecturer in Commerce

They make valuable contributions to improve the quality of curriculum by inclusion of current trends in the CBCS syllabus.

The college teachers are appointed Examiners, Head Examiners, Scrutineers, Paper-Setters and Moderators for the University examinations.

The college as a constituent college of the Khallikote University introduced new CBCS curriculum during this academic year 2015– 16.

**1.1.7 Does the institution develop curriculum for any of the courses offered (other than those under the purview of the affiliating university) by it? If 'yes', give details on the process ('Needs Assessment', design, development and planning) and the courses for which the curriculum has been developed. -NA**

**1.1.8 How does institution analyze/ensure that the stated objectives of curriculum are achieved in the course of implementation?**

The effectiveness of our system of curriculum delivery can be assessed by monitoring the performance of our students in college internal as well as University examinations.

The basic mission of the institution is to impart higher education to all sections of the society irrespective of caste, creed and gender. The College has tried to provide relevant courses which can develop skills or practical knowledge. Some of the faculty members of our college are the members of the Boards of Studies and contribute towards modulating and revising the new syllabus. To inculcate moral values among the students the teachers of this college inculcate value-based education to the students through classroom-teaching and also at the time of interaction with them.

The institution keeps an eye on the students' involvement and their performance through the written tests conducted regularly. The views of teaching faculty at the college level have a considerable importance in this respect.

The College constantly endeavours to develop the overall personality of the students through various extracurricular activities such as sports, cultural programmes and health-awareness projects. The College undertakes many extension activities besides the teaching and learning process. The College fulfils its social obligations by conducting some community-oriented programmes and collecting relief funds in time of social needs.

The feed-back is taken from students, parents of the students, alumni and others. On the basis of this feedback, valuable suggestions are provided to the teaching faculty.

## **1.2 Academic Flexibility:**

**1.2.1 Specifying the goals and objectives give details of the certificate/diploma/ skill development courses etc., offered by the institution.**

### **Goals and objectives:**

- Keeping in view the challenges posed by the global environment, the institution tries to develop the personality of the students by developing their academic and intellectual activities and also glossing their talents in various activities. The College imparts education at undergraduate level in all branches of Arts, Commerce, and Science (Physical and Biological).

- To create awareness among students about the socio-economic problems of the country and motivate them towards public service as well as commitment to social justice.
- Help the students to have clarity and deeper understanding of concepts which facilitate them to think clearly.

**1.2.2 Does the institution offer programmes that facilitate twinning /dual degree? If 'yes', give details. - No**

**1.2.3 Give details on the various institutional provisions with reference to academic flexibility and how it has been helpful to students in terms of skills development, academic mobility, progression to higher studies and improved potential for employability. Issues may cover the following and beyond:**

- Range of Core / Elective options offered by the University and those opted by the college for the current session 2015-16.

Honours (Core) courses		Generic Elective Subject Combinations (any two)
B.A	English	Philosophy, Pol.Sc., History, Economics, Odia, Hindi, Psychology, Sociology, Education
	Odia	Philosophy, Pol.Sc.,History,Economics,Hindi, Psychology, Sociology, Education
	Pol.Sc	Philosophy, History, Economics, Odia, Hindi, Psychology, Sociology, Education
	History	Philosophy,Pol.Sc.,Economics,Odia, Hindi, Psychology, Sociology, Education
	Economics	Philosophy,Pol.Sc.,History,Odia, Hindi, Psychology, Sociology, Education

B.COM	Honours core course	Generic Elective (Both two)
	Accountancy	Business Economics , Business Statistics

Honours (Core) courses		Generic Elective Subject Combinations
B.SC. +3 1 <sup>st</sup> year	Physics	Chemistry, Mathematics
	Chemistry	Physics , Mathematics
	Mathematics	Physics, Chemistry
	Botany	Chemistry, Zoology
	Zoology	Chemistry, Botany

## COURSES OFFERED AS A CONSTITUENT COLLEGE OF BERHAMPUR UNIVERSITY

### +3 2<sup>nd</sup> Year Science

Honours (Core) courses	Major Elective	Minor Elective
Physics	Polymer Science	Biology
Chemistry		
Mathematics		
Botany	Polymer Science	Mathematics
Zoology		

All the +3 1st year Arts / Science / Commerce students are required to study Communicative English and AECC as compulsory subject along with their Core and Generic Elective-I and II under Khallikote Cluster University, Berhampur. All the +3 2<sup>nd</sup> year Arts/Science/ Commerce and +3 3<sup>rd</sup> year Arts / Commerce students are required to study their subjects as per Berhampur University Syllabus.

- Choice Based Credit System and range of subject options

The courses are offered for 1st year students by Khallikote Cluster University as per CBCS system.

- Courses offered in modular form

All courses are offered in modular form. However, the students of 2<sup>nd</sup> year and 3<sup>rd</sup> year are required to appear for University examinations at the end of each year according to the 1+1+1 system of examinations of the Berhampur University.

- Credit transfer and accumulation facility

Credit transfer and accumulation facility does not exist in the college. From the academic year 2015-2016, HED, Govt. of Odisha has proposed to have a common syllabus for UG students of all Degree colleges of Odisha with CBCS system.

- Lateral and vertical mobility within and across programmes and courses

The students are allowed to change their Honours subjects after admission within a stipulated time set by the affiliated university. Students failing to secure qualifying marks in their Honours subjects in the University examinations are transferred to the corresponding General Courses. There is no other scope for further lateral or vertical mobility within or across courses.

- Enrichment courses

The curriculum is framed by the Boards of Studies of the affiliated Universities. There is not much scope for the College for course enrichment. The College initiates innovative teaching-learning process through seminars based on the curriculum, use of library and modernization and up gradation of laboratories.

**1.2.4 Does the institution offer self-financed programmes? If 'yes', list them and indicate how they differ from other programmes, with reference to admission, curriculum, fee structure, teacher qualification, salary etc.**

The institution does not offer self-financed programmes.

**1.2.5 Does the college provide additional skill oriented programmes, relevant to regional and global employment markets? If 'yes' provide details of such programme and the beneficiaries.**

The core strength of our course is to inculcate perceptive values of life like morality, truth, honesty, sincerity, loyalty, mercy, courage, charity and other basic values. Besides this, it also tries to develop skills like the capacity to think rationally, behave responsibly and to develop the spirit of public service. Again, the study of literature subjects like English, Odia, Telugu and Hindi also develops the basic skills like listening, reading, writing and speaking capacity of the students which are required for effective communication.

Subjects like Accountancy and Economics offer career advancement training in the practical areas like banking, accounting, clerical, drafting and report writing and booming managerial and financial fields. The commercial courses are helpful in the fields of career advancement like Banking, C.A, I.C.W.A. and M.B.A etc.

**1.2.6 Does the University provide for the flexibility of combining the conventional face-to-face and Distance Mode of Education for students to choose the courses/combination of their choice" If 'yes', how does the institution take advantage of such provision for the benefit of students?**

No

### **1.3 Curriculum Enrichment:**

**1.3.1 Describe the efforts made by the institution to supplement the University's Curriculum to ensure that the academic programmes and Institution's goals and objectives are integrated?**

The curriculum for different courses are framed by the University and the college has to abide by and implement these curriculum. The academic programmes are aligned with the institution's goals and objectives. The College aims to impart knowledge for the all round development of the character of students and also to make them capable of being better employment. Seminars are held regularly to provide exposure to the students regarding the current developments in their subjects and to orient them towards higher education and research. The curriculum aimed to address the needs of the society and attempts are made to equip students with regional / national and global needs in the following ways:

- All the UG courses in Humanities have the components related to gender studies, gender sensitization, unity and integrity of nation, value-based education etc.
- NSS, YRC ,Women’s forum ,Equal Opportunity Cell, Self Defence for women are the forums which aimed for community development ,self development ,Community and national development and equity .Again, the curriculum aimed to develop sanitation and environment awareness .

### **1.3.2 What are the efforts made by the institution to enrich and organize the curriculum to enhance the experiences of the students so as to cope with the needs of the dynamic employment market?**

- ✚ Through Communicative English class attempts are made to develop the professional competence and overall personality development of the students to cope with the needs of the employment market.
- ✚ All courses ensure both knowledge and skill development of the students.
- ✚ U.G. Courses in Commerce have been strengthened as per global trends/needs equip students to face job industries in marketing and management. These courses prepare students for exposure to career opportunities including entrepreneurship.

### **1.3.3 Enumerate the efforts made by the institution to integrate the cross cutting issues such as Gender, Climate Change, Environmental Education, Human Rights, ICT etc., into the curriculum?**

The college share its classroom and lab space with the junior college in the morning time. It adopt the CBCS system syllabus of Cluster university for +3<sup>1st</sup> year and Berhampur University syllabus for +3 2<sup>nd</sup> year and 3<sup>rd</sup> year as curriculum. Due to this constraint of time and space it is not possible to carry out fulltime courses on socially pertinent issues. However, seminars and extension lectures on Women issues, their Rights, environmental awareness programmes are organized in regular intervals. Environmental education is imparted according to the syllabus which includes theoretical lectures and a project work for inculcating environmental awareness and climate change etc. The Women’s forum of the College takes care of the rights of women both students and staff .The Grievance Redressal Cell works with the issues regarding Human Rights violations. Anti-Ragging Cell is there to protect the girls and boys from the harmful activities of the seniors. Gender sensitization programmes, women safety, health care and self- defence programmes are conducted regularly. Again, seats are reserved for SC, ST, & OBC candidates as per the norms laid down by the Government of Odisha towards social justice and ensuring equality.

### 1.3.4 What are the various value-added courses/enrichment programmes offered to ensure holistic development of students?

#### **Moral and Ethical values:**

- ✚ The Students are motivated through special lectures to inculcate moral and ethical values in them.
- ✚ They are taught to develop leadership qualities and the importance of teamwork and are encouraged to know the cultural heritage of our country.
- ✚ The institution offers programmes like NSS, YRC, RRC and Placement Cell where students are encouraged to add moral and ethical values to their life.
- ✚ National Social Service Scheme (NSS) impart service to the nearby villages with our two units of NSS volunteers of both boys and girls.
- ✚ Youth Red Cross (YRC) works to encourage the students to take part in awareness Rally like importance of wearing Helmet Road safety, Avoid use of Plastics, Blood Donation Camp etc.
- ✚ Red Ribbon Club (RRC) encourages students to create awareness on AIDS in the society and other community orientation programmes.
- ✚ Community orientation programmes like Blood Donation camps through NSS also organized.
- ✚ The value-orientated curriculam of the humanities encourage the students for self development and to create awareness for self-respect ,sincerity, honesty and hard-work.

#### **Employability and better career options:**

- ✚ The students of the college are encouraged to enroll themselves in the National Cadet Corps. The college offers the 'B' and 'C' certificates in NCC courses.
- ✚ Introduction of ICT-oriented curriculum in Mathematics, Physics and Commerce endorse students' awareness towards innovation, creativity and entrepreneurship.
- ✚ Placement cell plays an important role in removing fear psychosis from the students on employability and encourage them to cope with this competitive world. Placement cell gives soft skill training such as Personality Development, Interview Techniques, Pre - interview preparation, Goup Discussion, Aptitude classes etc. both in regional and English language in the institution.

#### **Community orientation:**

- ✚ The college always tries to develop a sense of bonding and belongingness among the students and taught them to show respect for the values and traditions of the college. These are the components of the art of living together which promote a wholesome community orientation.

- ✚ Students are elected for various associations to organize various competitions, seminars and cultural programmes etc. and also encouraged to perform responsibilities. This will help them to improve their team building spirit and organizational skills.
- ✚ For serving the community and the nation our college NSS volunteers participate in various social-welfare activities by organizing environmental awareness programmes and other community development programmes.

### **1.3.5 Citing a few examples enumerate on the extent of use of the feedback from stakeholders in enriching the curriculum?**

The college has an active and continual feedback system through the Student-Faculty-Committees. The faculty members take this very seriously and participate with responsibility and discipline. Students performance are analysed and corrective measures are taken to enrich their performance. Meeting are conducted to know about the coverage of the syllabus and teacher performance and for any other problems that they face in completion of course. The college takes part in different community and social activities through its YRC, NCC and NSS Units. Here the students and teachers interact directly with the different members of the community and get feedback on the curriculum.

### **1.3.6 How does the institution monitor and evaluate the quality of its enrichment programmes?**

The institution conducts class tests and test examinations to monitor the students performance and evaluate them. Motivation and counseling are given to the students to improve their learning skills and education.

## **1.4 Feedback System:**

1.4.1 What are the contributions of the institution in the design and development of the curriculum prepared by the University?

As the college is affiliated to both Khallikote Cluster University and Berhampur University, there is very little scope for innovation in the design of curriculum. As an affiliated college, the institution has to abide by and follow the curriculum designed by the University. However, the college participate in the development of curriculum through the faculty members who are members of the Board of Studies of the Universities in their respective disciplines.

1.4.2 Is there a formal mechanism to obtain feedback from students and stakeholders on Curriculum? If 'yes', how is it communicated to the University and made use internally for curriculum enrichment and introducing changes/new programmes?

**Yes.** The IQAC of the college is taking care of the feedback system. Interface meeting of students, parents and faculty members are held from time to time to take feedback for improvement of academic quality of the college.



**1.4.3 How many new programmes/courses were introduced by the institution during the last four years? What was the rationale for introducing new courses/programmes?**

During the period 2014-2015 +3 Science stream was newly opened having Physics, Chemistry, Mathematics, Botany and Zoology as subjects. Polymer Science was introduced as major elective. Besides, Education, Sociology and Psychology were also introduced in +3 Arts stream as Generic Elective subjects.

# **Criterion-II**

## **Teaching-Learning and Evaluation**

## **2. Criterion II - Teaching-Learning and Evaluation:**

### **2.1 Student Enrolment and Profile:**

The process of admission has been centrally monitored through Student Academic Management System (SAMS) by Govt. of Odisha and from this session (2015-16) it is regulated by Odisha Knowledge Centre Limited (OKCL) project run by Department of Higher Education, Govt. of Odisha.

The college assures fairness, transparency and accessibility in admission to the candidates irrespective of their domicile, socio-economic and cultural background. The profile of the students is collected from the students during the time of admission.

#### **2.1.1 How does the college ensure publicity and transparency in the admission process?**

##### **Publicity:**

##### **a. Notice Board**

The admission notice is displayed on the college notice board by the college and in news papers, television and through the departmental website by the Government in the Department of Higher Education, Odisha soon after the publication of the (10+2) final examination results providing detailed and related information about the process of admission.

##### **b. Prospectus**

The prospectus is made available to the students by SAMS / OKCL through internet. All relevant information regarding the admission procedure, infrastructure, scholarships, working hours, teaching and non-teaching staff, and courses offered, university regulations, extra-curricular activities, and various activities of the college are contained in the prospectus.

##### **c. Institutional website**

The College has a website "[www.binayakacharyacollege.in](http://www.binayakacharyacollege.in)." Detailed information on all aspects like faculty strength, profile of the departments, courses offered, academic performance and academic status of the institution can be obtained from here. The website is updated regularly.

##### **Transparency:**

There is absolute transparency in the admission process as the institution strictly adhering to the guidelines prescribed by Government of Odisha. The admission process is coordinated by an Admission Committee consisting of a Officer-in- Charge and faculties of the college. The team receives all type of academic enquiries and tries to solve their queries. Details about the admission process can also be obtained from the OKCL Centre. As the college is under the Department of Higher Education,

the entire admission process including issue and submission of admission forms, publication of merit lists and subsequent entry of students to the various courses, is carried out in strict adherence to the admission regulations, rules regarding reservation and schedule issued by the Government of Odisha.

**2.1.2 Explain in detail the criteria adopted and process of admission (Ex. (i) merit (ii) common admission test conducted by state agencies and national agencies (iii) combination of merit and entrance test or merit, entrance test and interview (iv) any other) to various programmes of the Institution.**

Admission to the different undergraduate programmes is based on student performance in the (10+2) final Board Examination. Admission is given only from the merit list as declared by the Govt. on the basis of marks obtained by the students in XII standard /+2 class. Reservation of seats for OBC, SC,ST, Sports/NCC/NSS/Children of Ex. Servicemen, persons with physical disability is maintained as per Government rules.

**2.1.3 Give the minimum and maximum percentage of marks for admission at entry level for each of the programmes offered by the college and provide a comparison with other colleges of the affiliating university within the city/district.**

The college offers three years Under Graduate Degree courses in Science, Commerce and Arts. Admissions to these courses are carried out strictly according to the criteria laid down by the Government of Odisha. The cut-off percentages as notified by the OKCL are finalized and send to the college for admission.

The minimum and maximum percentages of marks for the session 2015-16 are given below.

Sl. No	Subject	Aggregate			
		Minimum		Maximum	
1	English Hons	210	35%	328	55%
2	OdiaHons	210	35%	365	61%
3	Political Science Hons	254	42%	370	62%
4	History Hons	210	35%	440	73%
5	Economics Hons	210	35%	337	56%
6	Philosophy Elective	210	35%	370	62%
7	Hindi Elective	239	40%	279	47%
8	Physics Hons	294	49%	491	82%
9	Chemistry Hons	240	40%	479	80%
10	Mathematics Hons	255	43%	424	71%
11	Botany Hons	236	39%	385	64%
12	Zoology Hons	296	49%	447	75%
13	B.Com Hons	210	35%	423	71%

**2.1.4 Is there a mechanism in the institution to review the admission process and student profiles annually? If 'yes' what is the outcome of such an effort and how has it contributed to the improvement of the process?**

YES. The admission committee reviews the admission process of the previous years and student profiles annually and accordingly takes necessary steps for qualitative improvement of the admission process. Accordingly, the admission committee has taken certain measures to give quality service to students and ensure a smooth and transparent admission process from the academic session 2014-15. Some of these are on follows:

\*All notifications related to admission are displayed in the College notice boards and are hosted in the website, which contains detailed information about number and range of courses, eligibility, process of admission etc.

- There is a procedure for downloading admission Forms with unique ID No.
- Single window for form submission for all streams to avoid long queues and ensure fast submission procedure.
- Detailed prospectus.
- Helpdesk by teachers.
- Complete lists of all applicants according to merit hoisted in the website.
- All merit lists hoisted in the websites.

**2.1.5 Reflecting on the strategies adopted to increase/improve access for following categories of students, enumerate on how the admission policy of the institution and its student profiles demonstrate/reflect the National commitment to diversity and inclusion**

- **SC/ST:**

Seats are reserved for SC, ST, & OBC candidates according to norms laid down in notifications made by the Odisha Govt. Fees exemption and endowment benefits are also extended to these students if they are economically challenged. The rule of reservation, eligibility condition provision for getting Government Scholarship and other privileges are tinted to enable students to get admission to the programme of their choice. There is provision of extra 10% seats of the sanctioned strength to admit left-over SC and ST applicants for UG courses. All the students of this college whose parents income not exceeding 250,000/-are eligible for the Prerana scholarship.

- **OBC:**

Though there is no reservation of seats for OBC students, they are encouraged to apply for two govt. sponsored scholarship schemes like e-Medhabruti and Prerana.

- **Women:**

For women, there is no reservation for admission . The number of girls students surpass the boys students particularly in the Humanities and

Bioscience courses. In fact, girls constitute about 70% of students' strength in admission each year . This clearly shows that the College is playing an important role in women education. There is tuition fee waiver for all girls' students.

- **Differentially abled :**

Our college provides reservation benefit to the students belonging to differentially able categories adhering to Government norms with remission of tuition fees. Scholarship is also been provided to the physically challenged students to encourage them.

- **Economically weaker sections:**

There are various scholarship schemes of Govt. for this category.

- **Minority community:**

As per the directions of the Central Government, State Government and its affiliating University, this institution offers every possible help to the students belonging to the minority communities. This is reflected in the encouraging representation of the minority community, particularly Muslims in all UG Honours and General courses. The students from this category also get scholarships.

- **Any other:**

- **Outstanding achievers in sports and extracurricular activities:**

There is reservation of seats for outstanding achievers in sports. Due representation is given to this category in admission based upon their excellence in athletics or sports activities at University/Regional/Zonal/State/National level.

**2.1.6 Provide the following details for various programmes offered by the institution during the last four years and comment on the trends. i.e. reasons for increase / decrease and actions initiated for improvement.**

Programmes UG	Number of Applications	Number of students admitted	Demand Ratio
Admission is done centrally by SAMS / OKCL. Applicants willing to admit in the college may apply / deposit his forms in any college in the State of Odisha.			

## **2.2 Catering to Student Diversity:**

**2.2.1 How does the institution cater to the needs of differently- abled students and ensure adherence to government policies in this regard?**

- The institution fully adheres to government policies regarding the needs of differently-able students. Seats are reserved for them at the time of admission .
- Special coaching classes are held for differently-abled students by our teachers without any remuneration.
- Class rooms are provided in the ground floor.

- During examinations visually challenged students are provided writers. Adequate help is also provided whenever necessary to students having functional disability.
- Disabled students are also given extra time in college and University examinations.
- Care has been taken by the college in making the disabled students a part of the college mainstream and giving them a sense of independence and achievement.
- Financial help has been provided to such students in the form of fee-exemption and scholarships.

**2.2.2 Does the institution assess the students' needs in terms of knowledge and skills before the commencement of the programme? If 'yes', give details on the process.**

- The merit and performance of students in the last qualifying examination is the basis of assessment of their knowledge and skills before the commencement of the programmes.
- Students' responses to the introductory lectures in the first few weeks of class enable teachers to assess the knowledge gap of the incoming students. Attempts and necessary steps are taken accordingly to help the students to cope with the programme to which they are enrolled.

**2.2.3 What are the strategies adopted by the institution to bridge the knowledge gap of the enrolled students (Bridge/Remedial/ Add-on/Enrichment Courses, etc.) to enable them to cope with the programme of their choice?**

The college takes the following steps to bridge the knowledge gap of the enrolled students and to enable them to cope with the programme.

- Bilingual explanations in classroom lectures and discussions.
- Concept clarification and problem solving exercises.
- Remedial classes are organized for such slow learners.
- Simplified versions of books are recommended to them.
- Revision of topics & special tests are conducted for them.
- Special theoretical, tutorial & practical classes are arranged by each department.
- Students also interact regularly with teachers outside the classroom either individually or in groups to address their course related or other general problems.
- Frequent class tests in helping average students to excel in their examinations.

#### **2.2.4 How does the college sensitize its staff and students on issues such as gender, inclusion, environment etc.?**

- Being a co-education college gender sensitization has been our primary concern.
- Strict discipline is maintained on the campus so that the girls feel safe, secure and comfortable.
- The Women's forum addresses issues related to women staff and students. The forum encourages students to participate in all cultural activities.
- The forum makes women students aware of their social responsibilities and provides them mental support to fight against sexual harassment towards them and other women of the society.
- Environment classes are taken regularly which sensitizes the students to protect the environment.
- The N.S.S. unit of girls' wing of this college is planning to start various environment related activities, various socio-cultural issues and health awareness programmes.

#### **2.2.5 How does the institution identify and respond to special educational/learning needs of advanced learners?**

The advanced learners are identified by their (10+2) results, class tests and their responses in classes and classroom discussions. The institution responds to their special educational/learning needs by taking the following measures:

- Special classes are organized to remove their doubts and difficulties.
- Assignments are given on current and latest topics based on reference books and Internet surfing.
- Student Seminars on selected reference topics are organized by some departments.
- Special books of more advanced level are recommended to them.
- They are constantly encouraged and guided for preparation of various competitions.
- Several extension lectures are organized to respond to learning needs of advanced learners.

#### **2.2.6 How does the institute collect, analyze and use the data and information on the academic performance (through the programme duration) of the students at risk of drop out (students from the disadvantaged sections of society, physically challenged, slow learners, economically weaker sections etc. who may discontinue their studies if some sort of support is not provided)?**



In our college the dropout rate is very low. Throughout the programme duration there is a continual assessment of students. The College collects data and information on the academic performance of the students at risk of drop out from class lectures, class tests, mid-term and Test examinations .The college tries to stop the drop outs of the talented students in its own capacity.

All the faculty members along with the principal take personal interest in the problems of students and try to solve them. There is a counselling cell for students in the college. Possible dropouts are identified and counselled to return to their studies with new interest for studies. Students are encouraged by the cell to meet challenges and solve the problems faced by them. Sometimes students are counselled along with their parents. This helps in checking the drop out ratio.

Bilingual method of teaching is adopted and special classes are arranged for weak students /slow learners.

The college conducts class tests and Model Exam for all students . The slow learners and those who fail in the exam will be asked to write re test again and given special coaching for that.

### **2.3 Teaching-Learning Process:**

#### **2.3.1 How does the college plan and organise the teaching, learning and evaluation schedules? (Academic calendar, teaching plan, evaluation blue print, etc.)**

##### **Teaching plan:**

The teaching plan is left to individual departments. The teachers form their own lesson plans based on their allotted syllabus. The plans generally highlight the content and time schedule for completion of the chapters. This enables the students to know the academic programme and the components to be learnt and to give examination. Moreover, the teachers would know the time frame for teaching-learning process and ensure the total attention for the completion of syllabi and possible revision.

##### **Evaluation Blue print:**

The academic calendar is released by the affiliating University and the college holds its internal examinations (mid-term), half yearly and annual examinations in compliance with this calendar. The schedule for class tests, tutorials and college examinations is finalised at the beginning of the academic session.

Examination Committee prepare the time frame for conducting the internal mid-term & test examinations (exam schedule, evaluation schedule, result announcement schedule, marks submission schedule) to enable the examiners to know the time frame for completion of the process of evaluation and results. Regular notification

regarding examination is also a feature of the teaching-learning and evaluation process of the institution.

Progress reports are prepared and send to the parents.

Thus, the systematic planning, organization and implementation of teaching – learning – evaluation is possible within the total scheme of the university-schedule.

### **2.3.2 How does IQAC contribute to improve the teaching –learning process?**

Binayak Acharya College established IQAC on 15.7.2015. The newly started IQAC provides the quality benchmarks/parameters for the various academic and administrative activities of the institution. IQAC monitors the entire academic program through its members. Following are the members of the IQAC cell:

1. Dr. Manehdra Misra - Principal -cum-chairman
2. Dr. Sudhakar Dash - Coordinator  
(Dept. of Botany )
3. Sri Ananda Sethi, Lecturer in English, member
4. Dr Anita Pati, Lecturer in Pol. Science, member
5. Dr Alekha Pradhan, Retd. Reader in Odia, External Member.
6. Sri P.K.Dandasena, Retired Reader in English
7. Dr L.K.Tripathy, Regional Director of Education, Berhampur, Official member
8. Sri Aditya Kumar sahu, Student member
9. Ms. Tejaswini Sahu, Student member

The objective of this cell is also to monitor promotion, implementation and continuous improvement of innovations in curricular, co-curricular and extra-curricular activities of the institution. The students are allowed to speak freely so that the actual class room difficulties are noted and rectified by taking immediate and appropriate action. The IQAC tries to work towards the development of the students' knowledge, skill and personality.

### **2.3.3 How is learning made more student-centric? Give details on the support structures and systems available for teachers to develop skills like interactive learning, collaborative learning and independent learning among the students?**

Right from the time a student enters the College he/she is guided, inspired, motivated and corrected, thereby channelizing his/her energy in the best possible manner. To make the learning student-centric the teachers make sincere efforts to present the prescribed curriculum in ways that suit the average aptitude of each batch of students. While introducing each new topic, teaching proceeds at a slow pace to provide time for revision in order to enable better understanding by students.

Before commencement of the syllabus students are motivated and an interest in the subject is created, through conduct of orientation programmes. In addition, students are taught with the help of charts and models. Students are updated on the

latest/recent developments in the relevant subjects, so as to create an interest, by making them to refer to library and media sources. value added skills are also taught.

Remedial classes, Career Counselling Cell, special classes, tutorials are meant to train them & prepare them for the employment market as honest, socially responsible and professionally sound human resource. Learner-centric education approaches are followed through appropriate methodologies. The college has smart class rooms, Computer labs with internet facility and Language Lab to develop interactive skills.

#### **2.3.4 How does the institution nurture critical thinking, creativity and scientific temper among the students to transform them into life-long learners and innovators?**

The college innovates many interesting methods to develop critical thinking and creativity of the students through quiz, debate, elocution competition, creative writing and extra-curricular activities etc. The students are also encouraged to participate in various intra and inter-college competitions. They have also excelled in inter-college cultural and sports competitions. It is difficult to support the students in research directly as it is a U.G. college. Training in communication skills are also given to the students.

The college promotes creativity amongst students by encouraging them to publish materials in the college magazine and Wall magazine. A major publication of the college is the annual college magazine- Vikrant which includes different languages and subject section. This magazine enables our young writers to have the excitement of creating something out of their imagination/intellect and also provides them a platform for giving an expression to their creative urge. Creative endeavors like articles, stories, poems by students find a place of importance in the magazine.

The CBCS system has introduced a project/ research paper recently. Guided by their teachers, the students should select a topic related to current and local problems on which they are required to -write a project/research paper. This will help the students to develop a scientific temper.

#### **2.3.5 What are the technologies and facilities available and used by the faculty for effective teaching? Eg: Virtual laboratories, e-learning - resources from National Programme on Technology Enhanced Learning (NPTEL) and National Mission on Education through Information and Communication Technology (NME-ICT), open educational resources, mobile education, etc.**

The following technologies are used:

- ✚ Participatory method
- ✚ IT facilities
- ✚ Smart class Room
- ✚ Language Lab

### **2.3.6 How are the students and faculty exposed to advanced level of knowledge and skills (blended learning, expert lectures, seminars, workshops etc.)?**

Special lectures and seminars by experts on various contemporary issues are organised in which teachers and students are encouraged to participate. Seminars and extension lectures are organized on regular basis by all the departments to update their knowledge. This helps them gather information about the latest developments in their fields. The faculty constantly update themselves by attending refresher courses, orientation programmes and communicate the recent developments in their respective subjects to their students. Resource Persons are also invited for various Seminars & Workshops. These interactions strengthen the involvement of teachers in curricular activities, the benefits of which are passed on to the students ultimately. Again, student-teacher interactions outside the classrooms mainly focus on topics and themes beyond the syllabi.

### **2.3.7 Detail (process and the number of students \benefitted) on the academic, personal and psycho-social support and guidance services (professional counselling /mentoring/academic advise) provided to students?**

Career and Counselling Cell of the college provides academic and psychological counselling to the students, whenever needed. The teachers of the cell give due attention to their needs and problems and try their utmost to solve their problems. As a deep and healthy bonding develops between teachers and students within a department, the students routinely approach the faculty members of their departments for support and guidance on various matters. The teachers counsel the students individually or in small groups on academic matters like subject change options, opportunities for higher studies in their fields and means of improvement of academic performance. Such intra-departmental counselling is often carried out after college hours. This form of counselling has proved to be extremely effective and is seen to bring about a positive turn-around in the academic performance and social adaptability of the students. Faculties also address problems related to stress, anxiety, examination phobia, peer pressure and adjustment to changed environment. A grievance redressal cell is functioning under the able guidance of the Principal in consultation with members of committee to promote healthy student-student and student-teacher relationship. The main aim of the cell is to uphold the dignity of the college by ensuring strife free atmosphere in the college. A Complaint Box has been installed on the campus. No grievance has been formally presented.

### **2.3.8 Provide details of innovative teaching approaches/methods adopted by the faculty during the last four years? What are the efforts made by the institution to encourage the faculty to adopt new and innovative approaches and the impact of such innovative practices on student learning?**

The college always encourages teachers to keep themselves abreast of the latest development in their respective fields. They are encouraged to use computers, internet and library resources to enrich their teaching.

From time to time the college teachers attend and participate in seminars, conferences and special lecture programmes. The faculty members are also encouraged to participate in National and International Seminars. They are provided duty leave and financial assistance for this purpose. The faculty members who attend such seminars/conferences share their experience with students and faculty with latest information and developments.

### **2.3.9 How are library resources used to augment the teaching learning process?**

The library caters to the needs of teachers and students by providing access to books and journals. The college has a general library . The College library has subscribed to various journals related to different subjects. Old question papers of midterm, tests and final exams in all the subjects are made available to the students. Copies of syllabi prescribed by the university, with question-wise division of marks etc. are also available to students for ready reference. The library staffs keep the faculty and the students updated regarding its latest acquisitions.

All the departments maintain well-stocked departmental seminar libraries for honours students to facilitate in-depth study of the respective subject. The department libraries/ seminar libraries are constantly used by the faculty and students for the enhancement of teaching and learning.

The books are regularly purchased both in College Library and departmental libraries for knowledge up gradation. During syllabus changes, new text books and related references are bought immediately to cater to the needs of the students as well as faculty.

### **2.3.10 Does the institution face any challenges in completing the curriculum within the planned time frame and calendar? If 'yes', elaborate on the challenges encountered and the institutional approaches to overcome these.**

Yes, we face some challenges to complete the syllabus within the stipulated time period. The reasons are –Irregularity of the students due to seasonal variation, jobs, and simultaneous studies.

- The college being the Centre of all University Examinations (Part-I + Part-II + Part-III Honours and General)and +2 CHSE examination
- Insufficient faculty in some departments. Due to shortage of staff the departments face problems in completing the syllabi.
- Additional pressure on the teachers (like organising examinations as head examiners/external/internal, evaluation and scrutiny of papers, invigilation of examination etc.) sometimes makes the task of completing the syllabus within the allotted time very difficult.

To meet the challenges the college takes the following steps-

- During college, CHSE and University examinations, the respective faculties arrange special classes.
- The institution has recruited part-time and guest lecturers to meet the staff shortage to some extent and thus help to complete the syllabi in time.
- The extra classes are taken throughout the year to complete the syllabus effectively as well as to meet the extra needs of the students.
- The faculties have tackled the extra workload with smiling face and complete all responsibilities efficiently.

### 2.3.11 How does the institute monitor and evaluate the quality of teaching learning?

- ✚ The institute monitors and evaluates the quality of teaching learning through IQAC .
- ✚ The institute provides facility of computers ,internet ,library and projectors etc. to facilitate the teaching-learning process.
- ✚ The quality of learning is also maintained through involvement in class-room teaching. The faculties use interactive sessions, group-discussion, seminars, class tests and tutorials etc. The students encouraged to ask any questions to the teachers both inside and outside the classroom.
- ✚ From the results of college and university examinations of our students into institutes of higher studies or other professions, the quality of our existing teaching-learning process is evaluated. On the basis of this assessment necessary changes are introduced in the teaching learning process.
- ✚ The Principal also regularly meets the Heads of Departments and takes feedback on the teaching-learning progress of each department.
- ✚ The College Grievance Redressal Mechanism also takes care of the quality of teaching-learning.

### 2.4 Teacher Quality:

2.4.1 Provide the following details and elaborate on the strategies adopted by the college in planning and management (recruitment and retention) of its human resource (qualified and competent teachers) to meet the changing requirements of the curriculum

Highest qualification	Professor		Reader		Lecturer		Total
	Male	Female	Male	Female	Male	Female	
<b>Permanent teachers</b>							
D.Sc./D.Litt.	Nil	Nil	Nil	Nil	Nil	Nil	<b>00</b>
Ph.D.	Nil	Nil	01	Nil	02	Nil	<b>03</b>

M.Phil.	Nil	Nil	Nil	Nil	Nil	01	<b>01</b>
PG	Nil	Nil	Nil	Nil	Nil	Nil	<b>00</b>
<b>Adhoc teachers</b>							
Ph.D.	Nil	Nil	Nil	Nil	01	01	<b>02</b>
M.Phil.	Nil	Nil	Nil	Nil	Nil	Nil	<b>00</b>
PG	Nil	Nil	Nil	Nil	01	Nil	<b>01</b>
<b>Guest faculty</b>							
Ph.D.	Nil	Nil	Nil	Nil	Nil	Nil	<b>00</b>
M.Phil.	Nil	Nil	Nil	Nil	Nil	Nil	<b>00</b>
PG	Nil	Nil	Nil	Nil	02	04	<b>06</b>

The regular faculty is employed strictly by OPSC, Odisha Government. The same eligibility conditions apply to Adhoc faculty. However, if in any subject the faculty strength falls due to retirement of any teacher and the recruitment of new teacher does not take place in time, then the authority takes initiatives to appoint Guest Faculty according to the rules and norms laid down by the Department of Higher Education, Government of Odisha and the rules made by it.

**2.4.2 How does the institution cope with the growing demand/ scarcity of qualified senior faculty to teach new programmes/ modern areas (emerging areas) of study being introduced (Biotechnology, IT, Bioinformatics etc.)? Provide details on the efforts made by the institution in this direction and the outcome during the last three years.**

The college has not introduced any new course like Biotechnology, IT, Bioinformatics etc. in the recent past. Last year, the College has introduced B.Sc undergraduate programs. To meet the requirements of additional faculty for the new program, guest lecturers have been appointed. The College has applied for the permanent teachers on substantive post for science department.

**2.4.3 Providing details on staff development programmes during the last four years elaborate on the strategies adopted by the institution in enhancing the teacher quality.**

a) Nomination to staff development programmes

<b>Academic Staff Development Programmes</b>	<b>Number of faculty Nominated</b>
Refresher courses	<b>03</b>
HRD programmes	-
Orientation programmes	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / winter schools, workshops, etc.	<b>03</b>

Teachers are sanctioned study leave for research purposes, duty leave for attending national or international conferences/seminars/workshops and presenting research papers in such conferences, and seminars, duty leave for faculty training programs, refresher courses, orientation programs organized by academic staff College universities.

b) Faculty Training programmes organized by the institution to empower and enable the use of various tools and technology for improved teaching-learning

#### **Teaching learning methods/approaches**

The teachers are encouraged to attend refresher and orientation courses where they are exposed to modern methods of lecture, which they can subsequently adopt in their own teaching. Regarding use of audio visual aids technical assistance is provided by the DEO of the College to operate ICT tools.

#### **Handling new curriculum**

On the issues such as handling new curriculum ,knowledge management, selection, development and use of enrichment materials, assessment, teaching learning material development, selection and use, the Principal and senior faculties provide informal orientation to their newly-recruited staff. Senior faculty members provide necessary support to newly appointed teachers to effectively handle the curriculum. Orientation course regarding semester system was organized to plan the syllabi and calendar for house tests according to the new system.

#### **Content/knowledge management**

Subject content is developed by faculty member based on the syllabus guidelines. Faculty member is open to share their ideas and experience with other faculty members of other colleges which facilitates knowledge management.

#### **Selection, development and use of enrichment materials**

Seminars are organized to enhance the performance of existing faculty members. Teachers are encouraged to participate in enrichment programs.

#### **Assessment**

There is a transparent assessment system by which faculty members are given an opportunity for self-assessment and subsequent improvement. To assess the students arrangements are made for sending the results of internal assessment of students and also marks of house tests through post card to their parents.

#### **Cross cutting issues**

The interdepartmental seminars have been organized. Teachers are encouraged to attend seminars on interdisciplinary issues. Some departments take the assistance from the experts of other departments for audio visual aids and computer applications.

Environment related activities held in the college through combined efforts of NSS and NCC wing of the college.Red ribbon Club of YRC department also holds various events to create awareness about AIDS. Several activities are taken under NSS units to sensitize society against social evils.



### **Audio Visual Aids/multimedia**

College is with L.C.D.projectors/ OHPs and other teaching aids.Teachers are provided with the necessary assistance in the use of audio- visual aids. Training programmes are organised from time to time for use of multimedia projector and use of the State of art language laboratory etc.

### **OER's**

The teachers make ample use of open educational resources like e-books, internet facilities to improve curriculum delivery. The students are also encouraged to access these facilities.

### **c) Percentage of faculty**

invited as resource persons in Workshops / Seminars / Conferences organized by external professional agencies 10

\* participated in external Workshops / Seminars / Conferences recognized by national/ international professional bodies 20

\* presented papers in Workshops / Seminars / Conferences conducted or recognized by professional agencies 20

### **2.4.4 What policies/systems are in place to recharge teachers? (eg: providing research grants, study leave, support for research and academic publications teaching experience in other national institutions and specialized programmes industrial engagement etc.)**

The faculties are constantly encouraged to take up individual initiatives for their development.

- Research grants: UGC provides research grants to the faculty.
- Study leave: Study leave is permissible as per university statutes.
- Support for research and academic publications: The College authority is directly not able to support for research and publications but it constantly encourages the teachers. The authority sanctions study leaves and also grants duty leave for the teachers to attend seminars/workshops to build up their research skills.
- The College faculty also guided Ph. D & M. Phil Students in various Universities in the state.

### **2.4.5 Give the number of faculty who received awards / recognition at the state, national and international level for excellence in teaching during the last four years. Enunciate how the institutional culture and environment contributed to such performance/achievement of the faculty.**

Nil

#### **2.4.6 Has the institution introduced evaluation of teachers by the students and external Peers? If yes, how is the evaluation used for improving the quality of the teaching-learning process?**

Evaluation is used for improving the quality of the teaching-learning process. Such evaluation goes a long way in improving the quality of the teaching-learning process in a sense that a teacher comes to know about his/her strengths and shortcomings and improves his/her shortcomings & even better his/her strengths.

Yes, after getting the feedback from the students about their respective teachers on the basis of their teaching style, methodology or pedagogic skills and their interaction level, the feedback is analyzed by the Head of the Institution and corrective measures are taken to enhance teaching-learning.


#### **2.5 Evaluation Process and Reforms:**

##### **2.5.1 How does the institution ensure that the stakeholders of the institution especially students and faculty are aware of the evaluation processes?**

Detailed information about the evaluation methods and the Examination schedule is given in the Prospectus from the time of their admission in a course and also in the Academic Calendar at the beginning of a session.

There is a comprehensive evaluation process introduced by both the Berhampur University and Khallikote Cluster University. A meeting of the Staff council is generally held before the start of the session where the decisions regarding examination and evaluation are taken on the basis of the outlines given by the affiliating university. The evaluation methods are communicated to the students and faculty at the beginning of the academic session. The college provides information to the students about the schedule of the examinations and methods of evaluation through the prospectus and academic calendar. Teachers in their introductory classes also communicate to the students the system of evaluation consisting of half yearly, internal and mid-term test at the college level and the annual system of university examination (Part-I, Part-II and Part-III at the end of 1st, 2nd and 3rd year respectively).

##### **2.5.2 What are the major evaluation reforms of the university that the institution has adopted and what are the reforms initiated by the institution on its own?**

-  The College is affiliated to Berhampur University and Khallikote Cluster University and the examination reforms under 1+1+1 system introduced by the university. The examination for each degree (Parts I, II & III) for 3-year degree course is now held after completion of each year as Part I, Part II, and

Part III Examination. In the new CBCS system the examination will be held in semester system.

- ❖ University has introduced the internal assessment for certain courses/subjects, but in order to encourage the students to be regular in classes, work hard and give better performance in internal examinations.
- ❖ The College, in itself, cannot actively implement any examination reforms although inputs are given regularly to the University which in turn helps the authorities to bring reform in the system.
- ❖ Detailed information about the process of examination and the Examination schedule is given in the Prospectus from the time of their admission and also in the Academic Calendar at the beginning of a session.
- ❖ It is also displayed in the college notice board.
- ❖ Furthermore Regular notification regarding examination is a feature of the teaching-learning and evaluation process of the institution.

The institution has adopted various reforms concerning evaluation.

- ✚ University pattern of question papers are used in half yearly examinations.
- ✚ Class tests and tutorials are conducted to evaluate the performance of students.
- ✚ Group discussion and class room seminars are organized to have a clear understanding of basic concepts and to improve the presentation skills of the students and to enhance their conception of the subject.
- ✚ Interactive sessions are held in class room through teacher-student discussion on the topics taught.

### **2.5.3 How does the institution ensure effective implementation of the evaluation reforms of the university and those initiated by the institution on its own?**

The College follows the direction of the University in the implementation of these reforms . Class tests, mid-term tests for the 1st, 2nd and 3rd years are held as per the circular issued by the University. The students are sent up for the University examination on the basis of their performance in these tests. The reforms initiated by the college in teaching-learning and evaluation process are duly followed by all the departments.

### **2.5.4 Provide details on the formative and summative assessment approaches adopted to measure student achievement. Cite a few examples which have positively impacted the system.**

The institution adopts both formative and summative methods of evolution. Formative method involves measuring the students' learning through speaking capacity, group discussions, seminars and class tests. The evaluation through these methods gives the teacher a direction to guide his/her students taking into

consideration their level of understanding. The summative method includes the university examinations. The answer sheets of the students with good score are discussed and shown in the classes to the other students so that they get motivated to perform better next time. This serves as an incentive for better academic performance. The weak students are given special care through special classes within the college hours to enable them to perform better in college and university examinations.

**2.5.5 Details on the significant improvements made in ensuring rigor and transparency in the internal assessment during the last four years and weightages assigned for the overall development of students (weightage for behavioural aspects, independent learning, communication skills etc.**

The internal assessment is made by the faculty members keeping in mind the following aspects of students' performance during the academic year:

- The institution monitors the progress and performance of students throughout the duration of the class through classroom lectures and internal tests, Unit tests, Half-yearly, Test and Annual examinations assessment method.
- Attendance of Students: Strict vigilance on attendance is kept. Attendance registers are checked regularly, and students who are falling short in attendance, their parents are informed.

Analysis of the students results (last five years):

Programme-Wise Details Pass %					
Programmes	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015
+3 <sup>1st</sup> year Arts	62.35	60.54	67.12	64.66	Yet to publish
+3 2 <sup>nd</sup> year Arts	83.25	84.79	86.50	84.39	85.21
+3 3 <sup>rd</sup> year Arts	86.25	74.22	84.95	77.57	83.65
+3 1 <sup>st</sup> year Commerce	60.25	61.38	58.64	54.34	Yet to publish
+3 2 <sup>nd</sup> year Commerce	84.35	80.27	75.36	72.78	71.87
+3 3 <sup>rd</sup> year Commerce	85.71	63.63	62.50	71.42	71.79
+3 <sup>1st</sup> year Science	N.A.	N.A.	N.A.	N.A.	Examination yet to be conducted
+3 2 <sup>nd</sup> year Science	N.A.	N.A.	N.A.	N.A.	Yet to publish

### **2.5.6 What is the graduate attributes specified by the college/ affiliating university? How does the college ensure the attainment of these by the students?**

The college desires to have a transformational impact on students through comprehensive education by inculcating qualities of competence and confidence. The college ensures that by the time the student finishes his/her education in the college, he/she attains all these specified attributes. The teachers of the college work meticulously to enable the students imbibe the valuable lessons by way of seminars and moral lectures. The faculty sensitizes students towards inclusive social concerns, human rights, gender and environmental issues to make them sensitive and conscientious citizens.

### **2.5.7 What are the mechanisms for redressal of grievances with reference to evaluation both at the college and University level?**

- ✚ The methods of evaluation used in the college are very transparent and do not give scope for any kind of grievances in the students. The assessment by the teachers is just and fair.
- ✚ The answer scripts are shown to the students to let them see their weaknesses and mistakes and suggestions are given to improve their performance.
- ✚ For university examinations, the students can apply for review of their papers if they are not satisfied with their marks. To do this, the students have to fill an application form within the stipulated time period prescribed by the university.

## **2.6. Student performance and Learning Outcomes**

### **2.6.1 Does the college have clearly stated learning outcomes? If 'yes' give details on how the students and staff are made aware of these?**

The College has clearly stated learning outcomes in the vision and mission statement of the College .College has the following clearly stated learning outcomes:

- Overall personality development of the student
- Participation in extra-curricular activities including N.C.C and N.S.S
- Development of a constructive and positive set of mind
- Inculcation of moral and ethical values
- Promotion of creativity and imagination
- Mental, spiritual and physical fitness

The students and staff are made aware of these through

- the Prospectus
- teachers in the classes

- staff meetings with principal
- notices

**2.6.2 Enumerate on how the institution monitors and communicates the progress and performance of students through the duration of the course/programme? Provide an analysis of the students results/achievements (Programme/course wise for last four years) and explain the differences if any and patterns of achievement across the programmes/courses offered.**

The institution continuously monitors the performance of the students in college and University examinations. To improve the progress and performance, the college tries to develop innovative methods to make teaching-learning more interesting. The teachers of all departments take extra classes outside the routine classes. In addition to that the teachers check the answers written by students on each chapter of their syllabus. This helps the students to formulate the precise and correct answer which help them to get higher marks in the college and university examination.

Analysis of the students results (last five years):

Year	Sl. No.	Degree/course	Students appeared	Students passed	Distinction	First	Second	Third	% of pass
2011	1	B.A.(Pass/Hons)	76	67	09	01	14	52	88.15%
	2	Bcom.(Pass/Hons)	05	04	--	--	--	04	80%
2012	1	B.A.(Pass/Hons)	100	89	16	06	18	65	89%
	2	Bcom.(Pass/Hons)	13	11	01	--	--	10	84.61%
2013	1	B.A.(Pass/Hons)	113	109	27	03	21	85	96.46%
	2	Bcom.(Pass/Hons)	08	05	01	--	--	05	62.05%
2014	1	B.A.(Pass/Hons)	101	82	19	5	35	42	81.18%
	2	Bcom.(Pass/Hons)	28	20	03	03	07	10	71.42%
2015	1	B.A.(Pass/Hons)	104	85	06+	02	22	61	81.73%
	2	Bcom.(Pass/Hons)	39	27	08	02	10	15	69.23%

**2.6.3 How are the teaching, learning and assessment strategies of the institution structured to facilitate the achievement of the intended learning outcomes?**

The college has 18 honours departments –Odia, English, History, Political Science, Economics,

Commerce, Botany, Zoology, Physics, Chemistry and Mathematics. Philosophy, Hindi, Psychology, Sociology and Education are also taught as general subjects.

- The lecture method of teaching is followed in all the departments. The conventional chalk and blackboard system is extensively used by all the departments.
- Teachers attend seminars organized by the college and other institutions to enhance their knowledge and communicate their knowledge to the students.

- The departments of Chemistry use visuals like charts, maps, photographs and models to illustrate their lectures.
- A regular system of tutorials, class test and remedial classes help the students to improve themselves constantly under the able guidance of their teachers.
- Students are taken to attend seminars and lectures in other colleges to help them to understand their subjects better.
- Group discussion and interactive sessions are organized to make the students to express their ideas fluently.
- External resource persons are invited to the institution to deliver lectures and enlighten the students on all possible subjects.

By all these methods, the institution takes the initiative to make the curriculum, teaching, learning and assessment student-centric. The college has formulated IQAC with the aim of enhancing the quality of learning, teaching and assessment.

**2.6.4 What are the measures/initiatives taken up by the institution to enhance the social and economic relevance (student placements, entrepreneurship, innovation and research aptitude developed among students etc.) of the courses offered?**

- Students are sensitized on the social responsibilities through various programs organized by N.C.C., YRC and N.S.S..
- The college has made dedicated efforts to impart quality education and generate new knowledge through and development activities.
- Separate Computer Laboratory for Computer-based learning in Physics, Mathematics and Commerce Departments.
- The College magazine provides platform to the students to develop their innovative and creative ideas.

**2.6.5 How does the institution collect and analyse data on student performance and learning outcomes and use it for planning and overcoming barriers of learning?**

A student's progress is measured by two factors:

- i) Regularity in class
- ii) Performance in the examination

The college is very strict regarding the student's attendance in the class. According to Government's rule, students having below 75% attendance are not allowed to sit for the University examinations.

The college authority collects the performance report of all students in their internal and University examinations.

Special attention is given to the students who are lacking behind in their corresponding course subjects.

### **2.6.6 How does the institution monitor and ensure the achievement of learning outcomes?**

The institution has a clearly defined mechanism to monitor the learning outcomes. The performance of the student in class and examinations indicate to what extent learning outcomes are achieved. Attendance is compulsorily taken in every class. Parents of such students are called to meet their respective faculty members, if required. The faculty members continuously conduct class tests, quizzes, debates, group discussions, seminars etc. to monitor the academic progress of each student. Slow and advance learners are find out and policies are made to improve their learning outcomes. Extra classes and remedial classes are taken for slow learners. More stress is lying on written assignments.

### **2.6.7 Does the institution and individual teachers use assessment/ evaluation outcomes as an indicator for evaluating student performance, achievement of learning objectives and planning? If 'yes' provide details on the process and cite a few examples.**

The teachers of the respective departments closely monitor the performance of the students in class room and examinations and thereby identify the advanced and slow learners. Through home-work, tutorials, class tests and special classes attempts made to help them to enhance their knowledge and perform well in the university examinations. The teachers offer every help that the students require to comprehend their respective subjects and to prepare for the examination.

Any other relevant information regarding Teaching-Learning and Evaluation which the college would like to include.

- ✚ Most of the students are first generation learners.
- ✚ The communication skill, leadership guidelines are note remarkable with large number of students.
- ✚ A transparent admission policy is practiced and both meritorious students as well as disadvantaged students get their due.
- ✚ Special coaching classes are provided for slow and advanced learners and a family-like environment has been created to monitor their progress.
- ✚ To make teaching/learning effective and enjoyable, both traditional and innovative methods are practiced.
- ✚ The recruitment policy of the College ensures the selection of candidates purely on merit and strictly according to the norms laid down by the UGC, OPSC and Government of Odisha.
- ✚ The evaluation processes are student-friendly and reliable.



**Criterion-III**  
**Research, Consultancy and**  
**Extension:**

### **3. Criterion III - Research, Consultancy and Extension:**

#### **3.1 Promotion of Research:**

##### **3.1.1 Does the institution have recognized research center/s of the affiliating University or any other agency/organization?**

No, the College does not have any recognized research centre. As per the new Circular of U.G.C., the teachers of P.G. Colleges are only eligible for guiding research scholars leading to Ph.D degrees. However some of the faculty members pursue research work in their own interest.

##### **3.1.2 Does the Institution have a research committee to monitor and address the issues of research? If so, what is its composition? Mention a few recommendations made by the committee for implementation and their impact.**

No, the College does not have any research committee.

##### **3.1.3 What are the measures taken by the institution to facilitate smooth progress and implementation of research schemes/ projects?**

Due to shortage of staff in almost every department, the institution cannot afford to reduce teaching load of the faculty members in the interest of the students. However special leave is granted when and where it is necessary by the Govt. Leave for research work and for participating in conference/ workshop etc is granted by the higher authority.

##### **3.1.4 What are the efforts made by the institution in developing scientific temper and research culture and aptitude among students?**

The institution has no Research Students as it is an undergraduate Institution. Steps have been taken to inculcate research motivation to all our students. They are trained with basic approaches of collection of primary data, data processing, documentation and analysis. They have to submit individual project reports in Environmental Studies based on primary guidance imparted to them by our faculties. The students are also encouraged to develop research attitude and aptitude beyond the curriculum projects. Laboratories in the departments enable the students to learn and practice various activities leading to research.

##### **3.1.5 Give details of the faculty involvement in active research (Guiding student research, leading Research Projects, engaged in individual/collaborative research activity, etc.**

**a).Faculty involvement in guiding student research:**

1. Dr. M.Misra-

Guided 5 students and already have been awarded Ph. D. degree in Mathematics.  
4 more students are pursuing research work.

**b). Minor Research Projects (UGC Minor Research Projects):**

As per new circular of UGC, teachers of P.G. Colleges are only eligible for guiding researcher leading to Ph.D. degree.

Dr. L.Sethi-

**c) Faculty Pursuing Ph. D Programme in Different Universities:**

1. Sri Ananda Sethi- Berhampur University, submitted Ph.D. thesis to Berhampur University.

2. Smt. Debadutta Mishra- Pursuing Ph.D. in IIT, Kharagpur

**d). Publications:**

**I. Dr Mahendra Misra-**

1. **“On Indexed Riesz Summability of an infinite series”**, Journal of progressive Research in Mathematics (ISSN: 2395 – 02184) , ( impact factor 0.762 ) , Vol.2,No.2 (March 2015 ),pp.90 – 100 , with S.K.Nayak , B.P.Padhy and U.K.Misra.
2. **“A study on local property of Indexed summability of a factored Fourier series”** , International Journal of Research in Science and Technology (ISSN: 2349 – 0845 ),( IMPACT FACTOR 0.198 ) , Vol.2 , No.3(March 2015), pp. 6 – 11,with B.P.Padhy , S.K.Nayak and U.K.Misra.
3. **“Index Summability of an infinite series using - quasi monotone sequence”** Bulletin Mathematical sciences and Application (ISSN:2278 – 9635 ) (impact factor 4.313 ) , Vol. 4,No.1, (2015 ) , pp22 -30, with B. P. Padhy, S. K. Nayak and U.K.Misra.
4. **“Degree of approximation of conjugate series of a Fourier series by Hausdorff and Norlund product Summability”**, Computational Intelligence in Data Mining, Vol.3,(2015), Smart Innovation System and Technology, No.33, DOI. 10,1007/978 – 81 -322-22026\_62 ( Springer), pp.685 -692, with S.K. Paikray, M. Dash, U. K. Misra and S. Sarangi.
5. **“ Approximation Of Fourier Series of a function Lipchitz Class by Product mean”**, Journal of Advances in Mathematics, ( ISSN: 2347 – 1921) ( impact factor 1.296), Vol. 9, No. 4(2014), 2475-2484, with B. P. Padhy, P. Samanta, P. Palo and U. K. Misra.
6. **“ Approximation of Fourier Series of a function of the class  $W(L^p, (t))$  by product mean”**, New Trends in Mathematical Sciences (Turkey), (ISSN: 2147- 5520), Vol.2, No. 3(2014), pp190-198, with B. P. Padhy, P. Samanta,, B. Majhi and U. K. Misra.

7. **“Approximation of conjugate series of the Fourier series of a function of class  $W(L^p, (t))$  by product mean”**. American Journal of Applied Mathematics and statistics (USA), (ISSN: 2328-7306), Vol.2, No.5,(2014) , pp 352-356, with B. P. Padhi, P. Samanta, B. Majhi and U. K. Misra.
8. **“ Degree of Approximation of Fourier Series of a function of Lipchitz class by product mean”**, Frontiers of Mathematics and its applications, Sciknow Publication Ltd. (New York, USA ), vol.1, No.3,(2014), pp. 52-58, with B.P. Padhy, P. Samanta, P.K. Das and U. K. Misra.
9. **“Degree of Approximation of conjugate series of a Fourier series by product  $(E, r)(N,p,q)$  summability methods”**, Journal of Advances in Mathematics, (ISSN: 2347-1921), (impact factor 0.733 ),Vol.9, No.2, (2014), 1955-1962, with B. P. Padhy, S. Nayak and U. K. Misra.
10. **“ Degree of approximation of Fourier series by product summability methods”**, International Mathematical Forum, ( ISSN: 2977-2986), Vol. 9, No. 60 (2014), with B. P. Padhy, S. Nayak and U. K. Misra,( impact factor:0.28).
11. **“ A Theorem on - Summability of Infinite Series”**, International Journal of Mathematical Sciences, Technology and Humanities (International e- Journal), (ISSN:2249-5460),112,(2014), pp 1209-1220, with B.P. Padhy, D. Bishoyi and U. K. Misra.
12. **“ On two Absolute index summability methods”**, Journal of Advances in Mathematics,(ISSN:2347-1921), (impact factor 0.733), Vol.6,No.1, (2014), pp859-866,with B. P. Padhy,D. Bishoyi and U. K. Misra.
13. **“Product Summability on Degree of Approximation of Fourier series”**, Archives Des Sciences (ISSN:1661-464X impact factor 0.474), Volume 66, Issue 5, May 2013,pp 203-210, with **U.K.Misra, B.P.Padhy and D.Bisoyi**.
14. **“On Degree of Approximation of conjugate series of aFourier series by product summability”** *Malaya Journal of Matematik*(ISSN: 2319 – 3786), *Vol.1 Issue 1(2013)*,pp 37-42 with **U.K.Misra, B.P.Padhy and D.Bisoyi**.
15. **“On Quasi-f-power increasing sequences”**, *International Mathematical Forum*, ISSN 2977 – 2986,Vol.8, No.8 (2013), with **U.K.Misra, B.P.Padhy and D.Bisoyi( impact factor: 0.28)**
16. **“Approximation of Fourier Series by product mean”**, accepted for publication in Journal of Inequalities and Special functions, ISSN 2217 – 4303, with **U.K .Misra, B.P.Padhy and N.Panda**
17. **“Approximation of conjugate series of a Fourier Series by product summabilty”**, *Ultra Scientist Of Physical Science*,iISSN 0970 – 9150( Impact Factor=.057/2010), Vol. 24(3)A, (2012), 501 – 508, with **U.K .Misra, B.P.Padhy and N.Panda**
18. **“On local property of general Indexed summability of a factored Fourier series”**, *International journal for Review and Research in applied sciences*, ISSN 2076 – 7366, Vol-14(1),(January 2013), pp. 161-165 with **U.K .Misra, B.P.Padhy and D.Bisoyi. €**

19. **“On the local property of  $\left| \overline{N}, p_n, \alpha_n; \delta \right|_k$ -summability of a factored Fourier series”,** *International journal for Review and Research in applied sciences*, ISSN 2076 – 7366, Vol-13(2),(November 2012), pp. 561-566,with **U.K .Misra, B.P.Padhy and N.Panda**
20. **“Relation between two absolute Index-summability methods”,** *International Mathematical Forum*, ISSN 2977 – 2986,Vol.7, No.60 (2012), with **U.K .Misra, B.P.Padhy and N.Panda.( impact factor: 0.28)**
21. **“On the local property of  $\left| \overline{N}, p_n, \alpha \right|_k$ -summability of a factored Fourier series”,** *International Journal of Advance Mathematics and Mathematical Sciences*, Vol-1(1),(2012), pp. 31-36,with **U.K .Misra, B.P.Padhy and B.Mallik**
22. **“On product summability of Fourier series using Matrix Euler Method”,** *International Journal of Advances in Engg. Technology*, Vol-3(1), (2012), pp. 191-196, with **U.K .Misra, B.P.Padhy and B.Mallik.**
23. **“On degree of approximation of Fourier Series by product mean  $(E, q)A$  ”,** *International Journal of Mathematics and Computation*,Vol.19, No.2 (2012),pp.34-41, with **U.K .Misra, B.P.Padhy and B.Mallik.**
24. **“On Relation Between two absolute index summability methods”,** *Inter national Journal of Mathematical Sciences, Technology and Humanities(International eJournal)*, ISSN 2249 -5460, 60 ( 2012), pp 654 -660, with **U.K .Misra, B.P.Padhy and B.Mallik**
25. **“On product summability of Fourier series”,** *Assian Jour. of current Engineering and Maths* ISSN No. 2277 - 4920 1:3 May-June (2012), 159 – 161. **with U.K .Misra, B.P.Padhy and S.K.Buxi.**
26. **On degree of approximation by product mean  $(E, q) \left( \overline{N}, p_n \right)$  of Fourier series”,** *Gen. Math. Notes* ISSN 2219 – 7184, Vol.6, No.2 (2011), **with U.K .Misra, B.P.Padhy and M.Muduli.**
27. **“On Product Summability of Conjugate series of a Fourier series”,** *International Journal of Archieve*, Vol 3(1), 2012, pp 1-6, **with M.Misra, B.P.Padhy and B.Mallik**
28. **“On degree of approximation by product means of conjugate series of Fourier series”,** *International Jour. of Math. Scie. And Engg. Appls.* ISSN 0973 – 9424, Vol 6 No.1 (Jan. 2012), pp 363 – 370 **with U.K .Misra, B.P.Padhy and S.K.Buxi( impact factor: 0.1526).**
29. **“On degree of approximation by product mean  $(E, q) \left( \overline{N}, p_n \right)$  of conjugate series of Fourier series”,** *International Jour. of Math. Sciences, Technology and Humanities* ISSN 2249 – 5460, 22 (2012), pp 213 – 220 with **U.K .Misra, B.P.Padhy and S.K.Buxi.**
30. **“On degree of approximation of conjugate series of Fourier series by product mean”,** *International Archive of Applied Sciences*, ISSN 0976– 4828, Vol-2(2),

December (2011), pp 31 – 37 with U.K .Misra, B.P.Padhy and B.Mallick.

31. **“On Index Summability Factors Of Fourier Series”**, Journal of computer and Mathematical Sciences, ISSN 0976 -5727, Vol. 2, No 5 (2011), pp 699 – 703, with U.K .Misra, B.P.Padhy and B.Mallick
32. **“ Indexed Absolute Banach summability of a Fourier series”**, International Journal of Advances Science and Technology, ISSN:2229 – 5216 (print), vol. 3 No. 3(2011), pp131-141, with U.K .Misra and P.Samanta.
33. **“ On indexed product summability of an infinite series”**, Journal of Applied mathematics and Bioinformatics, ISSN:1792 – 6602 (print), 1792 – 6939 (on line),vol. 1 No. 2(2011), pp147-157, with U.K .Misra, B.P.Padhy and S.K.Buxi.
34. **“On  $(\bar{N}, p_n)(E, q)$  Product summability of Fourier series”**, International e-journal of Mathematical Sciences, Technology and Humanities, Vol 6(2011), 61-68, with U.K .Misra, B.P.Padhy and M.Muduli
35. **“ $|N, p_n, \alpha_n; \delta|_k$  summability of an infinite series”**, Journal of computer and Mathematical Sciences, ISSN 0976 -5727, Vol. 2, No 1 (2011), pp 123 – 128, with U.K .Misra and P.Samanta
36. **“Semi-normed space defined by Orlicz space of entire sequences”**, International journal for Review and Research in applied sciences, ISSN 2076 – 7366, Vol 7 June 2011, pp 277-286, with U.K .Misra, N.Subramanian and P.Samanta.
37. **“On Absolute Norlund-Banach Summability of Conjugate series of Fourier series”**, International eJournal of Mathematics and Engineering, ISSN 0976 – 1105, 119 (2011), 1099 – 1105, with U.K .Misra and B. Padhy.
38. **On the local property of  $|N, p_n|_k$  Summability of a factored Fourier Series**,”International Mathematical Forum Vol.6 No.15,( 2011), 703 – 711, with U.K .Misra and M.Muduli.
39. **A Note on Index Summability Factors of Fourier series**, Reflections des ERA Journal of Mathematical Sciences(ISSN 0973-4597 ), Vol.6, Issue 4, 2011, pp 331-338, with U.K.Misra and M.Muduli.
40. **On the local property of  $|N, p_n, \alpha_n|_k$  summability of a factored Fourier Series**, International Journal of Research in applied sciences, ISSN 2076-734X, ISSN 2076 – 7366, Vol. 5, Issue 2,(November) 2010, pp.162 -167, with U.K .Misra, B.P.Padhy and S.K.Buxi
41. **On  $|N, p_n|_k$  Summability of a Fourier Series**,”Journal Of Computer and Mathematical Sciences,ISSN 0976 \_5727 Vol.1(6), 2010, 758 – 761, with U.K .Misra and C.Khadanga
42. **“ A Sufficient condition on Indexed product summability Note of an Infinite Series”** Bulletin of pure and applied Sciences , Vol.29(E), No.2, (December 2010), with

**U.K . Misra and M.K.Muduli.**

43. **“ A Note on Index Summability of an Infinite Series”** International journal Mathematics and Computation, ISSN 0974 \_ 570X(on line), 0974 \_ 5718 9(Print), Vol.18, No. S10, September 2010, pp. 45 – 58, **with U.K . Misra and M.K.muduli.**
44. **“ On the Local Property of Summability of a Factored fourier Series”**, International Journal of Research in applied sciences, ISSN 2076-734X, EISSN 2076 – 7366, Vol. 5, Issue 1,(October 2010), pp 52 – 58 **with U.K .Misra and B.P.Padhy**
45. **“A Note on index summability of an infinite series”**, Journal of Computer and Mathematical Sciences, ISSN 0976– 5727 Vol.1(4),501-513, 2010, **with U.K .Misra and S.Buxi**
46. **‘A Note on Index Summability of an Infinite series’**, to appear in International Journal of Mathematics and Computation, Vol.1, No.8, Issue No.S10(2010) **with U.K .Misra and M.K.Muduli.**
47. **“A Note on Index Summability of an Infinite Series”** , Bulletin of Pure and Applied Sciences, Vol24E (No.1) (2010), p.99-106. **With U.K .Misra and B.P.Padhy**
48. **“Inclusion Theorem for Absolute Summabilities”**, Journal of Institute of Mathematics and Computer Sciences,Vol.23, No.1(april,2010),pp 15-19 **with U.K .Misra and S.K.Sahu**
49. **“A Note on  $|N, p_n|_k$  summability Factors”**, RdE-Journal of Mathematical Sciences, Vol.5, Issue 3( 2010) pp 193-200,.(**with U.K .Misra and P.Samanta**).
50. **A Note on Index summability factors of Fourier Series, ,** Journal of Computer and Mathematical Sciences,Vol-1, No.01, 2009,pp.71-75, **with U.K .Misra and B.P.Padhy**
51. **“On SomeDifference Orlicz Space of Entire Sequences”**, Journal of Institute of Mathematics & Computer Sciences, Vol. 22, No. 2 (2009) **with U.K .Misra,N.Subramanian and K.C.Jena)**
52. **..” A Study on a subset of Absolutely Convergent Sequence Space,”** International Jour. Of Contemp. Math. Sciences. Vol. 4( 2009), No.24, pp 1149 – 1157.(**with U.K .misra,N.Subramanian and P.Samanta**)
53. **A Note on  $|N, p_n|_k$  summability Factors”**, RdE-Journal of Mathematical Sciences, Vol.5, Issue 3(2010) pp 193-200,.(**with U.K.Misra and P.Samanta**).
54. **“Absolute Banach Summability of a Factored Conjugate Series”**, Journal of Applied Mathematical Analysis and Applications, Vol.3. No.1,(2007),pp101-115.(**with U.K .Misra and R.K.Mahapatra**)
55. ***Absolute Banach Summability Of a Fourier Series, International Journal of Mathematics, Vol.No. 1(June 2006)p.p.39-45,(With U.K .Misra and K.Rauto)***
56. **“Relation between Two Summability Methods”**,Acta Ciencia Indica,

Vol.XXXIM,No.4(2005),p.p.1173-1179(**with U.K.Misra and K.Rauto**)

57. **“Absolute Banach Summability of a factored Conjugate Fourier Series”**  
Indian Journal of Mathematics and Mathematical Sciences, Vol.1, No.2(Dec. 2005) p.73-81 (**with U.K .Misra and A.K.Mishra**)
58. **“A note on  $\left| \bar{N}, p_n^\alpha, \delta \right|_k$  summability factors”**, Bulletin of Pure and Applied Sciences (Mathematics) Vol.22 E(No.2) p.p.439-444 (**with U.K .Misra and K.Rauto**)
59. **“Absolute Banach summability of Fourier Series”**, Acta Ciencia, Vol. XXVII, No.4 (2001), P.495-497.( **with U.K .Misra**)

## II. Ananda Sethi.

1. “ **Niranjan Mohanty’s Peevish Prayer in his “Prayers to Lord Jagannatha”**. New Literary Horizons, Vlo.3, June 2014, No.1, ISSN-2278-8255.

**3.1.6 Give details of workshops/ training programmes/ sensitization programmes conducted/organized by the institution with focus on capacity building in terms of research and imbibing research culture among the staff and students.**

Seminars, sensitizing programmes on issues related to health and environmental awareness and gender sensitization programmes are organized by various Departments, the NSS Units, YRC and Women Cell of the College with focus on capacity building in terms of research.

<b>Topic of Seminar</b>	<b>Department</b>	<b>Date</b>
Nostoc.	Botany	16-11-2015
Oedogonium	Botany	02-12-2015
Chromosome	Botany	26-12-2015
Linear Programming Problem: A general study	Mathematics	07-10-2015
Konigsberg Problem – Origin of Graph Theory	Mathematics	18-11-2015
Convergence in Metric spaces	Mathematics	22-12-2015
Orissan English Poet and their Contribution	English	17-11-2015
Indian English Literature	English	18-12-2015
Fundamental Rights	Political Science	12-11-2015
Cold War	Political Science	12-11-2015
Theories of Justice of Plato	Political Science	12-11-2015
Liberalism	Political Science	19-11-2015



Crisis Management	Political Science	19-11-2015
Kautilya - A Politician	Political Science	19-11-2015
Parliament	Political Science	26-11-2015
Terrorism	Political Science	26-11-2015
Indian Constitution	Political Science	26-11-2015
Functions and Powers of Parliament	Political Science	17-12-2015
Human Rights	Political Science	17-12-2015
Life Style of Hobbes	Political Science	17-12-2015

**3.1.7 Provide details of prioritized research areas and the expertise available with the institution.**

Nil

**3.1.8 Enumerate the efforts of the institution in attracting researchers of eminence to visit the campus and interact with teachers and students?**

Nil

**3.1.9 What percentage of the faculty has utilized Sabbatical Leave for research activities? How has the provision contributed to improve the quality of research and imbibe research culture on the campus?**

Nil, The Govt. of Odisha does not allow such leaves.

**3.1.10 Provide details of the initiatives taken up by the institution increasing awareness/advocating/transfer of relative findings of research of the institution and elsewhere to students and community (lab to land)**

Nil

**3.2 Resource Mobilization for Research:**

**3.2.1 What percentage of the total budget is earmarked for research? Give details of major heads of expenditure, financial allocation and actual utilization.**

Not applicable.

**3.2.2 Is there a provision in the institution to provide seed money to the faculty for research? If so, specify the amount disbursed and the percentage of the faculty that has availed the facility in the last four years?**

It is not applicable as the college has no financial autonomy to support research projects.

**3.2.3 What are the financial provisions made available to support student research projects by students?**

There is no provision in the institute to provide financial help to support research projects by students.

**3.2.4 How does the various departments/units/staff of the institute interact in undertaking inter-disciplinary research? Cite examples of successful endeavors and challenges faced in organizing interdisciplinary research.**

Nil

**3.2.5 How does the institution ensure optimal use of various equipment and research facilities of the institution by its staff and students?**

Nil

**3.2.6 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facility? If 'yes' give details.**

No. The institution has not received any special grants or finances from the industry or other beneficiary agency for developing research facility.

**3.2.7 Enumerate the support provided to the faculty in securing research funds from various funding agencies, industry and other organisations. Provide details of ongoing and completed projects and grants received during the last four years.**

Nil

**3.3. Research Facilities**

**3.3.1 What are the research facilities available to the students and research scholars within the campus?**

This is an under graduate college. Thus, no such facilities are available.

**3.3.2 What are the institutional strategies for planning, up grading and creating infrastructural facilities to meet the needs of researchers especially in the new and emerging areas of research?**

Nil

**3.3.3 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facilities?? If 'yes', what are the instruments / facilities created during the last four years.**

No

**3.3.4 What are the research facilities made available to the students and research scholars outside the campus / other research laboratories?**

This is an Under Graduate and no research facility is available in the campus.

**3.3.5 Provide details on the library/ information resource center or any other facilities available specifically for the researchers?**

Nil

**3.3.6 What are the collaborative research facilities developed/ created by the research institutes in the college. For ex. Laboratories, library, instruments, computers, new technology etc.**

Nil

### **3.4. Research Publications and Awards**

**3.4.1 Highlight the major research achievements of the staff and students in terms of :**

- Patents obtained and filed (process and product) No
- Original research contributing to product improvement No
- Research studies or surveys benefiting the community or improving the services No
- Research inputs contributing to new initiatives and social development No

**3.4.2 Does the Institute publish or partner in publication of research journal(s)? If 'yes', indicate the composition of the editorial board, publication policies and whether such publication is listed in any international database?**

No

**3.4.3 Give details of publications by the faculty and students:**

- Publication per faculty
- Number of papers published by faculty and students in peer reviewed journals (national / international)

- Number of publications listed in International Database (for Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)

#### **3.4.4 Provide details (if any) of**

- research awards received by the faculty
- recognition received by the faculty from reputed professional bodies and agencies, nationally and internationally
- Incentives given to faculty for receiving state, national and international recognitions for research contributions: Three advance increments for Ph.D and one advance increments for M. Phil degree at the time of joining of faculty.

### **3.5 Consultancy**

#### **3.5.1 Give details of the systems and strategies for establishing institute-industry interface?**

Nil

#### **3.5.2 What is the stated policy of the institution to promote consultancy? How is the available expertise advocated and publicized?**

Nil

#### **3.5.3 How does the institution encourage the staff to utilize their expertise and available facilities for consultancy services?**

Nil

#### **3.5.4 List the broad areas and major consultancy services provided by the institution and the revenue generated during the last four years.**

Nil

#### **3.5.5 What is the policy of the institution in sharing the income generated through consultancy (staff involved: Institution) and its use for institutional development?**

Nil

### **3.6 Extension Activities and Institutional Social Responsibility**

#### **3.6.1 How does the institution promote institution-neighborhood community network and student engagement, contributing to good citizenship, service orientation and holistic development of students?**

The extension activities of the college are Social work, Health and Hygiene awareness, tree plantation, Blood donation camp, AIDS and diabetes awareness and Disaster Management etc. Faculty members are given responsibilities to look after activities like NSS, Youth Red Cross, NCC, Women's forum etc. The social activities are implemented by the student volunteers in NSS & YRC and NCC cadets. The students of the college are encouraged to enroll themselves in the National Cadet Corps. The students and teachers are encouraged to participate in extension activities. Due weight age is given to students have NCC certificates at the time of admission. There is honorarium package for teachers, recognition by the University and the state, outstanding achievements of teachers are entered in their PAR which counts for promotion and career advancement. The College has the fine practice of raising funds and collecting other valuable materials to help the victims of natural calamities/cyclone.

Community Orientation activities are reflected through Blood Donation Camp, meetings for awareness of Diabetes and AIDS Awareness Programmes. Rallies to protect environment are often taken out. Students march holding placards bearing thought-provoking slogans to draw the attention of people to these issues. Clean and Green Programmes are conducted on specific occasions like Gandhi Jayanti, Independence Day, Republic Day, and Youth Day in which all the students and staff participate.

### **3.6.2 What is the Institutional mechanism to track students' involvement in various social movements / activities which promote citizenship roles?**

The college strives to instill civic responsibility in the young minds of students through extension programmes and value based courses so that they develop into sensitised, socially responsible citizens. The college offers extension programmes in addition to those supported by the university. Students are encouraged to complete any one of these activities: extension activities:

#### **University Programmes:**

- i. National Service Scheme (NSS)
- ii. National Cadet Corps (NCC)
- iii. Youth Red Cross (YRC)

#### **College Programmes:**

- i. Environmental Awareness Programme (EAP)
- ii. Gender Sensitization Programmes

Our NSS and NCC units track the students' involvement in societal activities and take necessary steps accordingly. The NSS volunteers clean the campus and village environment Programmes are carried out in rural areas.

### **3.6.3 How does the institution solicit stakeholder perception on the overall performance and quality of the institution?**

The institution solicits stakeholder perception on the overall performance and quality of the institution through students, Parents and eminent persons of the locality.

- ✚ The College solicits students' perception through their feedback every year.
- ✚ The College solicits Parents' perception through interaction with them in the Parents-Teacher meeting.
- ✚ The College solicits eminent persons perception from the society based on the overall performance and the quality of the institution.

### **3.6.4 How does the institution plan and organize its extension and outreach programmes? Providing the budgetary details for last four years, list the major extension and outreach programmes and their impact on the overall development of students.**

With small budgetary provisions the institution is organizing various extension and outreach programmes. The institution plans and organizes its extension and outreach programmes through the

- ✚ NSS Units of the College,
- ✚ Women Forum
- ✚ Student Union
- ✚ YRC and RRC
- ✚ NCC

### **3.6.5 How does the institution promote the participation of students and faculty in extension activities including participation in NSS, NCC, YRC and other National/ International agencies?**

A number of extension activities of NSS, NCC, and YRC are organized in the college, involving the students and faculty. Clean and Green Programmes are conducted on specific occasions like Gandhi Jayanti, Independence Day, Republic Day, Youth Day in which all the students and staffs participate. Health and hygiene awareness, AIDS awareness programme, Diabetes awareness programmes and gender sensitization programmes are organised, involving teachers and students, who volunteer themselves for such activities. Environmental pollution and its hazard, importance of tree plantation, reasons for global warming etc. are also highlighted in these programmes. The officers of forest department, Health and family welfare Department, Pollution control Board are also directly involved in these programmes. Self defence training programme is continuing to train the girls.

**3.6.6 Give details on social surveys, research or extension work (if any) undertaken by the college to ensure social justice and empower students from under-privileged and vulnerable sections of society?**

The YRC and N.S.S. Unit of the college conduct awareness camps where students spread awareness of diseases like Aids, Cancer and other social problems in neighboring economically backward areas. The awareness programmes provide the students with a valuable first-hand exposure to socially relevant issues and promote empathy among them towards the underprivileged sections of society.

**3.6.7 Reflecting on objectives and expected outcomes of the extension activities organized by the institution, comment on how they complement students' academic learning experience and specify the values and skills inculcated.**

The college encourages extension activities to promote social-justice, social responsibilities and good citizenship amongst its students. The local community benefitted immensely through the work put in by our students. The Blood Donation Camps organized by the YRC, the Students' Union and Staff form another significant contribution to the community. Environmental awareness programmes increase the environmental awareness of the students. Providing opportunity to take part in social welfare activities and creating space to interact with the marginalized people of our society, an overall consciousness may be generated in them, enabling them to be a responsible citizen of our country . Students Volunteer as writers for blind students. The surveys conducted by the departments and involvement in extension activities also develop a practical approach in their academic pursuits . Extension and outreach programmes instill volunteerism and philanthropy in the students . A deeper understanding of and commitment to the community is developed in students. Such programmes encourage students to develop a lifelong ethic of service to society

**3.6.8 How does the institution ensure the involvement of the community in its reach out activities and contribute to the community development? Detail on the initiatives of the institution that encourage community participation in its activities?**

The Alumni are involved in organizing various outreach programmes in the college.

**3.6.9 Give details on the constructive relationships forged (if any) with other institutions of the locality for working on various outreach and extension activities.**

The college organizes outreach and extension programmes including sports and NSS programmes etc. in collaboration with Berhampur University.

**3.6.10 Give details of awards received by the institution for extension activities and/contributions to the social/community development during the last four years.**

The college has not received any awards for extension activities but it has enormous social contributions.

1. The Blood Bank of City Hospital is enriched by the collections of blood in blood donation camps.
2. The Rallies organized by various units to create awareness on different social issues have a remarkable impact on the masses in disseminate the message.

**3.7 Collaborations**

**3.7.1 How does the institution collaborate and interact with research laboratories, institutes and industry for research activities. Cite examples and benefits accrued of the initiatives - collaborative research, staff exchange, sharing facilities and equipment, research scholarships etc.**

Nil

**3.7.2 Provide details on the MoUs/collaborative arrangements (if any) with institutions of national importance/other universities/ industries/Corporate (Corporate entities) etc. and how they have contributed to the development of the institution.**

Nil

**3.7.3 Give details (if any) on the industry-institution-community interactions that have contributed to the establishment / creation/up-gradation of academic facilities, student and staff support, infrastructure facilities of the institution viz. laboratories / library/ new technology /placement services etc.**

Nil

**3.7.4 Highlighting the names of eminent scientists/participants who contributed to the events, provide details of national and international conferences organized by the college during the last four years.**

Nil

**3.7.5 How many of the linkages/collaborations have actually resulted in formal MoUs and agreements ? List out the activities and beneficiaries and cite examples (if any) of the established linkages that enhanced and/or facilitated -**

a) Curriculum development/enrichment- No

b) Internship/ On-the-job training - No



- c) Summer placement - No
- d) Faculty exchange and professional development -No
- e) Research - No
- f) Consultancy - Nil
- g) Extension - Nil
- h) Publication - Nil
- i) Student Placement - Nil
- j) Twinning programmes-Nil

**3.7.6 Detail on the systemic efforts of the institution in planning, establishing and implementing the initiatives of the linkages/collaborations .Any other relevant information regarding Research, Consultancy and Extension which the college would like to include.**

Any additional information regarding Research, Consultancy and Extension, which the institution would like to include. Nil

## **Criterion-IV**

# **Infrastructure and Learning Resources:**

## **4. Criterion IV - Infrastructure and Learning Resources:**

### **4.1 Physical Facilities**

#### **4.1.1 What is the policy of the Institution for creation and enhancement of infrastructure that facilitate effective teaching and learning?**

The Policy of the institution for creation and enhancement of infrastructure is primarily need-based and depends on the availability of funds from state/UGC/MP Lad or other sources. The development fee prescribed by Government is low to keep the cost of the education minimum. This is to ensure that larger number of economically challenged students may access higher education. The college administration takes care of optimum use of available facilities and is always eager to enhance the teaching-learning environment.

Departmental requirements of equipment or other learning aids are placed before the college administration. In academic interest of the college, the materials are purchased and all documents relating to purchase are placed before the purchase committee for final payment. Departments are primarily responsible for ensuring optimal utilization of the physical infrastructure.

Keeping in view the current dynamics of effective teaching and learning and demands of new courses, the institution makes a policy to create and enhance new infrastructure and renovate the existing infrastructure. The policy is implemented by the Building Committee.

#### **4.1.2 Detail the facilities available for**

- a) Curricular and co-curricular activities – classrooms, technology enabled learning spaces, seminar halls, tutorial spaces, laboratories, botanical garden, Animal house, specialized facilities and equipment for teaching, learning and research etc.
- b) Extra-curricular activities – sports, outdoor and indoor games, gymnasium, auditorium, NSS, NCC, cultural activities, Public speaking, communication skills development, yoga, health and hygiene etc.

#### **4.1.3 How does the institution plan and ensure that the available infrastructure is in line with its academic growth and is optimally utilized? Give specific examples of the facilities developed/augmented and the amount spent during the last four years (Enclose the Master Plan of the Institution / campus and indicate the existing physical infrastructure and the future planned expansions if any).**

Keeping in mind of the limited infrastructural facilities available the institution ensures that the available infrastructure is optimally utilized and efforts were made for funds for infrastructural development.

- ✚ Class rooms are well ventilated with seating facilities, chair and table for the teacher.
- ✚ Class rooms are provided with benches with sufficient leg spaces for students.
- ✚ All class rooms are fitted with black boards.
- ✚ Some departments are maintaining departmental libraries.
- ✚ All the rooms are cleaned regularly.
- ✚ Cycle sheds are made with ample space for keeping two wheelers as well as cycles.
- ✚ Water purifiers are installed in all the common rooms to ensure safe potable water for the students.
- ✚ The time table committee by proper planning allot rooms and laboratories in such a manner that there is no overlapping.
- ✚ Smart class room
- ✚ Language lab
- ✚ Separate science block

#### **4.1.4 How does the institution ensure that the infrastructure facilities meet the requirements of students with physical disabilities?**

Taking into account of the physically challenged students care has been taken to accommodate them in the classrooms of the ground floor.

#### **4.1.5 Give details on the residential facility and various provisions available within them:**

- Hostel Facility – Accommodation is not available
- Recreational facilities, gymnasium, yoga centre, etc.
- A multi gym facility exists to cater students to prepare for Body building fitness etc.
- Computer facility including access to internet in hostel – Not applicable
- Facilities for medical emergencies

A private hospital located at a distance of about 200mtrs is negotiated to counter the medical emergencies.

- Library facility in the hostels- Not applicable
- Internet and Wi-Fi facility - Not applicable
- Recreational facility-common room with audio-visual equipments
- Available residential facility for the staff and occupancy – Not available

Constant supply of safe drinking water

- Security

#### **4.1.6 What are the provisions made available to students and staff in terms of health care on the campus and off the campus?**

A private hospital located at a distance of about 200mtrs is negotiated to counter the medical emergencies and make health checkups in the campus in collaboration with YRC and NSS.

**4.1.7 Give details of the Common Facilities available on the campus –spaces for special units like IQAC, Grievance Redressal unit, Women’s Cell, Counseling and Career Guidance, Placement Unit, Health Centre, Canteen, recreational spaces for staff and students, safe drinking water facility, auditorium, etc.**

As the college is with limited infrastructure the entire above are located within the main building of the college.

## **4.2 Library as a Learning Resource**

**4.2.1 Does the library have an Advisory Committee? – Yes. A library committee is formed in the college which advises the librarian for procurement, and smooth management of the library.**

Specify the composition of such a committee.

Library committee is with Principal as chairman and six other lecturers as members and the librarian as ex-officio secretary.

What significant initiatives have been implemented by the committee to render the library, student/user friendly?

Initiatives are taken to make the library autonomous.

### **4.2.2 Provide details of the following:**

\* Total area of the library (in Sq. Mts.) 300 sq.mtrs

\* Total seating capacity -60 students and 10 staffs

\* Working hours (on working days, on holidays, before examination days, during examination days, during vacation) – 10am to 5pm in the working days and 8 am to 11 am in the vacation.

\* Layout of the library (individual reading carrels, lounge area for browsing and relaxed reading, IT zone for accessing -resources)

Layout enclosed

**4.2.3 How does the library ensure purchase and use of current titles, print and e-journals and other reading materials? Specify the amount spent on procuring new books, journals and e-resources during the last four years.**

As the college is a government funded institution, after allotment from the government is received the library committee invites the head of the departments to provide their requirement for the session. After receiving their requirements the committee distributes the funds for different departments and finalizes the list of books and float tender in the web and on the notice board for supply of books. The procedure for purchase is finalized as per UGC/State Govt. norm.

Library holdings	2011-12		2012-13		2013-14		2014-15	
	Number	Total Cost	Number	Total Cost	Number	Total Cost	Number	Total Cost
Text books	Rs. 18,000		Rs. 18,000		Rs. 14,500		Rs. 20,000	
Reference Books	--		--		--		--	
Journals/	--		--		--		--	
Periodicals	Rs.3897		Rs.1882		Rs.4653		Rs.3248	
e-resources	--		--		--		---	

**4.2.4 Provide details on the ICT and other tools deployed to provide maximum access to the library collection?** Not applicable

- \* OPAC-
- \* Electronic Resource Management package for e-journals
- \* Federated searching tools to search articles in multiple Databases
- \* Library Website
- \* In-house/remote access to e-publications
- \* Library automation
- \* Total number of computers for public access
- \* Total numbers of printers for public access
- \* Internet band width/ speed 2mbps 10 mbps 1 gb (GB)
- \* Institutional Repository
- \* Content management system for e-learning
- \* Participation in Resource sharing networks/consortia (like Inflibnet )

**4.2.5 Provide details on the following items:**

- \* Average number of walk-ins – 230 daily
- \* Average number of books issued/returned – 200/day
- \* Ratio of library books to students’ enrolled- 1:12
- \* Average number of books added during last three years -661
- \* Average number of login to opac (OPAC)- nil
- \* Average number of login to e-resources - nil
- \* Average number of e-resources downloaded/printed - nil
- \* Number of information literacy trainings organized-nil
- \* Details of “weeding out” of books and other materials-nil

**4.2.6 Give details of the specialized services provided by the library**

- \* Manuscripts
- \* Reference – Reference and guidance services are provided to students on demand.
- \* Reprography facility is available to staff and students on demand.
- \* ILL (Inter Library Loan Service)
- \* Information deployment and notification (Information Deployment and Notification)
- \* Download

- \* Printing
- \* Reading list/ Bibliography compilation
- \* In-house/remote access to e-resources
- \* User Orientation and awareness
- \* Assistance in searching Databases
- \* INFLIBNET/IUC facilities

**4.2.7 Enumerate on the support provided by the Library staff to the students and teachers of the college.**

Care has been taken by the library to cater the day to day need of the students and the teachers.

**4.2.8 What are the special facilities offered by the library to the visually/physically challenged persons? Give details.-**

Not available. No visually challenged student enrolled in the college so far.

**4.2.9 Does the library get the feedback from its users? If yes, how is it analysed and used for improving the library services. (What strategies are deployed by the Library to collect feedback from users? How is the feedback analysed and used for further improvement of the library services?)**

At the end of the session an interface of students and library was been held and grievances of students taken care of.

**4.3 IT Infrastructure**

**4.3.1. Give details on the computing facility available (hardware and software) at the institution.**

- Number of computers with Configuration (provide actual number with exact configuration of each available system)- Two systems are available along with printers.
- Computer-student ratio- insignificant
- Stand alone facility
- LAN facility -Not available
- Wi-fi facility -Yes
- Licensed software-Windows Vista, Windows Server 2003, Quick heal Anti virus, MS Office
- Number of nodes/ computers with Internet facility-10
- Any other: no.

**4.3.2 Detail on the computer and internet facility made available to the faculty and students on the campus and off-campus?**

No.

### **4.3.3 What are the institutional plans and strategies for deploying and upgrading the IT infrastructure and associated facilities?**

Automation of the library and digitalization is proposed to the state government and once funds are placed by the government, the programme would be implemented.

### **4.3.3 Provide details on the provision made in the annual budget for procurement, up gradation, deployment and maintenance of the computers and their accessories in the institution (Year wise for last four years) -**

NA

**4.3.5 How does the institution facilitate extensive use of ICT resources including development and use of computer-aided teaching/ learning materials by its staff and students?** – Training has been imparted to the teachers for the purpose.

**4.3.6 Elaborate giving suitable examples on how the learning activities and technologies deployed (access to on-line teaching - learning resources, independent learning, ICT enabled classrooms/learning spaces etc.) by the institution place the student at the centre of teaching-learning process and render the role of a facilitator for the teacher.**

A smart room exists in the premises and teachers use it at their convenience. Besides all the Science departments are provided with Audio Visual and ICT facilities.

**4.3.7 Does the Institution avail of the National Knowledge Network connectivity directly or through the affiliating university? If so, what are the services availed of?**

NA

## **4.4 Maintenance of Campus Facilities**

**4.4.1 How does the institution ensure optimal allocation and utilization of a available financial resources for maintenance and upkeep of the following facilities (substantiate your statements by providing details of budget allocated during last four years)?**

Maintenance of college building is assigned to R&B department of Govt. of Odisha. They do the needful.

**4.4.2 What are the institutional mechanisms for maintenance and upkeep of the infrastructure, facilities and equipment of the college?**

It is been carried out as and when funds are made available by the State Government. An amount of Rs.100000 is available for repair of equipments of Science Laboratories.



**4.4.3 How and with what frequency does the institute take up calibration and other precision measures for the equipment/ instruments?**

NA

**4.4.4 What are the major steps taken for location, upkeep and maintenance of sensitive equipment (voltage fluctuations, constant supply of water etc.)?**

**Any other relevant information regarding Infrastructure and Learning Resources which the college would like to include.**

Inverters/ online UPS with sine wave facilities are to be installed with the SAMS Lab. Administration.

## **Criterion-V**

### **Student Support and Progression:**

## **5. Criterion V - Student Support and Progression:**

### **5.1 Student Mentoring and Support**

#### **5.1.1 Does the institution publish its updated prospectus/hand book annually? If 'yes', what is the information provided to students through these documents and how does the institution ensure its commitment and accountability?**

This college is a government college and is governed by the rules, regulations and policies of the state government. The state government publishes updated common prospectus for all colleges which is available in the website for the benefit of students and parents.

#### **5.1.2 Specify the type, number and amount of institutional scholarships / free-ships given to the students during the last four years and whether the financial aid was available and disbursed on time?**

The institution doesn't have any institutional scholarship. However students avail the following type of scholarships of the state and central government.

1. Prerana (students of SC, ST, OBC can avail)
2. Medhabruti (Meritorious students, open)
3. Banishree (students of physically challenged)
4. Central Sector Scholarship (Meritorious students, open)
5. Inspire (Meritorious students, open)

#### **5.1.3 What percentage of students receives financial assistance from state government, central government and other national agencies?**

No

#### **5.1.4 What are the specific support services/facilities available for**

- ✓ Students from SC/ST, OBC and economically weaker sections-No
- ✓ Students with physical disabilities-No
- ✓ Overseas students-No
- ✓ Students to participate in various competitions/National and International-No
- ✓ Medical assistance to students: health centre, health insurance etc. -yes. Students are insured under the scheme "student safety scheme of National Assurance Company Ltd."
- ✓ Organizing coaching classes for competitive exams- students are trend to face viva and group discussions.
- ✓ Skill development (spoken English, computer literacy, etc.,) -yes, language laboratory has been established

- ✓ Support for “slow learners” –yes, Remedial classes are arranged for slow learners on demand.
- ✓ Exposures of students to other institution of higher learning/ corporate/business house etc. -No
- ✓ Publication of student magazines-Yes

**5.1.5 Describe the efforts made by the institution to facilitate entrepreneurial skills, among the students and the impact of the efforts.**

NA

**5.1.6 Enumerate the policies and strategies of the institution which promote participation of students in extracurricular and co-curricular activities such as sports, games, Quiz competitions, debate and discussions, cultural activities etc.**

- \* additional academic support, flexibility in examinations
- \* special dietary requirements, sports uniform and materials
- \* any other

Select students are catered for sports and games and participants of this college are selected by the university to participate in Inter-university competitions. The PET of the college takes care of their special training.

Students are selected on the basis of inter college competition for essay, debate dance music and the like are trained to participate in high forums.

**5.1.7 Enumerating on the support and guidance provided to the students in preparing for the competitive exams, give details on the number of students appeared and qualified in various competitive exams such as UGC-CSIR- NET, UGC-NET, SLET, ATE / CAT / GRE / TOFEL / GMAT / Central /State services , Defence , Civil Services, etc.**

Students of the college are guided to participate in competitive examinations. As an under graduate college no training is imparted to students for NET, SLET etc.

**5.1.8 What type of counseling services are made available to the students (academic, personal, career, psycho-social etc.)**

Academic and career counseling is provided by different agencies.

**5.1.9 Does the institution have a structured mechanism for career guidance and placement of its students? If ‘yes’, detail on the services provided to help students identify job opportunities and prepare themselves for interview and the percentage of students selected during campus interviews by different employers (list the employers and the programmes).**

A placement cell exists in the college which arranges for on campus and off campus interviews by different employers.

1. Off campus drive at Gayatri College, Berhampur – For recruitment into wipro and TCS.

**5.1.10 Does the institution have a student grievance redressal cell? If yes, list (if any) the grievances reported and redressed during the last four years.**

Yes. No specific complain are received either from staff and students to the grievance redressal cell in the last four years.

**5.1.11 What are the institutional provisions for resolving issues pertaining to sexual harassment?**

A sexual harassment cell exists with three member (lady) committee. The cell has never received any complain since its inception.

**5.1.12 Is there an anti-ragging committee? How many instances (if any) have been reported during the last four years and what action has been taken on these?**

Yes, A five member committee has been formed under the chairmanship of Principal. No instance of any ragging is reported so far in the last four years.

**5.1.13 Enumerate the welfare schemes made available to students by the institution.**

Welfare schemes are available to students to specific community by different associations of specific communities.

**5.1.14 Does the institution have a registered Alumni Association? If 'yes', what are its activities and major contributions for institutional, academic and infrastructure development?**

No

**5.2 Student Progression**

**5.2.1 Providing the percentage of students progressing to higher education or employment (for the last four batches) highlight the trends observed.**

Student progression	%
UG to PG	70
PG to M.Phil.	NA
PG to Ph.D.	NA
Employed	
• Campus selection	
• Other than campus recruitment	

\*Many of the pass out students is self employed and many of the students are part time workers.

**5.2.2 Provide details of the programme wise pass percentage and completion rate for the last four years (cohort wise/batch wise as stipulated by the university)? Furnish programme-wise details in comparison with that of the previous performance of the same institution and that of the Colleges of the affiliating university within the city/district.**

Programmes	2010-11	2011-12	2012-13	2013-14	2014-15
+3 1 <sup>st</sup> year Arts	62.35	60.54	67.12	64.66	Not yet published
+3 2 <sup>nd</sup> year Arts	83.25	84.79	86.50	84.39	85.21
+3 3 <sup>rd</sup> year Arts	86.25	74.22	84.95	77.57	83.65
+3 1 <sup>st</sup> year Commerce	60.25	61.38	58.64	54.34	Not yet published
+3 2 <sup>nd</sup> year Commerce	84.35	80.27	75.36	72.78	71.87
+3 3 <sup>rd</sup> year Commerce	85.71	63.63	62.50	71.42	71.79
+3 1 <sup>st</sup> year Science	N.A.	N.A.	N.A.	N.A.	Not yet published

**5.2.3 How does the institution facilitate student progression to higher level of education and/or towards employment?**

Many of the students from specific communities go for weaving of silk materials for which the city is famous for. Many students pursue small business and others work for different business establishments. About 70% students go for part time businesses along with higher studies.

**5.2.4 Enumerate the special support provided to students who are at risk of failure and drop out?**

Remedial classes are taken for slow learners and are provided with prepared material to cope-up with the curriculum.

### **5.3 Student Participation and Activities**

**5.3.1 List the range of sports, games, cultural and other extracurricular activities available to students. Provide details of participation and program calendar.**

The college is with a beautiful playground containing cricket pitch, football and volleyball courts. A mini gym is in the college that caters to students preparing for Body building, weight lifting, boxing and Badminton. Yoga practice is a unique feature of this institution.

**5.3.2 Furnish the details of major student achievements in co-curricular, extracurricular and cultural activities at different levels: University / State / Zonal / National / International , etc. for the previous four years.**

**A. SPORTS AND GAMES**

1. Weight Lifting
2. Boxing
3. Body building
4. Chess

**B. EXTRA CURRICULAR**

1. Inter college debate competition
2. Essay

**C. CULTURAL**

1. Dance
2. Vocal Music

**5.3.3 How does the college seek and use data and feedback from its graduates and employers, to improve the performance and quality of the institutional provisions?**

Interface meeting of students, parents and employees are held from time to time to take feedback for the improvement of quality of the institution from the session 2014-15 sample feedback has been taken from students' parents and employees.

**5.3.4 How does the college involve and encourage students to publish materials like catalogues, wall magazines, college magazine, and other material? List the publications/ materials brought out by the students during the previous four academic sessions.**

Student publishes their material in the wall magazines of respective departments and college magazine.

**5.3.5 Does the college have a Student Council or any similar body ? Give details on its selection, constitution, activities and funding.**

Student's union is there in the college, which is a democratically elected body, elected without any party ticket or affiliation

**5.3.6 Give details of various academic and administrative bodies that have student representatives on them.**

Student's representation is only in the IQAC.

**5.3.7 How does the institution network and collaborate with the Alumni and former faculty of the Institution. Any other relevant information regarding Student Support and Progression which the college would like to include.**

Former faculties are invited to deliberate and advise the authorities in specific occasions like students union elections, various cultural functions and IQAC.

**Criterion -VI**  
**Governance, Leadership and**  
**Management:**



## **6. Criterion VI - Governance, Leadership and Management:**

### **6.1 Institutional Vision and Leadership**

**6.1.1 State the vision and mission of the Institution and enumerate on how the mission statement defines the institution's distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve, institution's traditions and value orientations, vision for the future, etc.?**

The institution has a vision of nurturing students for their career and character. The institution encourages students to self-employ themselves. The college plans to be an ideal place of learning and a centre of cultural activities. The skill of the soil for silk weaving and fashion designing is emphasized as a vocational elective subject to boost this and create self-employment for students.

**6.1.2 What is the role of top management, Principal and Faculty in design and implementation of its quality policy and plans?**

The Principal, the academic Bursar and senior faculty members assess the implementation of the common minimum standard prescribed by the Government and policies of the institution. There are discussions on the matter with faculties from time to time.

**6.1.3 What is the involvement of the leadership in ensuring :**

- The policy statements and action plans for fulfillment of the stated mission
- Formulation of action plans for all operations and incorporation of the same into the institutional strategic plan
- Interaction with stakeholders
- Proper support for policy and planning through need analysis, research inputs and consultations with the stakeholders
- Reinforcing the culture of excellence
- Champion organizational change

Head of the Institution, The Principal plays a key role along with the academic, administrative and accounts bursars formulate the policy for academic, administrative and financial matters for smooth functioning of these aspects. Different committees are formed taking faculty members to advise and monitor different aspects of administration, academics and finance. It is positive and participatory. The college administration is always open for inviting suggestions and criticisms for refinement.

**6.1.4 What are the procedures adopted by the institution to monitor and evaluate policies and plans of the institution for effective implementation and improvement from time to time?**

As the college is a government college, rules and regulations framed by the state government are strictly adhered to monitor and evaluate policies and plans. However at the college level there are committees which supervise the performance related to different plans and policies of the government in the college.

#### **6.1.5 Give details of the academic leadership provided to the faculty by the top management?**

The principal is the torch bearer guiding each and every activity of the college. The college administration inspires staff to work for the development of the students and the college. As the institute is governed by the state there is no reward scheme for the best performer. However the principal with recommendation of a committee felicitates the best performer of a session which is a unique concept in the College.

#### **6.1.6 How does the college groom leadership at various levels?**

Decentralization of administration to various departments creates leadership among the stake holders who have functional autonomy, however all are under the direct supervision of the principal.

#### **6.1.7 How does the college delegate authority and provide operational autonomy to the departments / units of the institution and work towards decentralized governance system?**

The science departments, the library function under the headship of respective departments and librarian. The account section is headed by the account bursars, and the college establishment by the administrative bursar. The examination section is headed by two faculty members as officers in charge.

Various student organizations like NSS, NCC, and YRC are headed by officers for their supervision. All are accountable to the principal.

#### **6.1.8 Does the college promote a culture of participative management? If 'yes', indicate the levels of participative management.**

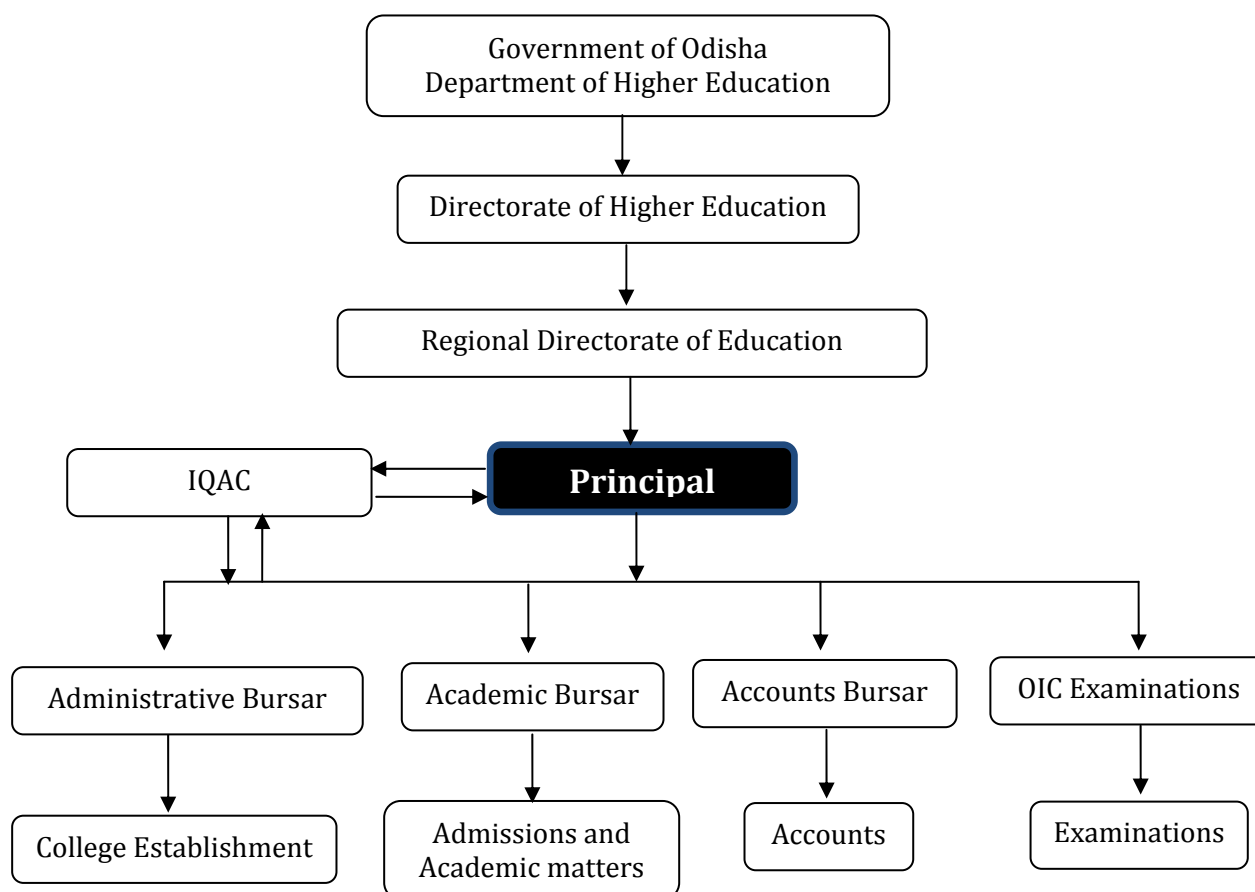
Yes. There is no one with a feeling of being governed by the administration. A cordial relationship exists between the stakeholders for the all-round development of the institution and to achieve the goals set by the college.

### **6.2 Strategy Development and Deployment**

6.2.1 Does the Institution have a formally stated quality policy? How is it developed, driven, deployed and reviewed?

Since the formation of IQAC, it is assigned with the responsibility of monitoring, assessing and enforcement of quality in each stage of the academic pursuit.

### Organizational structure:



### 6.2.2 Does the Institute have a perspective plan for development? If so, give the aspects considered for inclusion in the plan.

The institute is working on a master plan devised for steady growth and development academically and also through its infrastructure. Plans are prepared and implementation would be initiated after funds from RUSA are made available to us. A plan for construction of the 2nd floor of the Science Block has already been prepared and submitted for approval and funding. Construction of Academic block, Auditorium, Library, Reading & Reference Room and Gymnasium.

### 6.2.3 Describe the internal organizational structure and decision making processes.

The college is administered as per rules and regulations devised by the Department of Higher Education, Government of Odisha. The decisions come through the Director, Department of Higher Education and implemented by the Principal. The schematic representation of the administration is given below.

### 6.2.4 Give a broad description of the quality improvement strategies of the institution for each of the following

- Teaching & Learning -Yes
- Research & Development –Yes
- Community engagement- Yes
- Human resource management-Yes
- Industry interaction- No

The institution follows the traditional chalk and duster method of teaching. However ICT are partly used in the teaching and learning process. With the development of a full-fledged language laboratory and provision of internet facility to the departments, library for the staff and student, the teaching and learning process have started to have a remarkable change. With furnishing of the newly constructed science block and construction of academic block etc. as envisaged in near future, the quality of teaching and learning will be at par with any of the best of the institution of the state.

As an under graduate college and existing infrastructure, there is less possibility of Research and development. However, the faculties are engaged in research in their own fields. As per recent U.G.C communication, only teachers teaching in P.G. Colleges can guide for Ph.D. degree has demoralized the faculties and the progress of research work is badly affected.

Students are engaged in community activities with involvement of NSS/YRC and NCC. Blood profiling, donation and preparation and submission of a list of prospective donors has been prepared by the institute which have community impacts. Volunteers and staff of the college have been participating in celebration of national events and awareness programming in nearby slums.

College administration skillfully manages the human resources for the overall development of the institution. Although the college is not provided with the full staff strength and the posts in respect newly opened Science stream are yet to be created, still we are trying to perform to the satisfaction of the students and their parents.

#### **6.2.5 How does the Head of the institution ensure that adequate information (from feedback and personal contacts etc.) is available for the top management and the stakeholders, to review the activities of the institution?**

The principal ensures quality teaching and excellence in the field of academic, culture, sports and games through IQAC. Performance of the staff are assessed through Personal Appraisal Report (PAR) and with due comment is forwarded by the head of the institution to the Government for action at their end.

#### **6.2.6 How does the management encourage and support involvement of the staff in improving the effectiveness and efficiency of the institutional processes?**

By delegation of responsibility to the faculty and decentralization of administrative power, college management support involvement of staff in the day to day affairs of the college.

**6.2.7 Enumerate the resolutions made by the Management Council in the last year and the status of implementation of such resolutions.**

The college has a governing body which hardly has any role in college administration and the institution is directly governed by the state machinery through the department of Higher Education, Odisha.

**6.2.8 Does the affiliating university make a provision for according the status of autonomy to an affiliated institution? If 'yes', what are the efforts made by the institution in obtaining autonomy?**

No. Now this college is a constituent college of the newly formed Khallikote University, a cluster university established as a unique concept. As one of the four constituent colleges, the college has the vision of a centre of excellence.

**6.2.9 How does the Institution ensure that grievances / complaints are promptly attended to and resolved effectively? Is there a mechanism to analyze the nature of grievances for promoting better stakeholder relationship?**

The college is having difference Grievance redressal cells headed by the principal along with faculty members as members of the cells. Any complain received would be dealt immediately and firmly as per law. So far in last four years no complain has been made to any of these cells.

**6.2.10 During the last four years, had there been any instances of court cases filed by and against the institute? Provide details on the issues and decisions of the courts on these?**

No

**6.2.11 Does the Institution have a mechanism for analyzing student feedback on institutional performance? If 'yes', what was the outcome and response of the institution to such an effort?**

Yes. Since inception of IQAC in March 2015 student feedback is taken by the IQAC. The grievance of the students found from the feedback is placed before the principal for redressal.

**6.3 Faculty Empowerment Strategies**

**6.3.1 What are the efforts made by the institution to enhance the professional development of its teaching and non teaching staff?**

Teachers and non-teaching staff are inspired to train themselves with available opportunity. Under the aegis of IQAC seminars are held from time to time to enrich the staff and make them professional.

**6.3.2 What are the strategies adopted by the institution for faculty empowerment through training, retraining and motivating the employees for the roles and responsibility they perform?**

a) Teachers are advised to take UGC sponsored Refresher Courses and Orientation Courses

b) Faculty participate in Seminars and discussions organized at the University level

c) Faculty and support staff interact with that of other institutes for their skill development.

**6.3.3 Provide details on the performance appraisal system of the staff to evaluate and ensure that information on multiple activities is appropriately captured and considered for better appraisal.**

Personal Appraisal System adapted by the Government of Odisha is followed as a Government College. Each of the Employees submits his/her PAR online to the HRMS (Human Resource Management System). The Principal after careful evaluation of the targets achieved by the employee and his assessment round the season makes remarks on the PAR which is transmitted online to the Director. Any adverse remarks against the employee also gets adverse communication and wherever necessitates faces disciplinary proceedings and subsequent problems in promotion etc.

**6.3.4 What is the outcome of the review of the performance appraisal reports by the management and the major decisions taken? How are they communicated to the appropriate stakeholders?**

Based on the PAR, the State Government initiates action against defaulting employees.

**6.3.5 What are the welfare schemes available for teaching and non teaching staff? What percentage of staff have availed the benefit of such schemes in the last four years?**

All welfare schemes of the state Government are available to the staff. Besides, the college also facilitates loans for different purposes through different banks on demand.

**6.3.6 What are the measures taken by the Institution for attracting and retaining eminent faculty?**

The college can neither retain nor shift any employee as it is a prerogative of the state government. However, using our personal relations with retired faculties of the institute, we invite them and use their expertise and services.

#### **6.4 Financial Management and Resource Mobilization**

As a government institution, resources are always from the State Government. Some grants are received from UGC. A small amount is collected from the students as development fund and the accumulated personal ledger (P. L.) account is also used in exigencies and other requirements with due permission from the state Government.

##### **6.4.1 What is the institutional mechanism to monitor effective and efficient use of available financial resources?**

The institutional mechanisms for the use of the financial resources are transparent. The account section is headed by an Accounts Bursar who reports to the Principal. A purchase committee headed by the Principal with Eight members takes decision on purchases.

##### **6.4.2 What are the institutional mechanisms for internal and external audit? When was the last audit done and what are the major audit objections? Provide the details on compliance.**

State government funds and their expenditure are audited by the Government auditors. The UGC allocations and their utilizations are scrutinized by chartered accountants. The last government audit was conducted in the year 2005-06. The UGC accounts were audited by chartered accountant in the year 2014.

##### **6.4.3 What are the major sources of institutional receipts/funding and how is the deficit managed? Provide audited income and expenditure statement of academic and administrative activities of the previous four years and the reserve Fund/corpus available with Institutions, if any.**

There is no deficit funding. The institute manages in a planned way the resources placed before it. Receipts are always from the state exchequer and some funding is also from the UGC. An amount of Rs. 23,27,565 (02.11.15) is available as corpus in the personal ledger (P. L.) account is also used in exigencies and other requirements with due permission from the state Government.

##### **6.4.4 Give details on the efforts made by the institution in securing additional funding and the utilization of the same (if any).**

We have received an assistance of about 2.5 crores from the state government for construction of a student's hostel. Long lists of plans are in pipeline in infrastructure development before the Government.

## **6.5 Internal Quality Assurance System (IQAS)**

### **6.5.1 Internal Quality Assurance Cell (IQAC)**

#### **a. Has the institution established an Internal Quality Assurance Cell (IQAC)?**

If 'yes', what is the institutional policy with regard to quality assurance and how has it contributed in institutionalizing the quality assurance processes?

Yes. The college has established an Internal Quality Assurance Cell with effect from 15.03.2015. the cell functions with the Principal as Chair person, a senior faculty as co-coordinator, three senior faculties as members, three external members out of whom one is the Regional Director of education, Govt. of Odisha and Two of the best students of the college

#### **b. How many decisions of the IQAC have been approved by the management / authorities for implementation and how many of them were actually implemented?**

The principal accepts and implements the recommendations of the IQAC. Wherever there is financial implications, due permission is taken from the government.

#### **c. Does the IQAC have external members on its committee? If so, mention any significant contribution made by them.**

Yes. The Regional Director of Directorate of Education, Berhampur and two retired faculties of the college are external members in the IQAC committee. They have made valuable suggestions to the college administration for quality improvement and management in the institution.

#### **d. How do students and alumni contribute to the effective functioning of the IQAC?**

Two student members participated actively in the deliberation of IQAC meeting. The student members ventilate the problems they are facing everyday in the college and request for early redressal. The administration gets the problems to be shorted out through them. As the IQAC is recently formed there is no contribution of Alumni.

#### **e. How does the IQAC communicate and engage staff from different constituents of the institution?**

IQAC brings teachers from all streams together in a forum. They discuss various aspects the college should strive to improve and also brings about inter-departmental affairs into focus. With deliberations from external invitees, exposure has been made to the staff. IQAC also communicates feedback of the students to the stake holders in their deliberations.

### **6.5.2 Does the institution have an integrated framework for Quality assurance of the academic and administrative activities? If 'yes', give details on its operationalisation.**



This college being a government college, the guidelines of the state government in maintaining quality in administrative and academic activities are strictly followed. Government officials visit the college from time to time and assess the progress in academics and monitor the administrative activities.

**6.5.3 Does the institution provide training to its staff for effective implementation of the Quality assurance procedures? If 'yes', give details enumerating its impact.**

The institution encourages the faculty and staff to undergo training whenever possible. Refresher courses and Orientation programmes, different workshops, seminars and deliberations enhance quality among the staff. Staffs are provided with paid leave as encouragement to participate in such activities.

**6.5.4 Does the institution undertake Academic Audit or other external review of the academic provisions? If 'yes', how are the outcomes used to improve the institutional activities?**

When a new course is introduced, the parent University team visits the college and reviews the academic provisions. The team gathers information about the institution meets with the Principal/TIC and Departmental faculty members.

Academic Audits are conducted month wise by the principal and the Academic bursar. At the end of the session detailed progress in the session by individual faculty members are assessed and reports are reflected in the PAR (Personal Appraisal Report) of the staff. The lacunae and the difficulties faced are thoroughly discussed in the staff meetings and strategies for next session are prepared.

**6.5.5 How are the internal quality assurance mechanisms aligned with the requirements of the relevant external quality assurance agencies/regulatory authorities?**

The structural and functional aspects of internal quality assurance mechanism are quite consistent to the requirement of the external quality assurance agencies/regulatory authorities. For both of them, aim at providing quality education and revolutionary change in the academic health of the institutions.

**6.5.6 What institutional mechanisms are in place to continuously review the teaching learning process? Give details of its structure, methodologies of operations and outcome?**

Institutional mechanism to review teaching-learning process:

Structure: Interaction between the Principal, HODs, Academic bursar, officers in charge of examinations, Librarian sits together in formal and informal meeting to review and devise methodology in teaching learning process.

Outcome: Decisions are taken to increase the number of text books and Reference books, development of more class rooms and procurement of tools for ICT. Government is moved for financing these proposals.

**6.5.7 How does the institution communicate its quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders? Any other relevant information regarding Governance Leadership and Management which the college would like to include.**

Any other relevant information regarding Governance Leadership and Management which the college would like to include is directly communicated to the stakeholders.

Communication of its quality assurance policy :

Students: Notice Board, College Website Teaching Staff: Staff council Meetings, HOD meetings, Circulars etc.

Academic Sub-Committee meetings.

Non-teaching staff- Notices, meetings of non-teaching staffs, College website

External stake holders:

Parents and local people: College Website, Notice, College Programmes.

# **Criterion-VII**

## **Innovations and Best Practices**

## **7. Criterion VII - Innovations and Best Practices:**

### **7.1 Environment Consciousness**

#### **7.1.1 Does the Institute conduct a Green Audit of its campus and facilities?**

One of the goals of the college is to develop itself into a eco-friendly smoke free green college. The college has been environment friendly. It does not conduct any green audit by any external agency. However, we keep an account of the plants in and around the college premises in the Campus. The administration along with the faculty works on the honorable prime minister's theme of Swachh Bharat to keep the campus polythen free.

- i. What are the initiatives taken by the college to make the campus eco-friendly?

A severe cyclonic storm Phailin had its landfall at Gopalpur about 15 kilometers away from the city of Berhampur, which was ravaged with a wind speed of about 200km/hr. This had damaged the greenery of the city and the campus. The campus remained submerged for a prolonged period. Students and staff worked hard to save whatever was possible.

#### **\* Energy conservation**

The campus of the institute is touted to become a green campus. All the neon vapor lights and bulbs were been replaced by florescent bulbs and tubes. Most of the old fans are replaced by new star ranked energy saving ones which saves a lot of electricity. Students and volunteers are been trained to switch of the electric appliances off when not in use.

#### **\* Use of renewable energy**

No renewable source of energy is used by the college.

#### **\* Water harvesting**

In collaboration of the Department of water resources, the college has established water harvesting system. This is a unique concept in the college and is used to sensitize students.

#### **\* Check dam construction**

No

#### **\* Efforts for Carbon neutrality**

The institution works hard to harness carbon neutrality in terms of plantations for sequestering carbon. Maximum care is being taken for minimal consumption of electricity and paperless office work is planned for the future as a beginning for filling of forms for the first semester examination is done online. Although little difficulties faced at this stage but future appears to be brighter.

**\* Plantation**

Massive plantations were made in collaboration with the Department of forest and environment and NSS/NCC and YRC volunteers and students, after devastated by the super cyclone phailin and Hud Hud in the year of 2013 and 2014 respectively.

**\* Hazardous waste management**

No specific hazardous wastes are created in the college. The college disposes the recyclable materials to vendors. There is restriction on burning of organic items rather left to nature to degrade.

**\* e-waste management**

The state government of Odisha has an act on disposal of e-wastes and hazardous wastes. We are aware of this and the e-wastes would be sold to certified vendors for disposal recommended by the state.

## **7.2 Innovations**

### **7.2.1 Give details of innovations introduced during the last four years which have created a positive impact on the functioning of the college.**

The following are introduced / implemented during the last four years which have created positive impact on the functioning of the college.

- Implementation of the Common minimum Standard prescribed by the State Government
- Academic Calendar of the institute is strictly followed
- Discipline within and around the campus ensured by internal squad.
- Regular classes
- Dress code for student
- Induction meeting for fresher's (+3 1st year students)
- Internal quality check up by IQAC
- An effective Proctorial System
- Planning and team work with focus on e-Learning and e-administration, e-library.
- Formation of various committees for effective monitoring of academic and financial audits, and monitoring of quality of teaching.

- Building Committee, Development Committee for perspective planning for development of infrastructure.
- Exploration of possibilities for introduction of Interdisciplinary Courses, vocational courses, through PPP mode/self finance mode.
- To make the teaching student centric, exposure through seminars/ group discussions/personality test etc.
- Weekly Seminars by all Departments by students and invitees.
- Regular examination and proper and continuous evaluation systems
- Conduct of competitions like debate, quiz, essay writing, creative writing, music, mono action, dance competitions and rewarding the winners with prizes and certificates by persons of eminence at the annual function of student's union and other associations of the college to cater students for the future.
- To infuse ICT among the students
- Regular Yoga Classes
- Empowerment of girl students by imparting self-defense training to them
- Campus is free from unethical practices
- Ragging free and student friendly environment
- Exposure to Community through NCC, Red ribbon club, NSS & Red Cross activities.
- Effective functioning of the anti-ragging cell, Career Counseling Cell, Women Harassment Cell.
- A placement cell in place for placement of the students
- Societies like Student's Union, Binayak literary association, Science club, Commerce association, drama and music association etc. to promote leadership among students.
- Performance assessment of teachers by students through IQAC
- Multi-media resources are added to the science Departments. Most of the departments are equipped with computers, internet connectivity.
- The library of the college is equipped with a reading room for students and teachers use.
- Remedial courses for the slow learners.
- Community centric activities like Blood donation camp, AIDS awareness and Literacy programmes by NCC /NSS/Red Cross volunteers.
- Facilitation for different types of loans and advance to the permanent teaching and non teaching staff to enhance their work efficiency.
- An active IQAC for quality enhancement through various activities involving students and teachers.
- Celebration of Teachers Day, Gandhi Jayanti, Republic Day, Independence Day etc, to express their patriotic and nationalistic value.
- Wall magazine in departments to promote skill of expression

- State of art, language laboratory for phonetics and improvement of communication skill.
- Faculty encouraged involving in Research and development. To apply for minor and major research project funded by UGC, CSIR, ICSSR and other agencies.
- To avail internet facility for quality enhancement in education.

### **7.3 Best Practices**

7.3.1 Elaborate on any two best practices **in the given format at page no. 98**, which have contributed to the achievement of the Institutional Objectives and/or contributed to the Quality improvement of the core activities of the college.

#### **Best practice-01**

#### **Topic-01 : Promotion of Sports and good health**

##### **The Context**

**Binayak Acharya College** one of the three government colleges of city of Berhampur and evolved from the extension wing of Khallikote college, Berhampur has adapted the integral educational system catering to the mental as well as physical needs of the students. One of the most important aspects of human life is good health. Nothing can be achieved without good health. Hence emphasis has been given by the college for promotion of sports, athletics, games and the like along with the normal curriculum. Unlike most of the educational institutions this college is having a beautiful playground with a cricket pitch and provisions for foot ball and volley ball games. The field caters the need of the students of this college and of other colleges.

##### **OBJECTIVES**

To bring out quality athletes and sports persons to represent the institution /state / nation.

To provide adequate training and opportunities for interested students in physical education.

To facilitate students and athletes exposure to different university, district, state level competitions to students with interest in sports and games.

##### **Evidence of Success**

Students of the institute have been proving themselves as the evidence of efforts taken by the college for their grooming. List of achievements of last four years are given below.

**2011-12**

**Weight lifting:**

Sri Swapnasarit Mishra, +3 Ist yr Arts, selected by Berhampur University for All India inter University weight lifting competition 2011-12 (56kg) held at Amritsar, Punjab.

**2012-13**

**Best Physique-:**

Sri Suman Kumar Behera, +3 final yr Arts (60kg)

**Weight lifting:**

Sri Swapnasarit Mishra, +3 2nd yr Arts(56kg)

**Weight lifting and best physique competition:**

Miss Anuradha Maharana, +3 2nd yr Arts(50kg)

Selected by Berhampur University for participation in in All India University weight lifting and best physique competition to be held at Udayapur University, Rajasthan.

**2013-14**

**Badminton:**

Sri Sudhir Kumar Sahu, , +3 final yr commerce,

Selected by Berhampur University for inter university badminton tournament 2013-14 held at KIIT University, Bhubaneswar.

**Weight lifting**

Sri Laxman Chetty, +3 Ist yr Arts , selected by Berhampur University for All India inter University weight lifting competition 2013-14 (56kg) held at Punjab Technical university.

**2014-15**

**Weight lifting**

Sri Laxman Chetty, +3 2nd yr Arts , selected by Berhampur University for All India inter University weight lifting competition 2014-15(56kg) held at Amritsar.

**In the current session of 2015-16 the following achievements are made by December 31<sup>st</sup>, 2015.**

**Boxing**

Sri Narayan Behera, +3 Final yr Commerce, selected by Berhampur University for All India Inter university Boxing competition 2015-16 helld at Kurukshetra University.

**Chess**

Sri Amit Kumar Rath, +3 2<sup>nd</sup> yr Science selected by Berhampur University for east zone Inter University chess competition 2015-16 held at T.M. University, Bhagalpur (Bihar).



### **Best Physique**

Sri Jaya Pradhan, +3 Final yr Commerce secured “University Sree” title and selected by Berhampur University for All India Inter University Best physique competition to be held at Chennai.

### **Problems encountered and Resource Required**

- The college lacks an indoor stadium which comes out as one of the biggest hurdles
- The current Gym is not enough to cater to the upcoming award winning athletes.
- More competent trainers, dieticians and equipments are needed.
- Resources are required to make a basket ball pitch within the college premises.
- Financial assistance is required for training of the athletes with national and international coaches.

### **BEST PRACTICE-02**

#### **CURRICULUM FOR LEARNERS WITH DIFFERENT LEARNING ABILITIES**

##### **The Context**

This college gets mediocre students who fail to take admission in Khallikote University and SBR autonomous college, two premier colleges of Berhampur. Besides being the college located in the most backward area of the city many slow learners make their entry into the institution. We have also students with physical problems which made them slow learners. To cater these people and bring them to the main stream along with the normal students this college has taken the challenge in terms of special care of them.

##### **OBJECTIVE**

To design methodology and follow the curriculum to cater the special needs of slow and average learners so that they either come at par with their normal counter parts or acquire skills which will provide them livelihood and normal functioning.

##### **THE PRACTICE**

The students with slow learning ability are identified class wise and subject wise in consultation with irrespective faculties of the department. The principal in chair, the senior faculties along with the subject teachers discusses how to cater to these students with special needs. The students are provided with special notes and guidance.

##### **Evidence of Success**

Some students with such problems have come out successfully in the last few years. In the current session also few such candidates are taken care with.

### **Problems encountered and resource required**

- Lack of faculty to cater the special requirement of such students
- Requirement of counselors for counseling of these students.
- Lack of infrastructure, classrooms, audio visual system etc.
- Resources required for conduct of remedial classes exclusively for them.

### **Contact Details**

**Name of the Principal** : Dr Mahendra Misra  
**Name of the Institution** : Binayak Acharya College, Berhampur  
**City** : Berhampur  
**Pin Code** : 760006  
**Accredited Status** : Applying for Cycle-II  
**Work Phone** : 0680-2270675  
**Website** : [www.binayakacharyacollege.in](http://www.binayakacharyacollege.in)  
**Fax** : 0680-2270675  
**Mobile** : 9437886164  
**E-mail** : bacollegeprincipal@gmail.com

# **EVALUATIVE REPORTS OF THE DEPARTMENTS**

## Evaluative Report of the Botany Department

1. Name of the Department & its year of establishment: **Department of Botany**
2. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) – UG.
3. Interdisciplinary courses and departments involved – No
4. Annual/ semester/choice based credit system –
  - a. Annual- Berhampur University +3 2<sup>nd</sup> year Science.
  - b. Semester (CBCS) +3 1<sup>st</sup> year Science.
5. Participation of the department in the courses offered by other departments – No.
6. Number of teaching posts sanctioned and filled (Professors/Associate Professors/Asst. Professors)

	Sanctioned	Filled
Professor	<b>Nil</b>	-
Associate Professors	<b>Nil</b>	-
Asst. Professors / Lecturers	<b>Nil</b>	Nil

7. Faculty profile with name, qualification, designation, specialisation (D.Sc./D.Litt./Ph.D./M.Phil., etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. students guided in the last 4 years
Dr.Sudhakar Dash	M.Sc. M.Phil., Ph.D., NET, Post-Doc, Mexico	Lecturer in Botany	Environmental Biology, Molecular Biology and Genetic Engineering	25 years	Nil

8. Percentage of classes taken by temporary faculty – programme-wise information – 50% of theory classes.
9. Programme-wise Student Teacher Ratio -1:38
10. Number of academic support staff (technical) and administrative staff: sanctioned and filled- 01 Lab. attendant
11. Number of faculty with ongoing projects from a) national b) international funding agencies and c) Total grants received. Mention names of funding agencies and grants received project-wise. – No.
12. Departmental projects funded by DST-FIST; DBT, ICSSR, etc.; total grants received –

No.

13. Research facility / centre with - No.

- state recognition
- national recognition
- international recognition

14. Publications: 03

- \* number of papers published in peer reviewed journals (~~national~~ / international) -03
- \* Monographs
- \* Chapter(s) in Books
- \* Editing Books
- \* Books with ISBN numbers with details of publishers
- \* number listed in International Database (For *e.g.* Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
- \* Citation Index – range / average
- \* SNIP
- \* SJR
- \* Impact factor – range / average
- \* h-index

15. Details of patents and income generated - Nil

16. Areas of consultancy and income generated - Nil

17. Faculty recharging strategies – Attended refresher course in Academic Staff College (UGC) and interaction with P.G. Department of Botany and Biotechnology of Kallikote University, Berhampur and Department of Botany, Berhampur University, Berhampur

18. Student projects - Nil

- percentage of students who have done in-house projects including inter-departmental
- percentage of students doing projects in collaboration with industries / institutes

19. Awards / recognitions received at the national and international level by

- Faculty – UGC / CSR (NET) JRF / SRF Mexico Govt. Scholarship (Under Exchange Programme)
- Doctoral / post doctoral fellows
- Students

20. Seminars/ Conferences/Workshops organized and the source of funding (national / international) with details of outstanding participants, if any. - Nil

21. Student profile course-wise:

Name of the Course (refer question no. 2)	Applications received	Selected		Pass percentage	
		Male	Female	Male	Female
1 <sup>st</sup> T.D.C. Examination 2015 (Berhampur University)	XXX	11	5	Result awaited	

22. Diversity of students: NA.

Name of the Course (refer question no. 2)	% of students from the College	% of students from the State	% of students from other States	% of students from other countries

23. How many students have cleared Civil Services, Defense Services, NET, SLET, GATE and any other competitive examinations? Nil

24. Student progression : N.A.

Student progression	Percentage against enrolled
UG to PG	
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed	
<ul style="list-style-type: none"> <li>• Campus selection</li> <li>• Other than campus recruitment</li> </ul>	
Entrepreneurs	

25. Diversity of staff:

Percentage of faculty who are graduates	
of the same parent university	100%
from other universities within the State	----
from other universities from other States	----

26. Number of faculty who were awarded Ph.D., D.Sc. and D.Litt. during the assessment period-Nil

27. Present details about infrastructural facilities

a) Library – Seminar Library in the Department.

- b) Internet facilities for staff and students- Yes
  - c) Total number of class rooms- 02
  - d) Class rooms with ICT facility- 01
  - e) Students' laboratories- 01
  - f) Research laboratories- Nil
28. Number of students of the department getting financial assistance from College. Nil
29. Was any need assessment exercise undertaken before the development of new program(s)? If so, give the methodology. No.
30. Does the department obtain feedback from
- a. faculty on curriculum as well as teaching-learning-evaluation? If yes, how does the department utilize it? No
  - b. Students on staff, curriculum as well as teaching-learning-evaluation and what is the response of the department to the same? Yes students satisfied with performance of faculty.
  - c. Alumni and employers on the programmes and what is the response of the department to the same? -No
31. List the distinguished alumni of the department (maximum 10) – No, Department established in the session 2014-15
32. Give details of student enrichment programmes (special lectures / workshops / seminar) with external experts – Seminars are held with invited faculty from nearby colleges.
33. List the teaching methods adopted by the faculty for different programmes.
- a. By normal chalk duster method.
  - b. Using ICT/ LCD/ OHP Projectors.
34. How does the department ensure that programme objectives are constantly met and learning outcomes monitored? – Evaluation of the curricular activities at regular intervals with feedback from students.
35. Highlight the participation of students and faculty in extension activities.- No.
36. Give details of “beyond syllabus scholarly activities” of the department.- Preparation of models and arts by the students.
37. State whether the programme/ department is accredited/ graded by other agencies. Give details. – No.
38. Detail any five Strengths, Weaknesses, Opportunities and Challenges (SWOC) of the department -

**Strength**

- i. The department has been started with a strong reason with a dedicated group of students and committed for faculty.
- ii. Development of participatory seminar library .
- iii. Availability of quality lab. equipments and chemicals.

#### **Weakness**

- i. The department lab. runs from the existing +2 lab. as the +3 lab. is under process of furnishing.
- ii. Absence of supporting laboratories staff.
- iii. No. financial provisions for development of a Botanical Garden.

#### **Opportunity**

- i. The department has the possibility of growing into a centre of advance study and research in algology as the institute is located near a water body with facility for advance learning.
- ii. This being the only Govt. co-education college having honours teaching facility possibility of getting quality students for academic pursuit is bright.

#### **Challenges**

- i. The department has the possibility of growing into a centre of advance study and research in algology as the institute is located near a water body with facility for advance learning.
- ii. Challenges are ahead for the department to avail funds from all possible sources and develop the department to a full-fledged one with state of art laboratories and a centre of excellence.

#### 39. Future plans of the department.

The department has the plan to develop into a PG teaching and research centre

#### **Declaration by the Head of the Institution**

I certify that the data included in this Self-Study Report (SSR) are true to the best of my knowledge.

This SSR is prepared by the institution after internal discussions, and no part thereof has been outsourced.

I am aware that the Peer team will validate the information provided in this SSR during the peer team visit.

Signature of the Head of the institution  
with seal:

Place: Berhampur

Date:



## Evaluative Report of the Chemistry Department

1. Name of the Department & its year of establishment: **Department of Chemistry 2014**
2. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) – UG.
3. Interdisciplinary courses and departments involved – No
4. Annual/ semester/choice based credit system –
  - a. Annual- Berhampur University +3 2<sup>nd</sup> years Science.
  - b. Semester (CBCS) +3 1<sup>st</sup> years Science under Khallikote University.
5. Participation of the department in the courses offered by other departments – No.
6. Number of teaching posts sanctioned and filled (Professors/Associate Professors/Asst. Professors)

	Sanctioned	Filled
Professor	<b>Nil</b>	-
Associate Professors	<b>Nil</b>	-
Asst. Professors / Lecturers	<b>Nil</b>	Nil

7. Faculty profile with name, qualification, designation, specialisation (D.Sc./D.Litt./Ph.D./M.Phil., etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. students guided in the last 4 years
Sri Parau Majhi	M.Sc.	Lecturer in Chemistry	Organic Chemistry	02 Years	Nil

8. Percentage of classes taken by temporary faculty – programme-wise information – 50% of theory classes.
9. Programme-wise Student Teacher Ratio -1:100
10. Number of academic support staff (technical) and administrative staff: sanctioned and filled- 01 Lab. attendant
11. Number of faculty with ongoing projects from a) national b) international funding agencies and c) Total grants received. Mention names of funding agencies and grants received project-wise. – No.
12. Departmental projects funded by DST-FIST; DBT, ICSSR, etc.; total grants received – No.

13. Research facility / centre with - No.

- state recognition
- national recognition
- international recognition

14. Publications:

- \* number of papers published in peer reviewed journals (~~national~~ / international) -
- \* Monographs
- \* Chapter(s) in Books
- \* Editing Books
- \* Books with ISBN numbers with details of publishers
- \* number listed in International Database (For *e.g.* Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
- \* Citation Index – range / average
- \* SNIP
- \* SJR
- \* Impact factor – range / average
- \* h-index

15. Details of patents and income generated - Nil

16. Areas of consultancy and income generated - Nil

17. Faculty recharging strategies – Attended refresher course in Academic Staff College (UGC) and interaction with P.G. Department of Botany and Biotechnology of Kallikote University, Berhampur and Department of Botany, Berhampur University, Berhampur

18. Student projects - Nil

- percentage of students who have done in-house projects including inter-departmental
- percentage of students doing projects in collaboration with industries / institutes

19. Awards / recognitions received at the national and international level by

- Faculty – UGC / CSR (NET) JRF / SRF Mexico Govt. Scholarship (Under Exchange Programme)
- Doctoral / post doctoral fellows
- Students

20. Seminars/ Conferences/Workshops organized and the source of funding (national

/ international) with details of outstanding participants, if any. - Nil

21. Student profile course-wise:

Name of the Course (refer question no. 2)	Applications received	Selected		Pass percentage	
		Male	Female	Male	Female
1 <sup>st</sup> T.D.C. Examination 2015 (Berhampur University)	XXX	24	4	Result awaited	

22. Diversity of students: NA.

Name of the Course (refer question no. 2)	% of students from the College	% of students from the State	% of students from other States	% of students from other countries

23. How many students have cleared Civil Services, Defense Services, NET, SLET, GATE and any other competitive examinations? Nil

24. Student progression : N.A.

Student progression	Percentage against enrolled
UG to PG	
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed	
<ul style="list-style-type: none"> <li>• Campus selection</li> <li>• Other than campus recruitment</li> </ul>	
Entrepreneurs	

25. Diversity of staff:

Percentage of faculty who are graduates	
of the same parent university	100%
from other universities within the State	----
from other universities from other States	----

26. Number of faculty who were awarded Ph.D., D.Sc. and D.Litt. during the assessment period-Nil

27. Present details about infrastructural facilities

- a) Library – Seminar Library in the Department.
- b) Internet facilities for staff and students- Yes
- c) Total number of class rooms- 02

- d) Class rooms with ICT facility- 01  
e) Students' laboratories- 01  
f) Research laboratories- Nil
28. Number of students of the department getting financial assistance from College. Nil
29. Was any need assessment exercise undertaken before the development of new program(s)? If so, give the methodology. No.
30. Does the department obtain feedback from
- Faculty on curriculum as well as teaching-learning-evaluation? If yes, how does the department utilize it? No
  - Students on staff, curriculum as well as teaching-learning-evaluation and what is the response of the department to the same? Yes students satisfied with performance of faculty.
  - Alumni and employers on the programmes and what is the response of the department to the same? -No
31. List the distinguished alumni of the department (maximum 10) – No, Department established in the session 2014-15
32. Give details of student enrichment programmes (special lectures / workshops / seminar) with external experts – Seminars are held with invited faculty from nearby colleges.
33. List the teaching methods adopted by the faculty for different programmes.
- By normal chalk duster method.
  - Using ICT/ LCD/ OHP Projectors.
34. How does the department ensure that programme objectives are constantly met and learning outcomes monitored? – Evaluation of the curricular activities at regular intervals with feedback from students.
35. Highlight the participation of students and faculty in extension activities.- No.
36. Give details of “beyond syllabus scholarly activities” of the department. - Preparation of models and arts by the students.
37. State whether the programme/ department is accredited/ graded by other agencies. Give details. – No.
38. Detail any five Strengths, Weaknesses, Opportunities and Challenges (SWOC) of the department -

**Strength**

- Experienced and committed teaching faculty.
- Development of participatory seminar library.

iii. Availability of quality lab. Equipments and chemicals.

#### **Weakness**

- i. The department lab. Runs from the existing +2 lab. as the +3 lab. is under process of furnishing.
- ii. Absence of supporting laboratories staff.
- iii. No. financial provisions for development of a Proper Chemistry Lab.

#### **Opportunity**

- i. The department has the possibility of growing into a centre of advance study in Chemistry with facility for advance learning.
- ii. This being the only Govt. co-education college having honours teaching facility possibility of getting quality students for academic pursuit is bright.

#### **Challenges**

- i. The department has the possibility of growing into a centre of advance study and research in as the institute is located near a water body with facility for advance learning.
- ii. Challenges are ahead for the department to avail funds from all possible sources and develop the department to a full-fledged one with state of art laboratories and a centre of excellence.

39. Future plans of the department.

The department has the plan to develop into a PG teaching and research centre

### **Declaration by the Head of the Institution**

I certify that the data included in this Self-Study Report (SSR) are true to the best of my knowledge.

This SSR is prepared by the institution after internal discussions, and no part thereof has been outsourced.

I am aware that the Peer team will validate the information provided in this SSR during the peer team visit.

Signature of the Head of the institution  
with seal:

Place: Berhampur

Date:

## Evaluative Report of the Commerce Department

1. Name of the Department & its year of establishment – **Department of Commerce**
2. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) - U.G.
3. Interdisciplinary courses and departments involved – No.
4. Annual/ semester/choice based credit system - Annual / Semester (CBCS)
5. Participation of the department in the courses offered by other departments – No
6. Number of teaching posts sanctioned and filled (Professors/Associate Professors/Asst. Professors)

	Sanctioned	Filled
Professor	Nil	Nil
Associate Professors	Nil	Nil
Asst. Professors / Lecturer	02	02

7. Faculty profile with name, qualification, designation, specialization (D.Sc./D.Litt./ Ph.D./M.Phil., etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. students guided in the last 4 years
Sri K.P.Munda	M.Com, M.Phil.	Lecturer	Accountancy	01 ½ years	Nil
Sri Pravat Sahoo	M.Com, M.Phil.	Lecturer	Accountancy	02 years	Nil

8. Percentage of classes taken by temporary faculty – programme-wise information- Nil.
9. Programme-wise Student Teacher Ratio – 1:70
10. Number of academic support staff (technical) and administrative staff: sanctioned and filled - Nil
11. Number of faculty with ongoing projects from a) national b) international funding agencies and c) Total grants received. Mention names of funding agencies and grants received project-wise. - Nil
12. Departmental projects funded by DST-FIST; DBT, ICSSR, etc.; total grants received - Nil
13. Research facility / centre with - Nil
  - state recognition
  - national recognition

- international recognition

14. Publications:

- \* number of papers published in peer reviewed journals (national / international)
- \* Monographs
- \* Chapter(s) in Books
- \* Editing Books
- \* Books with ISBN numbers with details of publishers
- \* number listed in International Database (For *e.g.* Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
- \* Citation Index – range / average
- \* SNIP
- \* SJR
- \* Impact factor – range / average
- \* h-index

15. Details of patents and income generated - Nil

16. Areas of consultancy and income generated - Nil

17. Faculty recharging strategies – Faculty attended U.G.C. sponsored refresher course in academic staff college, Utkal University, Bhubaneswar, Odisha.

18. Student projects - Nil

- percentage of students who have done in-house projects including inter-departmental
- percentage of students doing projects in collaboration with industries / institutes

19. Awards / recognitions received at the national and international level by - Nil

- Faculty
- Doctoral / post doctoral fellows
- Students

20. Seminars/ Conferences/Workshops organized and the source of funding (national / international) with details of outstanding participants, if any. - Nil

21. Student profile course-wise: Nil

Name of the Course (refer question no. 2)	Applications received	Selected		Pass percentage	
		Male	Female	Male	Female
<b>UG 1<sup>st</sup> year</b>	<b>XXX</b>	<b>12</b>	<b>4</b>	Result awaited	
<b>UG 2<sup>nd</sup> year</b>	<b>XXX</b>	<b>13</b>	<b>3</b>	77	100

<b>UG 3<sup>rd</sup> year</b>	<b>XXX</b>	<b>7</b>	<b>8</b>	<b>100</b>	<b>100</b>
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22. Diversity of students

<b>Name of the Course</b> (refer question no. 2)	<b>% of students from the College</b>	<b>% of students from the State</b>	<b>% of students from other States</b>	<b>% of students from other countries</b>
U.G	50	100	Nil	Nil

23. How many students have cleared Civil Services, Defense Services, NET, SLET, GATE and any other competitive examinations? Nil

24. Student progression

<b>Student progression</b>	<b>Percentage against enrolled</b>
UG to PG	<b>50 %</b>
PG to M.Phil.	-----
PG to Ph.D.	-----
Ph.D. to Post-Doctoral	-----
Employed	
• Campus selection	<b>10%</b>
• Other than campus recruitment	
Entrepreneurs	<b>40%</b>

25. Diversity of staff – NA

<b>Percentage of faculty who are graduates</b>	
of the same parent university	
from other universities within the State	
from other universities from other States	

26. Number of faculty who were awarded Ph.D., D.Sc. and D.Litt. during the assessment period. - Nil

27. Present details about infrastructural facilities

- a) Library - Yes
- b) Internet facilities for staff and students - Yes
- c) Total number of class rooms – No specific rooms for the Departmental classes is allotted.
- d) Class rooms with ICT facility - 01
- e) Students' laboratories - Nil
- f) Research laboratories - Nil



28. Number of students of the department getting financial assistance from College. - Nil
29. Was any need assessment exercise undertaken before the development of new program(s)? If so, give the methodology. - Nil
30. Does the department obtain feedback from
- Faculty on curriculum as well as teaching-learning-evaluation? If yes, how does the department utilize it? - NA
  - Students on staff, curriculum as well as teaching-learning-evaluation and what is the response of the department to the same? – Yes initiative has been taken to make teaching-learning process student friendly.
  - Alumni and employers on the programmes and what is the response of the department to the same? Nil
31. List the distinguished alumni of the department (maximum 10) - Nil
32. Give details of student enrichment programmes (special lectures / workshops / seminar) with external experts. – Departmental seminars are conducted every week. Retired faculty of the college and eminent personal are invited to the seminar for discussion with students.
33. List the teaching methods adopted by the faculty for different programmes.-
- Chalk / Duster method
  - Use of ICT
34. How does the department ensure that programme objectives are constantly met and learning outcomes monitored? – Feedback from students with regard to the progress in the curriculum is taken and assessed. Efforts are taken to redress the students' grievances.
35. Highlight the participation of students and faculty in extension activities.- No.
36. Give details of “beyond syllabus scholarly activities” of the department - No
37. State whether the programme/ department is accredited/ graded by other agencies. Give details- No
38. Detail any five Strengths, Weaknesses, Opportunities and Challenges (SWOC) of the department-

**Strength**

- Resourceful faculty.
- Sincere and dedicated staff.
- Suitable environment for studies.

- iv. Interactive class

**Weakness**

- i. Students weak in English.
- ii. Absence of quality students.
- iii. Traditional course prescribed by the University.
- iv. Lack of departmental facilities of seminar room, class rooms and smart room.

**Opportunity**

- i. The department has the potentiality become a centre of Higher Studies.
- ii. This being the only Govt. co-education college having honours teaching facility possibility of getting quality students for academic pursuit is bright.

**Challenges**

- i. The department has the challenge of becoming a full fledged department.
- ii. More faculty better syllabi.
- iii. Advanced facilities with ICT.

39. Future plans of the department.

The department has the plan to develop into a PG teaching and research centre

**Declaration by the Head of the Institution**

I certify that the data included in this Self-Study Report (SSR) are true to the best of my knowledge.

This SSR is prepared by the institution after internal discussions, and no part thereof has been outsourced.

I am aware that the Peer team will validate the information provided in this SSR during the peer team visit.

Signature of the Head of the institution  
with seal:

Place:

Date:

## Evaluative Report of the Economics Department

1. Name of the Department & its year of establishment: **Department Economics**
2. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) – UG.
3. Interdisciplinary courses and departments involved – No
4. Annual/ semester/choice based credit system –
  - a. Annual- Berhampur University +3 2<sup>nd</sup> & 3<sup>rd</sup> Yr. Students.
  - b. Semester (CBCS) +3 1<sup>st</sup> years Science under Khallikote University.
5. Participation of the department in the courses offered by other departments – No.
6. Number of teaching posts sanctioned and filled (Professors/Associate Professors/Asst. Professors)

	Sanctioned	Filled
Professor	<b>Nil</b>	-
Associate Professors	<b>Nil</b>	-
Asst. Professors / Lecturers	<b>Nil</b>	Nil

7. Faculty profile with name, qualification, designation, specialization (D.Sc./D.Litt./ Ph.D./M.Phil., etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. students guided in the last 4 years
MissDeepanjali Swain	M.A.	Guest Faculty in Economics	-----	-----	Nil

8. Percentage of classes taken by temporary faculty – programme-wise information – 100% of theory classes.
9. Programme-wise Student Teacher Ratio -1:100
10. Number of academic support staff (technical) and administrative staff: Nil
11. Number of faculty with ongoing projects from a) national b) international funding agencies and c) Total grants received. Mention names of funding agencies and grants received project-wise. – No.
12. Departmental projects funded by DST-FIST; DBT, ICSSR, etc.; total grants received – No.
13. Research facility / centre with - No.
  - state recognition
  - national recognition

- international recognition

14. Publications: Nil

- \* number of papers published in peer reviewed journals (national / international) -
- \* Monographs
- \* Chapter(s) in Books
- \* Editing Books
- \* Books with ISBN numbers with details of publishers
- \* number listed in International Database (For *e.g.* Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
- \* Citation Index – range / average
- \* SNIP
- \* SJR
- \* Impact factor – range / average
- \* h-index

15. Details of patents and income generated - Nil

16. Areas of consultancy and income generated - Nil

17. Faculty recharging strategies – Nil

18. Student projects - Nil

- percentage of students who have done in-house projects including inter-departmental
- percentage of students doing projects in collaboration with industries / institutes

19. Awards / recognitions received at the national and international level by : Nil

- Faculty – UGC / CSR (NET) JRF / SRF Mexico Govt. Scholarship (Under Exchange Programme)
- Doctoral / post doctoral fellows
- Students

20. Seminars/ Conferences/Workshops organized and the source of funding (national / international) with details of outstanding participants, if any. – Nil

21. Student profile course-wise:

Name of the Course (refer question no. 2)	Applications received	Selected		Pass percentage	
		Male	Female	Male	Female
UG 1 <sup>st</sup> year	XXX	11	5	Result awaited	
UG 2 <sup>nd</sup> year	XXX	11	2	82	100

Name of the Course (refer question no. 2)	Applications received	Selected		Pass percentage	
		Male	Female	Male	Female
UG 3 <sup>rd</sup> year	XXX	8	5	66	100

22. Diversity of students: NA.

Name of the Course (refer question no. 2)	% of students from the College	% of students from the State	% of students from other States	% of students from other countries

23. How many students have cleared Civil Services, Defense Services, NET, SLET, GATE and any other competitive examinations? Nil

24. Student progression: N.A.

Student progression	Percentage against enrolled
UG to PG	
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed <ul style="list-style-type: none"> <li>• Campus selection</li> <li>• Other than campus recruitment</li> </ul>	
Entrepreneurs	

25. Diversity of staff:

Percentage of faculty who are graduates	
of the same parent university	
from other universities within the State	----
from other universities from other States	----

26. Number of faculty who were awarded Ph.D., D.Sc. and D.Litt. during the assessment period-Nil

27. Present details about infrastructural facilities

- a) Library – Seminar Library in the Department.
- b) Internet facilities for staff and students- Yes
- c) Total number of class rooms-
- d) Class rooms with ICT facility- 01
- e) Students' laboratories- Nil
- f) Research laboratories- Nil

28. Number of students of the department getting financial assistance from College. Nil

29. Was any need assessment exercise undertaken before the development of new program(s)? If so, give the methodology. No.
30. Does the department obtain feedback from
- Faculty on curriculum as well as teaching-learning-evaluation? If yes, how does the department utilize it? No
  - Students on staff, curriculum as well as teaching-learning-evaluation and what is the response of the department to the same? Yes students satisfied with performance of faculty.
  - Alumni and employers on the programmes and what is the response of the department to the same? -No
31. List the distinguished alumni of the department (maximum 10) – No
32. Give details of student enrichment programmes (special lectures / workshops / seminar) with external experts – Seminars are held with invited faculty from nearby colleges.
33. List the teaching methods adopted by the faculty for different programmes.
- By normal chalk duster method.
  - Using ICT/ LCD/ OHP Projectors.
34. How does the department ensure that programme objectives are constantly met and learning outcomes monitored? – Evaluation of the curricular activities at regular intervals with feedback from students.
35. Highlight the participation of students and faculty in extension activities.- No.
36. Give details of “beyond syllabus scholarly activities” of the department. -
37. State whether the programme/ department is accredited/ graded by other agencies. Give details. – No.
38. Detail any five Strengths, Weaknesses, Opportunities and Challenges (SWOC) of the department -

**Strength**

- Development of participatory seminar library.

**Weakness**

- Absence of Regular faculty.
- Absence of Special Class Room

**Opportunity**

- This being the only Govt. co-education college having honours teaching facility possibility of getting quality students for academic pursuit is bright.

### **Challenges**

- i. Dealing students with poor academic quality.
  - ii. Managing the Department in the absence of Regular faculty & other supporting Staff.
39. Future plans of the department.

### **Declaration by the Head of the Institution**

I certify that the data included in this Self-Study Report (SSR) are true to the best of my knowledge.

This SSR is prepared by the institution after internal discussions, and no part thereof has been outsourced.

I am aware that the Peer team will validate the information provided in this SSR during the peer team visit.

Signature of the Head of the institution  
with seal:

Place: Berhampur  
Date:

## Evaluative Report of the English Department

1. Name of the Department & its year of establishment: **Department of English**
2. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) – UG.
3. Interdisciplinary courses and departments involved – No
4. Annual/ semester/choice based credit system –
  - a. Annual- Berhampur University +3 2<sup>nd</sup> year Science.
  - b. Semester (CBCS) +3 1<sup>st</sup> year Science.
5. Participation of the department in the courses offered by other departments – No.
6. Number of teaching posts sanctioned and filled (Professors/Associate Professors/Asst. Professors)

	Sanctioned	Filled
Professor	<b>Nil</b>	-
Associate Professors	<b>Nil</b>	-
Asst. Professors / Lecturers	<b>02</b>	01

7. Faculty profile with name, qualification, designation, specialisation (D.Sc./D.Litt./Ph.D./M.Phil., etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. students guided in the last 4 years
Sri Ananda Sethi	M.A	Lecturer in English	American Literature	16 years	Nil

8. Percentage of classes taken by temporary faculty – programme-wise information – Nil.
9. Programme-wise Student Teacher Ratio -83:1
10. Number of academic support staff (technical) and administrative staff: sanctioned and filled- Nil
11. Number of faculty with ongoing projects from a) national b) international funding agencies and c) Total grants received. Mention names of funding agencies and grants received project-wise. – Nil
12. Departmental projects funded by DST-FIST; DBT, ICSSR, etc.; total grants received – Nil
13. Research facility / centre with - Nil
  - state recognition



- national recognition
- international recognition

14. Publications: 01

- \* number of papers published in peer reviewed journals (national / international) - 01
- \* Monographs
- \* Chapter(s) in Books
- \* Editing Books
- \* Books with ISBN numbers with details of publishers
- \* number listed in International Database (For *e.g.* Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
- \* Citation Index – range / average
- \* SNIP
- \* SJR
- \* Impact factor – range / average
- \* h-index

15. Details of patents and income generated - Nil

16. Areas of consultancy and income generated - Nil

17. Faculty recharging strategies –

- a. Faculties are encouraged to undergo Refresher and Orientation course organised by Academic Staff College.
- b. Use of ICT for classroom teaching
- c. Participation in Seminar and Workshop

18. Student projects - Nil

- percentage of students who have done in-house projects including inter-departmental
- percentage of students doing projects in collaboration with industries / institutes

19. Awards / recognitions received at the national and international level by

- Faculty
- Doctoral / post doctoral fellows – Ph.D. Thesis submitted to University for award of Doctorate Degree.
- Students

20. Seminars/ Conferences/Workshops organized and the source of funding (national / international) with details of outstanding participants, if any. - Nil

21. Student profile course-wise:

Name of the Course (refer question no. 2)	Applications received	Selected		Pass percentage	
		Male	Female	Male	Female
UG	XXX	1	3	Result awaited	

22. Diversity of students: NA.

Name of the Course (refer question no. 2)	% of students from the College	% of students from the State	% of students from other States	% of students from other countries
UG	30%	70%	Nil	Nil

23. How many students have cleared Civil Services, Defense Services, NET, SLET, GATE and any other competitive examinations? Nil

24. Student progression: N.A.

Student progression	Percentage against enrolled
UG to PG	
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed	
<ul style="list-style-type: none"> <li>• Campus selection</li> <li>• Other than campus recruitment</li> </ul>	
Entrepreneurs	

25. Diversity of staff:

Percentage of faculty who are graduates	
of the same parent university	100%
from other universities within the State	----
from other universities from other States	----

26. Number of faculty who were awarded Ph.D., D.Sc. and D.Litt. during the assessment period-Nil

27. Present details about infrastructural facilities

- a) Library – Seminar Library in the Department.
- b) Internet facilities for staff and students- Yes
- c) Total number of class rooms- 01
- d) Class rooms with ICT facility- Nil

- e) Students' laboratories- Nil  
f) Research laboratories- Nil
28. Number of students of the department getting financial assistance from College - Nil
29. Was any need assessment exercise undertaken before the development of new program(s)? If so, give the methodology. No.
30. Does the department obtain feedback from
- Faculty on curriculum as well as teaching-learning-evaluation? If yes, how does the department utilize it? No
  - Students on staff, curriculum as well as teaching-learning-evaluation and what is the response of the department to the same? Yes efforts are being taken to make teaching learning process more students friendly by which students satisfied with performance of faculty.
  - Alumni and employers on the programmes and what is the response of the department to the same? -No
31. List the distinguished alumni of the department (maximum 10) – No, Department established in the session 2014-15
32. Give details of student enrichment programmes (special lectures / workshops / seminar) with external experts – Departmental Seminars / Invited talks are held at a regular basis.
33. List the teaching methods adopted by the faculty for different programmes.
- By normal chalk duster method.
  - Using ICT/ LCD/ OHP Projectors.
34. How does the department ensure that programme objectives are constantly met and learning outcomes monitored? – Feedback receives from students regarding their response about teaching. And remedial classes are taken to sort out their problems.
35. Highlight the participation of students and faculty in extension activities.- Students participate in University / District / State Level Competitions.
36. Give details of “beyond syllabus scholarly activities” of the department.- Communicative English and Career Counseling Classes are taken .
37. State whether the programme/ department is accredited/ graded by other agencies. Give details. – No.
38. Detail any five Strengths, Weaknesses, Opportunities and Challenges (SWOC) of the department -

**Strength**

- i. Experienced regular faculty.
- ii. Using of College Language Lab. for better communication skill in English.
- iii. Using of Smart Class Room.

#### **Weakness**

- i. Poor quality of Students opting the Subject.
- ii. Shortage of Teaching Staff.
- iii. Inadequate Class Rooms.

#### **Opportunity**

- i. Broadening the scope of English in every sphere of life.
- ii. This being the only Govt. co-education college having honours teaching facility possibility of getting quality students for academic pursuit is bright.

#### **Challenges**

- i. Enhancing the academic quality such poor students.
- ii. Challenges are ahead for the department to avail funds from all possible sources and develop the department to a full-fledged one with state of big departmental Library.

#### 39. Future plans of the department.

The department has the plan to develop into a PG teaching and research centre. Job oriented course like professional be introduced.

### **Declaration by the Head of the Institution**

I certify that the data included in this Self-Study Report (SSR) are true to the best of my knowledge.

This SSR is prepared by the institution after internal discussions, and no part thereof has been outsourced.

I am aware that the Peer team will validate the information provided in this SSR during the peer team visit.

Signature of the Head of the institution  
with seal:

Place: Berhampur

Date:

## Evaluative Report of the Hindi Department

1. Name of the Department & its year of establishment: **Department of Hindi, 2014**
2. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) – UG.
3. Interdisciplinary courses and departments involved – NA
4. Annual/ semester/choice based credit system –
  - a. Annual- Berhampur University +3 2<sup>nd</sup> year Science.
  - b. Semester (CBCS) +3 1<sup>st</sup> year Science.
5. Participation of the department in the courses offered by other departments – No.
6. Number of teaching posts sanctioned and filled (Professors/Associate Professors/Asst. Professors)

	Sanctioned	Filled
Professor	<b>Nil</b>	-
Associate Professors	<b>Nil</b>	-
Asst. Professors / Lecturers	<b>Nil</b>	Nil

7. Faculty profile with name, qualification, designation, specialisation (D.Sc./D.Litt./ Ph.D./M.Phil., etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. students guided in the last 4 years
Sri Gangadhar Behera	M.A.	Lecturer in Hindi	Comparative Literature	10 years	No.

8. Percentage of classes taken by temporary faculty – programme-wise information – Nil.
9. Programme-wise Student Teacher Ratio -1:30
10. Number of academic support staff (technical) and administrative staff: No.
11. Number of faculty with ongoing projects from a) national b) international funding agencies and c) Total grants received. Mention names of funding agencies and grants received project-wise. – **No.**
12. Departmental projects funded by DST-FIST; DBT, ICSSR, etc.; total grants received – No.
13. Research facility / centre with - Nil
  - state recognition
  - national recognition

- international recognition

14. Publications: 01

- \* number of papers published in peer reviewed journals (national / international) -01
- \* Monographs
- \* Chapter(s) in Books
- \* Editing Books
- \* Books with ISBN numbers with details of publishers
- \* number listed in International Database (For *e.g.* Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
- \* Citation Index – range / average
- \* SNIP
- \* SJR
- \* Impact factor – range / average
- \* h-index

15. Details of patents and income generated - Nil

16. Areas of consultancy and income generated - Nil

17. Faculty recharging strategies – Nil

18. Student projects - Nil

- percentage of students who have done in-house projects including inter-departmental
- percentage of students doing projects in collaboration with industries / institutes

19. Awards / recognitions received at the national and international level by - Nil

- Faculty
- Doctoral / post doctoral fellows
- Students

20. Seminars/ Conferences/Workshops organized and the source of funding (national / international) with details of outstanding participants, if any. - Nil

21. Student profile course-wise:

Name of the Course (refer question no. 2)	Applications received	Selected		Pass percentage	
		Male	Female	Male	Female
1 <sup>st</sup> T.D.C. Examination 2015 (Berhampur University)	XXX		XXX		Result awaited

22. Diversity of students: NA.

<b>Name of the Course</b> (refer question no. 2)	<b>% of students from the College</b>	<b>% of students from the State</b>	<b>% of students from other States</b>	<b>% of students from other countries</b>
---	---------------------------------------	-------------------------------------	--	---

23. How many students have cleared Civil Services, Defense Services, NET, SLET, GATE and any other competitive examinations? Nil

24. Student progression : N.A.

<b>Student progression</b>	<b>Percentage against enrolled</b>
UG to PG	
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed <ul style="list-style-type: none"> <li>• Campus selection</li> <li>• Other than campus recruitment</li> </ul>	
Entrepreneurs	

25. Diversity of staff:

<b>Percentage of faculty who are graduates</b>	
of the same parent university	<b>100%</b>
from other universities within the State	----
from other universities from other States	----

26. Number of faculty who were awarded Ph.D., D.Sc. and D.Litt. during the assessment period-Nil

27. Present details about infrastructural facilities

- a) Library – Yes
- b) Internet facilities for staff and students- Yes
- c) Total number of class rooms- 01
- d) Class rooms with ICT facility- 01
- e) Students’ laboratories- Yes
- f) Research laboratories- No

28. Number of students of the department getting financial assistance from College. Nil

29. Was any need assessment exercise undertaken before the development of new program(s)? If so, give the methodology. No.

30. Does the department obtain feedback from

- a. Faculty on curriculum as well as teaching-learning-evaluation? If yes, how does the department utilize it? No
- b. Students on staff, curriculum as well as teaching-learning-evaluation and what is the response of the department to the same? Yes efforts are being taken to make teaching learning process more students friendly by which students satisfied with performance of faculty.
- c. Alumni and employers on the programmes and what is the response of the department to the same? -No
31. List the distinguished alumni of the department (maximum 10) – No, Department established in the session 2014-15
32. Give details of student enrichment programmes (special lectures / workshops / seminar) with external experts – No.
33. List the teaching methods adopted by the faculty for different programmes. - By normal chalk duster method.
34. How does the department ensure that programme objectives are constantly met and learning outcomes monitored? – No.
35. Highlight the participation of students and faculty in extension activities.- No.
36. Give details of “beyond syllabus scholarly activities” of the department.- Nil.
37. State whether the programme/ department is accredited/ graded by other agencies. Give details. – No.
38. Detail any five Strengths, Weaknesses, Opportunities and Challenges (SWOC) of the department - NA
39. Future plans of the department.

### **Declaration by the Head of the Institution**

I certify that the data included in this Self-Study Report (SSR) are true to the best of my knowledge.

This SSR is prepared by the institution after internal discussions, and no part thereof has been outsourced.

I am aware that the Peer team will validate the information provided in this SSR during the peer team visit.

Signature of the Head of the institution  
with seal:

Place: Berhampur

Date:



## Evaluative Report of the History Department

1. Name of the Department & its year of establishment: **Department of History**
2. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) – UG.
3. Interdisciplinary courses and departments involved – No
4. Annual/ semester/choice based credit system –
  - a. Annual- Berhampur University +3 2<sup>nd</sup> & 3<sup>rd</sup> year Arts.
  - b. Semester (CBCS) +3 1<sup>st</sup> year Arts Khallikote University
5. Participation of the department in the courses offered by other departments – No.
6. Number of teaching posts sanctioned and filled (Professors/Associate Professors/Asst. Professors)

	Sanctioned	Filled
Professor	<b>Nil</b>	-
Associate Professors	<b>Nil</b>	-
Asst. Professors / Lecturers	<b>Nil</b>	Nil

7. Faculty profile with name, qualification, designation, specialisation (D.Sc./D.Litt./ Ph.D./M.Phil., etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. students guided in the last 4 years
Chidananda Das	MA, M.Phil	Lecturer in History	Modern India	2 years	Nil

8. Percentage of classes taken by temporary faculty – programme-wise information – 50% of theory classes.
9. Programme-wise Student Teacher Ratio -1:80
10. Number of academic support staff (technical) and administrative staff: sanctioned and filled- Nil
11. Number of faculty with ongoing projects from a) national b) international funding agencies and c) Total grants received. Mention names of funding agencies and grants received project-wise. – No.
12. Departmental projects funded by DST-FIST; DBT, ICSSR, etc.; total grants received – No.
13. Research facility / centre with - No.
  - state recognition

- national recognition
- international recognition

14. Publications:

- \* number of papers published in peer reviewed journals (national / international) -
- \* Monographs
- \* Chapter(s) in Books
- \* Editing Books
- \* Books with ISBN numbers with details of publishers
- \* number listed in International Database (For e.g. Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
- \* Citation Index – range / average
- \* SNIP
- \* SJR
- \* Impact factor – range / average
- \* h-index

15. Details of patents and income generated - Nil

16. Areas of consultancy and income generated - Nil

17. Faculty recharging strategies – Attending Refresher/Orientation course in Academic Staff College (UGC) and interaction with P.G. Department of History of Khallikote University, Berhampur and Department of History, Berhampur University, Berhampur. Attended National and International level Seminar/Workshop.

18. Student projects - Nil

19. Awards / recognitions received at the national and international level by

- Faculty – UGC/Ph.D. Fellowship
- Doctoral / post doctoral fellows
- Students

20. Seminars/ Conferences/Workshops organized and the source of funding (national / international) with details of outstanding participants, if any. - Nil

21. Student profile course-wise:

Name of the Course (refer question no. 2)	Applications received	Selected		Pass percentage	
		Male	Female	Male	Female
UG 1 <sup>st</sup> year	XXX	12	4	Result awaited	
UG 2 <sup>nd</sup> year	XXX	13	3	77	100

Name of the Course (refer question no. 2)	Applications received	Selected		Pass percentage	
		Male	Female	Male	Female
UG 3 <sup>rd</sup> year	XXX	7	8	100	100

22. Diversity of students: NA.

Name of the Course (refer question no. 2)	% of students from the College	% of students from the State	% of students from other States	% of students from other countries

23. How many students have cleared Civil Services, Defense Services, NET, SLET, GATE and any other competitive examinations? Nil

24. Student progression : N.A.

Student progression	Percentage against enrolled
UG to PG	
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed	
<ul style="list-style-type: none"> <li>• Campus selection</li> <li>• Other than campus recruitment</li> </ul>	
Entrepreneurs	

25. Diversity of staff:

Percentage of faculty who are graduates	
of the same parent university	100%
from other universities within the State	----
from other universities from other States	----

26. Number of faculty who were awarded Ph.D., D.Sc. and D.Litt. during the assessment period-Nil

27. Present details about infrastructural facilities

- a) Library – Seminar Library in the Department.
- b) Internet facilities for staff and students- Yes
- c) Total number of class rooms
- d) Class rooms with ICT facility- 01
- e) Students’ laboratories- Nil
- f) Research laboratories- Nil

28. Number of students of the department getting financial assistance from College. Nil

29. Was any need assessment exercise undertaken before the development of new program(s)? If so, give the methodology. No.
30. Does the department obtain feedback from
- Faculty on curriculum as well as teaching-learning-evaluation? If yes, how does the department utilize it? No
  - Students on staff, curriculum as well as teaching-learning-evaluation and what is the response of the department to the same? Yes students satisfied with performance of faculty.
  - Alumni and employers on the programmes and what is the response of the department to the same? -No
31. List the distinguished alumni of the department (maximum 10) – No, Department established in the session
32. Give details of student enrichment programmes (special lectures / workshops / seminar) with external experts – Seminars are held with invited faculty from nearby colleges.
33. List the teaching methods adopted by the faculty for different programmes.
- By normal chalk duster method.
  - Using ICT/ LCD/ OHP Projectors.
34. How does the department ensure that programme objectives are constantly met and learning outcomes monitored? – Evaluation of the curricular activities at regular intervals with feedback from students.
35. Highlight the participation of students and faculty in extension activities.- No.
36. Give details of “beyond syllabus scholarly activities” of the department.- showings archaeological evidences to students for their understanding on Indian history and heritage. Organizing historical site visit.
37. State whether the programme/ department is accredited/ graded by other agencies. Give details. – No.
38. Detail any five Strengths, Weaknesses, Opportunities and Challenges (SWOC) of the department -

**Strength**

- Experienced and committed faculty.
- Development of participatory seminar library.
- Availability of advanced books.

**Weakness**

- Shortage of class rooms.

- ii. Shortage of teaching as well as supporting staffs.
- iii. No. financial provisions for development of an archive.

**Opportunity**

- i. The department has the possibility of growing into a centre of advance study and conducting research in social sciences.
- ii. This being the only Govt. co-education college having honours teaching facility possibility of getting quality students for academic pursuit is bright.

**Challenges**

- i. Dealing with poor and backward students
- ii. Challenges are ahead for the department to avail funds from all possible sources and develop the department to a full-fledged one.

39. Future plans of the department.

The department has the plan to develop into a PG teaching and research centre.

**Declaration by the Head of the Institution**

I certify that the data included in this Self-Study Report (SSR) are true to the best of my knowledge.

This SSR is prepared by the institution after internal discussions, and no part thereof has been outsourced.

I am aware that the Peer team will validate the information provided in this SSR during the peer team visit.

Signature of the Head of the institution  
with seal:

Place: Berhampur  
Date:

## Evaluative Report of the Mathematics Department

1. Name of the Department & its year of establishment : Department of **Mathematics**, 2014-15
2. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : U.G.
3. Interdisciplinary courses and departments involved – No.
4. Annual/ semester/choice based credit system – Annual / CBCS / Semester
5. Participation of the department in the courses offered by other departments
6. Number of teaching posts sanctioned and filled (Professors/Associate Professors/Asst. Professors)

	Sanctioned	Filled
Professor	<b>Nil</b>	
Associate Professors	<b>Nil</b>	
Asst. Professors	<b>Nil</b>	

7. Faculty profile with name, qualification, designation, specialisation (D.Sc./D.Litt./Ph.D./M.Phil., etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. students guided in the last 4 years
Dr.Mahendra Misra	M.Sc., M.Phil., Ph.D	Reader	Analysis, Fluid Dynamic	28 years	04

8. Percentage of classes taken by temporary faculty – programme-wise information- Nil
9. Programme-wise Student Teacher Ratio –  $106 + 67 = 173 = 01$
10. Number of academic support staff (technical) and administrative staff: sanctioned and filled - Nil
11. Number of faculty with ongoing projects from a) national b) international funding agencies and c) Total grants received. Mention names of funding agencies and grants received project-wise. - Nil
12. Departmental projects funded by DST-FIST; DBT, ICSSR, etc.; total grants received - Nil
13. Research facility / centre with
  - **state recognition = Yes**

- national recognition
- international recognition

14. Publications:

- \* number of papers published in peer reviewed journals (national / international) : 60
- \* Monographs
- \* Chapter(s) in Books
- \* Editing Books
- \* Books with ISBN numbers with details of publishers : 02
- \* number listed in International Database (For *e.g.* Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
- \* Citation Index – range / average
- \* SNIP
- \* SJR
- \* Impact factor – range / average
- \* h-index

15. Details of patents and income generated - Nil

16. Areas of consultancy and income generated - Nil

17. Faculty recharging strategies : i) Use of ICT in classroom teaching  
ii) Seminar discussions and participation

18. Student projects - Nil

- percentage of students who have done in-house projects including inter-departmental
- percentage of students doing projects in collaboration with industries / institutes

19. Awards / recognitions received at the national and international level by - Nil

- Faculty
- Doctoral / post doctoral fellows
- Students

20. Seminars/ Conferences/Workshops organized and the source of funding (national / international) with details of outstanding participants, if any. - Nil

21. Student profile course-wise:

Name of the Course (refer question no. 2)	Applications received	Selected		Pass percentage	
		Male	Female	Male	Female

Name of the Course (refer question no. 2)	Applications received	Selected		Pass percentage	
		Male	Female	Male	Female
UG	XXX	7	2	Result awaited	

22. Diversity of students

Name of the Course (refer question no. 2)	% of students from the College	% of students from the State	% of students from other States	% of students from other countries
UG	50%	Nil	Nil	Nil

23. How many students have cleared Civil Services, Defense Services, NET, SLET, GATE and any other competitive examinations?- NA

24. Student progression -NA

Student progression	Percentage against enrolled
UG to PG	
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed	
<ul style="list-style-type: none"> <li>• Campus selection</li> <li>• Other than campus recruitment</li> </ul>	
Entrepreneurs	

25. Diversity of staff - NA

Percentage of faculty who are graduates	
of the same parent university	
from other universities within the State	
from other universities from other States	

26. Number of faculty who were awarded Ph.D., D.Sc. and D.Litt. during the assessment period.-Nil

27. Present details about infrastructural facilities

- a) Library - Yes
- b) Internet facilities for staff and students - Yes
- c) Total number of class rooms - 01
- d) Class rooms with ICT facility - 01
- e) Students' laboratories - NA



- f) Research laboratories - NA
28. Number of students of the department getting financial assistance from College. -Nil
29. Was any need assessment exercise undertaken before the development of new program(s)? If so, give the methodology. – No.
30. Does the department obtain feedback from
- Faculty on curriculum as well as teaching-learning-evaluation? If yes, how does the department utilize it? NA
  - Students on staff, curriculum as well as teaching-learning-evaluation and what is the response of the department to the same? Yes initiatives have been taken to make teaching-learning process more students friendly.
  - Alumni and employers on the programmes and what is the response of the department to the same? NA
31. List the distinguished alumni of the department (maximum 10) NA
32. Give details of student enrichment programmes (special lectures / workshops / seminar) with external experts. – Departmental seminars / Invited lectures are held in almost every week.
33. List the teaching methods adopted by the faculty for different programmes –Chalk / Duster
34. How does the department ensure that programme objectives are constantly met and learning outcomes monitored?
- Using math software in practical exam
  - Using new teaching aids.
35. Highlight the participation of students and faculty in extension activities – Students participate in University / District / State Level competitions.
36. Give details of “beyond syllabus scholarly activities” of the department.- No.
37. State whether the programme/ department is accredited/ graded by other agencies. Give details. – No.
38. Detail any five Strengths, Weaknesses, Opportunities and Challenges (SWOC) of the department

**Strength**

- Experienced faculty.
- Possibility of growth and development into a P.G. department.

**Weakness**

- i. Poor quality of students opting for the subject.
- ii. Poor interest and lack of challenging attitude of students.
- iii. Shortage of faculty members.
- iv. Lack of furnished computational laboratories.

### **Opportunity**

- i. The department has the possibility of growing into a centre of advance study and development into a P.G. Department.
- ii. Possibility of entry of students from around the district with better career.

### **Challenges**

- i. The department has to face the challenges of development into a institute of learn.
- ii. To develop full fledged computational laboratories taking funds from the State Govt. and other financing bodies.

### 39. Future plans of the department.

The department would be functioning with its own infrastructure with computational laboratory and ICT facilities.

### **Declaration by the Head of the Institution**

I certify that the data included in this Self-Study Report (SSR) are true to the best of my knowledge.

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I am aware that the Peer team will validate the information provided in this SSR during the peer team visit.

Signature of the Head of the institution  
with seal:

Place:

Date:

## Evaluative Report of the Odia Department

1. Name of the Department & its year of establishment: **Department of Odia**
2. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) – UG.
3. Interdisciplinary courses and departments involved – No
4. Annual/ semester/choice based credit system –
  - a. Annual- Berhampur University +3 2<sup>nd</sup> & 3<sup>rd</sup> years Arts.
  - b. Semester (CBCS) +3 1<sup>st</sup> years Arts under Khallikote University.
5. Participation of the department in the courses offered by other departments – No.
6. Number of teaching posts sanctioned and filled (Professors/Associate Professors/Asst. Professors)

	Sanctioned	Filled
Professor	<b>Nil</b>	-
Associate Professors	<b>Nil</b>	-
Asst. Professors / Lecturers	<b>01</b>	01

7. Faculty profile with name, qualification, designation, specialisation (D.Sc./D.Litt./Ph.D./M.Phil., etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. students guided in the last 4 years
Sri Dr. L. Sethi	M.A. M. Phil, Ph.D, D. Litt, Net	Lecturer in Odia	Modern Poetry	07 Years	Nil

8. Percentage of classes taken by temporary faculty – programme-wise information – Nil
9. Programme-wise Student Teacher Ratio -1:100
10. Number of academic support staff (technical) and administrative staff: sanctioned and filled- Nil
11. Number of faculty with ongoing projects from a) national b) international funding agencies and c) Total grants received. Mention names of funding agencies and grants received project-wise. – 01, UGC (MRP) Rs.
12. Departmental projects funded by DST-FIST; DBT, ICSSR, etc.; total grants received – No.
13. Research facility / centre with - No.

- state recognition
- national recognition
- international recognition

14. Publications:

- \* number of papers published in peer reviewed journals (~~national~~ / international) – 30 Articles
- \* Monographs
- \* Chapter(s) in Books
- \* Editing Books
- \* Books with ISBN numbers with details of publishers- 03
- \* I) Swadhinata Parabarti Odia Kabita
- \* II) Jajati O' Batrisa Singhasana: Eka Tulanatmaka Adhyaya
- \* III) Upadeya Odia Byakarana.
- \* number listed in International Database (For *e.g.* Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
- \* Citation Index – range / average
- \* SNIP
- \* SJR
- \* Impact factor – range / average
- \* h-index

15. Details of patents and income generated - Nil

16. Areas of consultancy and income generated - Nil

17. Faculty recharging strategies – Attending refresher/ Orientation course in Academic Staff College (UGC) and interaction with P.G. Department of Odia of Kallikote University, Berhampur and Department of Odia, Berhampur University, Berhampur. Attended National Level Seminar.

18. Student projects - Nil

- 
- percentage of students doing projects in collaboration with industries / institutes

19. Awards / recognitions received at the national and international level by

- Faculty – UGC / CSR (NET) JRF / SRF Mexico Govt. Scholarship (Under Exchange Programme)
- Doctoral / post doctoral fellows
- Students

20. Seminars/ Conferences/Workshops organized and the source of funding (national / international) with details of outstanding participants, if any. - Nil

21. Student profile course-wise:

Name of the Course (refer question no. 2)	Applications received	Selected		Pass percentage	
		Male	Female	Male	Female
UG 1 <sup>st</sup> year	XXX	XXX		Result awaited	

22. Diversity of students: NA.

Name of the Course (refer question no. 2)	% of students from the College	% of students from the State	% of students from other States	% of students from other countries
UG	30	70	Nil	Nil

23. How many students have cleared Civil Services, Defense Services, NET, SLET, GATE and any other competitive examinations? Nil

24. Student progression: N.A.

Student progression	Percentage against enrolled
UG to PG	
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed	
<ul style="list-style-type: none"> <li>• Campus selection</li> <li>• Other than campus recruitment</li> </ul>	
Entrepreneurs	

25. Diversity of staff:

Percentage of faculty who are graduates	
of the same parent university	100%
from other universities within the State	----
from other universities from other States	----

26. Number of faculty who were awarded Ph.D., D.Sc. and D.Litt. during the assessment period-Nil

27. Present details about infrastructural facilities

a) Library – Seminar Library in the Department.

b) Internet facilities for staff and students- Yes

- c) Total number of class rooms- Nil
- d) Class rooms with ICT facility- 01
- e) Students' laboratories- Nil
- f) Research laboratories- Nil
28. Number of students of the department getting financial assistance from College. Nil
29. Was any need assessment exercise undertaken before the development of new program(s)? If so, give the methodology. No.
30. Does the department obtain feedback from
- Faculty on curriculum as well as teaching-learning-evaluation? If yes, how does the department utilize it? No
  - Students on staff, curriculum as well as teaching-learning-evaluation and what is the response of the department to the same? Yes students satisfied with performance of faculty.
  - Alumni and employers on the programmes and what is the response of the department to the same? -No
31. List the distinguished alumni of the department (maximum 10) – No
32. Give details of student enrichment programmes (special lectures / workshops / seminar) with external experts – Seminars are held with invited faculty from nearby colleges.
33. List the teaching methods adopted by the faculty for different programmes.
- By normal chalk duster method.
  - Using ICT/ LCD/ OHP Projectors of the College.
34. How does the department ensure that programme objectives are constantly met and learning outcomes monitored? – Evaluation of the curricular activities at regular intervals with feedback from students.
35. Highlight the participation of students and faculty in extension activities. - No.
36. Give details of “beyond syllabus scholarly activities” of the department. - Staging Street Play for Social Reform, Developing Creative Writing.
37. State whether the programme/ department is accredited/ graded by other agencies. Give details. – No.
38. Detail any five Strengths, Weaknesses, Opportunities and Challenges (SWOC) of the department -
- Strength**
- Experienced and committed teaching faculty.
  - Development of participatory seminar library.

- iii. Book Bank for Honours Students

**Weakness**

- i. Poor Students.
- ii. Over Workload.
- iii. No. financial provisions for Publishing Monthly Magazine or Wall Magazine.

**Opportunity**

- i. The department has the possibility of creating awareness on social Evil.
- ii. This being the only Govt. co-education college having honours teaching facility possibility of getting quality students for academic pursuit is bright.

**Challenges**

- i. Dealing with Poor Student.
- ii. Challenges are ahead for the department to avail funds from all possible sources and develop the department to a full-fledged one.

39. Future plans of the department.

The Department has the plan to develop into a PG teaching and research centre

**Declaration by the Head of the Institution**

I certify that the data included in this Self-Study Report (SSR) are true to the best of my knowledge.

This SSR is prepared by the institution after internal discussions, and no part thereof has been outsourced.

I am aware that the Peer team will validate the information provided in this SSR during the peer team visit.

Signature of the Head of the institution  
with seal:

Place: Berhampur

Date:

## Evaluative Report of the Philosophy Department

1. Name of the Department & its year of establishment: **Department of Philosophy**
2. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) – UG.
3. Interdisciplinary courses and departments involved – NA
4. Annual/ semester/choice based credit system –
  - a. Annual- Berhampur University +3 2<sup>nd</sup> and 3<sup>rd</sup> Yr. Arts.
  - b. Semester (CBCS) +3 1<sup>st</sup> Yr. Arts Khallikote University.
5. Participation of the department in the courses offered by other departments – No.
6. Number of teaching posts sanctioned and filled (Professors/Associate Professors/Asst. Professors)

	Sanctioned	Filled
Professor	<b>Nil</b>	-
Associate Professors	<b>Nil</b>	-
Asst. Professors / Lecturers	<b>01</b>	01

7. Faculty profile with name, qualification, designation, specialisation (D.Sc./D.Litt./Ph.D./M.Phil., etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. students guided in the last 4 years
Smt. D. Mishra	M.A., M. Phil	Lecturer in Philosophy	Ethics	16 Yrs	No.

8. Percentage of classes taken by temporary faculty – programme-wise information – Nil.
9. Programme-wise Student Teacher Ratio -1:100
10. Number of academic support staff (technical) and administrative staff: No.
11. Number of faculty with ongoing projects from a) national b) international funding agencies and c) Total grants received. Mention names of funding agencies and grants received project-wise. – **No.**
12. Departmental projects funded by DST-FIST; DBT, ICSSR, etc.; total grants received – No.
13. Research facility / centre with - Nil
  - state recognition
  - national recognition



- international recognition

14. Publications:

- \* number of papers published in peer reviewed journals (national / international) -
- \* Monographs
- \* Chapter(s) in Books
- \* Editing Books
- \* Books with ISBN numbers with details of publishers
- \* number listed in International Database (For *e.g.* Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
- \* Citation Index – range / average
- \* SNIP
- \* SJR
- \* Impact factor – range / average
- \* h-index

15. Details of patents and income generated - Nil

16. Areas of consultancy and income generated - Nil

17. Faculty recharging strategies – Internet, Journals, Discussion with Prof. of Dept. of Phil. Of IIT, Kharagpur & Utkal Utkal University.

18. Student projects - Nil

- percentage of students who have done in-house projects including inter-departmental
- percentage of students doing projects in collaboration with industries / institutes

19. Awards / recognitions received at the national and international level by - Nil

- Faculty
- Doctoral / post doctoral fellows
- Students

20. Seminars/ Conferences/Workshops organized and the source of funding (national / international) with details of outstanding participants, if any. - Nil

21. Student profile course-wise:

Name of the Course (refer question no. 2)	Applications received	Selected		Pass percentage	
		Male	Female	Male	Female
UG	XXX	XXX		XXX	

22. Diversity of students: NA.

Name of the Course (refer question no. 2)	% of students from the College	% of students from the State	% of students from other States	% of students from other countries
			Nil	Nil

23. How many students have cleared Civil Services, Defense Services, NET, SLET, GATE and any other competitive examinations? Nil

24. Student progression: N.A.

Student progression	Percentage against enrolled
UG to PG	
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed <ul style="list-style-type: none"> <li>• Campus selection</li> <li>• Other than campus recruitment</li> </ul>	
Entrepreneurs	

25. Diversity of staff:

Percentage of faculty who are graduates	
of the same parent university	100%
from other universities within the State	----
from other universities from other States	----

26. Number of faculty who were awarded Ph.D., D.Sc. and D.Litt. during the assessment period-Nil

27. Present details about infrastructural facilities

- a) Library – Yes
- b) Internet facilities for staff and students- Yes
- c) Total number of class rooms-
- d) Class rooms with ICT facility-
- e) Students' laboratories- Nil
- f) Research laboratories- No

28. Number of students of the department getting financial assistance from College. Nil

29. Was any need assessment exercise undertaken before the development of new program(s)? If so, give the methodology. No.

30. Does the department obtain feedback from
- Faculty on curriculum as well as teaching-learning-evaluation? If yes, how does the department utilize it? No
  - Students on staff, curriculum as well as teaching-learning-evaluation and what is the response of the department to the same?
  - Alumni and employers on the programmes and what is the response of the department to the same? -No
31. List the distinguished alumni of the department (maximum 10) – No
32. Give details of student enrichment programmes (special lectures / workshops / seminar) with external expert.
33. .List the teaching methods adopted by the faculty for different programmes: Chalk & Duster Method.
34. How does the department ensure that programme objectives are constantly met and learning outcomes monitored?
35. Highlight the participation of students and faculty in extension activities.
36. Give details of “beyond syllabus scholarly activities” of the department.
37. State whether the programme/ department is accredited/ graded by other agencies. Give details.
38. Detail any five Strengths, Weaknesses, Opportunities and Challenges (SWOC) of the department.
39. Future plans of the department :

### **Declaration by the Head of the Institution**

I certify that the data included in this Self-Study Report (SSR) are true to the best of my knowledge.

This SSR is prepared by the institution after internal discussions, and no part thereof has been outsourced.

I am aware that the Peer team will validate the information provided in this SSR during the peer team visit.

Signature of the Head of the institution  
with seal:

Place: Berhampur

Date:

## Evaluative Report of Physics Department

1. Name of the Department & its year of establishment: **Department of Physics**
2. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) – UG.
3. Interdisciplinary courses and departments involved – No
4. Annual/ semester/choice based credit system –
  - a. Annual- Berhampur University +3 2<sup>nd</sup> years Science.
  - b. Semester (CBCS) +3 1<sup>st</sup> years Science under Khallikote University.
5. Participation of the department in the courses offered by other departments – No.
6. Number of teaching posts sanctioned and filled (Professors/Associate Professors/Asst. Professors)

	Sanctioned	Filled
Professor	<b>Nil</b>	-
Associate Professors	<b>Nil</b>	-
Asst. Professors / Lecturers	<b>Nil</b>	Nil

7. Faculty profile with name, qualification, designation, specialization (D.Sc./D.Litt./Ph.D./M.Phil., etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. students guided in the last 4 years
Sri Satmanju Das	M.Sc.	Guest Faculty in Physics	-----	02 Years	Nil

8. Percentage of classes taken by temporary faculty – programme-wise information – 100% of theory classes.
9. Programme-wise Student Teacher Ratio -1:100
10. Number of academic support staff (technical) and administrative staff: sanctioned and filled- 01 Lab. attendant
11. Number of faculty with ongoing projects from a) national b) international funding agencies and c) Total grants received. Mention names of funding agencies and grants received project-wise. – No.
12. Departmental projects funded by DST-FIST; DBT, ICSSR, etc.; total grants received – No.
13. Research facility / centre with - No.

- state recognition
- national recognition
- international recognition

14. Publications: Nil

- \* number of papers published in peer reviewed journals (~~national~~ / international) -
- \* Monographs
- \* Chapter(s) in Books
- \* Editing Books
- \* Books with ISBN numbers with details of publishers
- \* number listed in International Database (For *e.g.* Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
- \* Citation Index – range / average
- \* SNIP
- \* SJR
- \* Impact factor – range / average
- \* h-index

15. Details of patents and income generated - Nil

16. Areas of consultancy and income generated - Nil

17. Faculty recharging strategies – Nil

18. Student projects - Nil

- percentage of students who have done in-house projects including inter-departmental
- percentage of students doing projects in collaboration with industries / institutes

19. Awards / recognitions received at the national and international level by

- Faculty – UGC / CSR (NET) JRF / SRF Mexico Govt. Scholarship (Under Exchange Programme)
- Doctoral / post doctoral fellows
- Students

20. Seminars/ Conferences/Workshops organized and the source of funding (national / international) with details of outstanding participants, if any. - Nil

21. Student profile course-wise:

Name of the Course (refer question no. 2)	Applications received	Selected		Pass percentage	
		Male	Female	Male	Female
UG	XXX	XXX		Result awaited	

22. Diversity of students: NA.

Name of the Course (refer question no. 2)	% of students from the College	% of students from the State	% of students from other States	% of students from other countries

23. How many students have cleared Civil Services, Defense Services, NET, SLET, GATE and any other competitive examinations? Nil

24. Student progression : N.A.

Student progression	Percentage against enrolled
UG to PG	
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed	
<ul style="list-style-type: none"> <li>• Campus selection</li> <li>• Other than campus recruitment</li> </ul>	
Entrepreneurs	

25. Diversity of staff:

Percentage of faculty who are graduates	
of the same parent university	
from other universities within the State	----
from other universities from other States	----

26. Number of faculty who were awarded Ph.D., D.Sc. and D.Litt. during the assessment period-Nil

27. Present details about infrastructural facilities

- a) Library – Seminar Library in the Department.
- b) Internet facilities for staff and students- Yes
- c) Total number of class rooms- 02
- d) Class rooms with ICT facility- 01
- e) Students’ laboratories- 01
- f) Research laboratories- Nil

28. Number of students of the department getting financial assistance from College. Nil
29. Was any need assessment exercise undertaken before the development of new program(s)? If so, give the methodology. No.
30. Does the department obtain feedback from
- Faculty on curriculum as well as teaching-learning-evaluation? If yes, how does the department utilize it? No
  - Students on staff, curriculum as well as teaching-learning-evaluation and what is the response of the department to the same? Yes students satisfied with performance of faculty.
  - Alumni and employers on the programmes and what is the response of the department to the same? -No
31. List the distinguished alumni of the department (maximum 10) – No, Department established in the session 2014-15
32. Give details of student enrichment programmes (special lectures / workshops / seminar) with external experts – Seminars are held with invited faculty from nearby colleges.
33. List the teaching methods adopted by the faculty for different programmes.
- By normal chalk duster method.
  - Using ICT/ LCD/ OHP Projectors.
34. How does the department ensure that programme objectives are constantly met and learning outcomes monitored? – Evaluation of the curricular activities at regular intervals with feedback from students.
35. Highlight the participation of students and faculty in extension activities.- No.
36. Give details of “beyond syllabus scholarly activities” of the department. - Preparation of models by the students.
37. State whether the programme/ department is accredited/ graded by other agencies. Give details. – No.
38. Detail any five Strengths, Weaknesses, Opportunities and Challenges (SWOC) of the department -

**Strength**

- Development of participatory seminar library.
- Availability of quality lab. Equipments and chemicals.

**Weakness**

- Absence of Regular faculty.
- The department lab. Runs from the existing +2 lab. as the +3 lab. is under

process of furnishing.

- iii. Absence of supporting laboratories staff.
- iv. No. financial provisions for development of a Proper Physics Lab.

### **Opportunity**

- i. The department has the possibility of growing into a centre of advance study in Physics with facility for advance learning.
- ii. This being the only Govt. co-education college having honours teaching facility possibility of getting quality students for academic pursuit is bright.

### **Challenges**

- i. Dealing students with poor academic quality.
- ii. Managing the Department in the absence of Regular faculty & other supporting Staff.

39. Future plans of the department.

### **Declaration by the Head of the Institution**

I certify that the data included in this Self-Study Report (SSR) are true to the best of my knowledge.

This SSR is prepared by the institution after internal discussions, and no part thereof has been outsourced.

I am aware that the Peer team will validate the information provided in this SSR during the peer team visit.

Signature of the Head of the institution  
with seal:

Place: Berhampur

Date:



## Evaluative Report of Political Science Department

1. Name of the Department & its year of establishment: **Department of Political Science.**
2. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) – UG.
3. Interdisciplinary courses and departments involved – NA
4. Annual/ semester/choice based credit system –
  - a. Annual- Berhampur University +3 2<sup>nd</sup> year Science.
  - b. Semester (CBCS) +3 1<sup>st</sup> year Science.
5. Participation of the department in the courses offered by other departments – No.
6. Number of teaching posts sanctioned and filled (Professors/Associate Professors/Asst. Professors)

	Sanctioned	Filled
Professor	<b>Nil</b>	-
Associate Professors	<b>Nil</b>	-
Asst. Professors / Lecturers	<b>02</b>	01

7. Faculty profile with name, qualification, designation, specialisation (D.Sc./D.Litt./ Ph.D./M.Phil., etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. students guided in the last 4 years
Dr. Anita Pati	M.A., Ph. D	Lecturer in Political Science	Indian Foreign Policy	02	No.

8. Percentage of classes taken by temporary faculty – programme-wise information – Nil.
9. Programme-wise Student Teacher Ratio -1:100
10. Number of academic support staff (technical) and administrative staff: No.
11. Number of faculty with ongoing projects from a) national b) international funding agencies and c) Total grants received. Mention names of funding agencies and grants received project-wise. – **No.**
12. Departmental projects funded by DST-FIST; DBT, ICSSR, etc.; total grants received – No.
13. Research facility / centre with - Nil
  - state recognition

- national recognition
- international recognition

14. Publications: 01

- \* number of papers published in peer reviewed journals (national / international) -01
- \* Monographs
- \* Chapter(s) in Books
- \* Editing Books
- \* Books with ISBN numbers with details of publishers
- \* number listed in International Database (For *e.g.* Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
- \* Citation Index – range / average
- \* SNIP
- \* SJR
- \* Impact factor – range / average
- \* h-index

15. Details of patents and income generated - Nil

16. Areas of consultancy and income generated - Nil

17. Faculty recharging strategies – I) Faculties are encouraged to undergo Refresher /Orientation Course organized by Academic Staff College. II) Use of ICT for classroom teaching. III) Participation in Seminar/Workshop.

18. Student projects - Nil

- percentage of students who have done in-house projects including inter-departmental
- percentage of students doing projects in collaboration with industries / institutes

19. Awards / recognitions received at the national and international level by - Nil

- Faculty
- Doctoral / post doctoral fellows
- Students

20. Seminars/ Conferences/Workshops organized and the source of funding (national / international) with details of outstanding participants, if any. – Nil

21. Student profile course-wise:

Name of the Course (refer question no. 2)	Applications received	Selected		Pass percentage	
		Male	Female	Male	Female
U.G. 1 <sup>st</sup> year	XXX	9	7	Result awaited	
U.G. 2 <sup>nd</sup> year	XXX	7	8	86	100
U.G. 3 <sup>rd</sup> year	XXX	8	5	88	100

22. Diversity of students: NA.

Name of the Course (refer question no. 2)	% of students from the College	% of students from the State	% of students from other States	% of students from other countries
UG	30%	70%	Nil	Nil

23. How many students have cleared Civil Services, Defense Services, NET, SLET, GATE and any other competitive examinations? Nil

24. Student progression: N.A.

Student progression	Percentage against enrolled
UG to PG	
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed	
<ul style="list-style-type: none"> <li>• Campus selection</li> <li>• Other than campus recruitment</li> </ul>	
Entrepreneurs	

25. Diversity of staff:

Percentage of faculty who are graduates	
of the same parent university	100%
from other universities within the State	----
from other universities from other States	----

26. Number of faculty who were awarded Ph.D., D.Sc. and D.Litt. during the assessment period-Nil

27. Present details about infrastructural facilities

a) Library – Yes

b) Internet facilities for staff and students- Yes

- c) Total number of class rooms-
  - d) Class rooms with ICT facility- 01
  - e) Students' laboratories- Nil
  - f) Research laboratories- No
28. Number of students of the department getting financial assistance from College. Nil
29. Was any need assessment exercise undertaken before the development of new program(s)? If so, give the methodology. No.
30. Does the department obtain feedback from
- a. Faculty on curriculum as well as teaching-learning-evaluation? If yes, how does the department utilize it? No
  - b. Students on staff, curriculum as well as teaching-learning-evaluation and what is the response of the department to the same? Yes efforts are being taken to make teaching learning process more students friendly by which students satisfied with the performance of faculty.
  - c. Alumni and employers on the programmes and what is the response of the department to the same? -No

31. List the distinguished alumni of the department (maximum 10) – No

32. Give details of student enrichment programmes (special lectures / workshops / seminar) with external experts – Departmental Seminar/Invited talks are held at a regular interval.

List the teaching methods adopted by the faculty for different programmes. -By normal chalk duster method.

33. .List the teaching methods adopted by the faculty for different programmes:

34. How does the department ensure that programme objectives are constantly met and learning outcomes monitored? – Feedback from students regarding their response about teaching and remedial classes are taken to sort out their problems

35. Highlight the participation of students and faculty in extension activities. – Participation of students in University / District Level Competition.

36. Give details of “beyond syllabus scholarly activities” of the department. – Preparing articles on burning National/ International Issue.

37. State whether the programme/ department is accredited/ graded by other agencies. Give details. – No.

38. Detail any five Strengths, Weaknesses, Opportunities and Challenges (SWOC) of the department -

**Strength** I) Efficient & Experienced Staff II) Interactive Class.III) Seminar Library

**Weakness** I) Students with Poor academic quality. II) Lack of Separate Rooms & supporting Staffs

**Opportunity** I) The Department has possibility to make it a Centre for Advanced Study in Political Science. II) Extending of Honours to P.G. Course.

**Challenges** I) Dealing Students with poor academic quality. II) Limited Classroom

39. Future plans of the department: Setting up P.G. Department in Political Science.

### **Declaration by the Head of the Institution**

I certify that the data included in this Self-Study Report (SSR) are true to the best of my knowledge.

This SSR is prepared by the institution after internal discussions, and no part thereof has been outsourced.

I am aware that the Peer team will validate the information provided in this SSR during the peer team visit.

Signature of the Head of the institution  
with seal:

Place: Berhampur

Date:

## Evaluative Report of Zoology Department

1. Name of the Department & its year of establishment: **Department of Zoology, 2014**
2. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) – UG.
3. Interdisciplinary courses and departments involved – No
4. Annual/ semester/choice based credit system –
  - a. Annual- Berhampur University +3 2<sup>nd</sup> years Science.
  - b. Semester (CBCS) +3 1<sup>st</sup> years Science under Khallikote University, Berhampur.
5. Participation of the department in the courses offered by other departments – No.
6. Number of teaching posts sanctioned and filled (Professors/Associate Professors/Asst. Professors)

	Sanctioned	Filled
Professor	<b>Nil</b>	-
Associate Professors	<b>Nil</b>	-
Asst. Professors / Lecturers	<b>Nil</b>	Nil

7. Faculty profile with name, qualification, designation, specialisation (D.Sc./D.Litt./Ph.D./M.Phil., etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. students guided in the last 4 years
Sri S. K Pradhan	M.Sc.	Lecturer in Zoology	Environmental Biology, Molecular Biology	02 Years	Nil

8. Percentage of classes taken by temporary faculty – programme-wise information – 50% of theory classes.
9. Programme-wise Student Teacher Ratio -1:40
10. Number of academic support staff (technical) and administrative staff: sanctioned and filled- 01 Lab. attendant
11. Number of faculty with ongoing projects from a) national b) international funding agencies and c) Total grants received. Mention names of funding agencies and grants received project-wise. – No.
12. Departmental projects funded by DST-FIST; DBT, ICSSR, etc.; total grants received –

No.

13. Research facility / centre with - No.

- state recognition
- national recognition
- international recognition

14. Publications: 03

- \* number of papers published in peer reviewed journals (~~national~~ / international) -
- \* Monographs
- \* Chapter(s) in Books
- \* Editing Books
- \* Books with ISBN numbers with details of publishers
- \* number listed in International Database (For *e.g.* Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
- \* Citation Index – range / average
- \* SNIP
- \* SJR
- \* Impact factor – range / average
- \* h-index

15. Details of patents and income generated - Nil

16. Areas of consultancy and income generated - Nil

17. Faculty recharging strategies – Attended refresher/Orientation course in Academic Staff College (UGC) and interaction with P.G. Department of Zoology and Biotechnology of Kallikote University, Berhampur and Department of Zoology, Berhampur University, Berhampur

18. Student projects - Nil

- percentage of students who have done in-house projects including inter-departmental
- percentage of students doing projects in collaboration with industries / institutes

19. Awards / recognitions received at the national and international level by

- Faculty – UGC / CSR (NET) JRF / SRF Mexico Govt. Scholarship (Under Exchange Programme)
- Doctoral / post doctoral fellows
- Students

20. Seminars/ Conferences/Workshops organized and the source of funding (national / international) with details of outstanding participants, if any. - Nil

21. Student profile course-wise:

Name of the Course (refer question no. 2)	Applications received	Selected		Pass percentage	
		Male	Female	Male	Female
U.G.	XXX	7	21	Result awaited	

22. Diversity of students: NA.

Name of the Course (refer question no. 2)	% of students from the College	% of students from the State	% of students from other States	% of students from other countries

23. How many students have cleared Civil Services, Defense Services, NET, SLET, GATE and any other competitive examinations? Nil

24. Student progression : N.A.

Student progression	Percentage against enrolled
UG to PG	
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed	
<ul style="list-style-type: none"> <li>• Campus selection</li> <li>• Other than campus recruitment</li> </ul>	
Entrepreneurs	

25. Diversity of staff:

Percentage of faculty who are graduates	
of the same parent university	100%
from other universities within the State	----
from other universities from other States	----

26. Number of faculty who were awarded Ph.D., D.Sc. and D.Litt. during the assessment period-Nil

27. Present details about infrastructural facilities

- a) Library – Seminar Library in the Department.
- b) Internet facilities for staff and students- Yes
- c) Total number of class rooms- 02



- d) Class rooms with ICT facility- 01  
e) Students' laboratories- 01  
f) Research laboratories- Nil
28. Number of students of the department getting financial assistance from College. Nil
29. Was any need assessment exercise undertaken before the development of new program(s)? If so, give the methodology. No.
30. Does the department obtain feedback from
- Faculty on curriculum as well as teaching-learning-evaluation? If yes, how does the department utilize it? No
  - Students on staff, curriculum as well as teaching-learning-evaluation and what is the response of the department to the same? Yes students satisfied with performance of faculty.
  - Alumni and employers on the programmes and what is the response of the department to the same? -No
31. List the distinguished alumni of the department (maximum 10) – No, Department established in the session 2014-15
32. Give details of student enrichment programmes (special lectures / workshops / seminar) with external experts – Seminars are held with invited faculty from nearby colleges.
33. List the teaching methods adopted by the faculty for different programmes.
- By normal chalk duster method.
  - Using ICT/ LCD/ OHP Projectors.
34. How does the department ensure that programme objectives are constantly met and learning outcomes monitored? – Evaluation of the curricular activities at regular intervals with feedback from students.
35. Highlight the participation of students and faculty in extension activities.- No.
36. Give details of “beyond syllabus scholarly activities” of the department.- Preparation of models and arts by the students.
37. State whether the programme/ department is accredited/ graded by other agencies. Give details. – No.
38. Detail any five Strengths, Weaknesses, Opportunities and Challenges (SWOC) of the department -

**Strength**

- Seminar library with Advanced Book on Zoology.
- Experienced and Committed faculty.

- iii. Availability of quality lab. Equipments and chemicals.

**Weakness**

- i. The department laboratory runs from the existing +2 laboratory as the +3 laboratory is under process of furnishing.
- ii. Absence of supporting laboratories staff.
- iii. No. financial provisions for development of a Zoological Park.

**Opportunity**

- i. The department has the possibility of growing into a centre of advance study and research in apiculture as the institute is located near a water body with facility for advance learning.
- ii. This being the only Govt. co-education college having honours teaching facility possibility of getting quality students for academic pursuit is bright.

**Challenges**

- i. Difficult to deal with student wit poor quality.
- ii. Challenges are ahead for the department to avail funds from all possible sources and develop the department to a full-fledged one with state of art laboratories and a centre of excellence.

39. Future plans of the department.

The department has the plan to develop into a PG teaching and research centre

**Declaration by the Head of the Institution**

I certify that the data included in this Self-Study Report (SSR) are true to the best of my knowledge.

This SSR is prepared by the institution after internal discussions, and no part thereof has been outsourced.

I am aware that the Peer team will validate the information provided in this SSR during the peer team visit.

Signature of the Head of the institution  
with seal:

Place: Berhampur  
Date:

## Declaration by the Head of the Institution

I certify that the data included in this Self-Study Report (SSR) are true to the best of my knowledge.

This SSR is prepared by the institution after internal discussions, and no part thereof has been outsourced.

I am aware that the Peer team will validate the information provided in this SSR during the peer team visit.

Signature of the Head of the institution

with seal:

*Mishra*  
08/01/16  
**Principal**  
Binayak Acharya College, Berhampur  
Dist-Ganjam, Odisha

## Certificate of Compliance

(Affiliated/Constituent/Autonomous Colleges and Recognized Institutions)

This is to certify that **Binayak Acharya College, Berhampur** (Name of the institution) fulfils all norms

1. Stipulated by the affiliating University and/or
2. Regulatory Council/Body [such as UGC, NCTE, AICTE, MCI, DCI, BCI, etc.] and
3. The affiliation and recognition [if applicable] is valid as on date.

In case the affiliation / recognition is conditional, then a detailed enclosure with regard to compliance of conditions by the institution will be sent.

It is noted that NAAC's accreditation, if granted, shall stand cancelled automatically, once the institution loses its University affiliation or Recognition by the Regulatory Council, as the case may be.

In case the undertaking submitted by the institution is found to be false then the accreditation given by NAAC is liable to be withdrawn. It is also agreeable that the undertaking given to NAAC will be displayed on the college website.

Date:

Place: Berhampur

  
**Dr. Mahendra Misra**

**Principal/Head of the Institution**

(Name and Signature with Office seal)

**Principal**  
**Binayak Acharya College, Berhampur**  
**Dist-Ganjam, Odisha**



LoI File  
24/08/15

# राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

## NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

### CENTRAL APPLICATION PROCESSING UNIT (CAPU)

NAAC/CAPU/East / ORCOGN12646/2015

Date: 17<sup>th</sup> August 2015

Principal

Binayak Acharya College  
Haridakhandi Brahmapur 760006  
Orissa

Dear Principal,

Greetings from NAAC

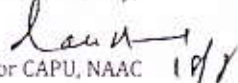
This has reference to your LOI bearing Track ID ORCOGN12646 dated 27/07/2015. As your LOI is accepted on 11/08/2015, you are advised to proceed further for submission of SSR. Acceptance of your SSR is subject to strict adherence to the timelines and procedural formalities of NAAC as given below:

- The format for submission of SSR is same both for Accreditation and Reaccreditation (for all cycles).
- Use the format "Manual for Self-Study Report-Affiliated/Constituent Colleges" available for download at [http://www.naac.gov.in/manuals/ass\\_accrd](http://www.naac.gov.in/manuals/ass_accrd).
- A soft copy of SSR complete in all respects must be uploaded on institutional website with in Five months from the date of acceptance of LOI. After uploading SSR the concerned Regional Coordinator must be informed by e-mail and also through a letter, or else hard copies of SSR will not be accepted.
- The uploaded SSR must not be password protected and accessible online to all stakeholders till the completion of assessment and accreditation process by NAAC.
- Must submit five hard copies and one soft copy (CD) of SSR along with the applicable A&A fee to NAAC within Six months from the date of acceptance of the LOI. Kindly note that hard copies of SSR/SAR should be submitted by post/ courier only. SSR/SAR will not be accepted by hand in NAAC office.
- There will be no relaxation in the time schedules for uploading SSR on the college website and submission of hard copies of SSR.
- As the AQARs and functional IQAC are significant assessment indicators for institutions opting for Re-accreditation, it is advised that the AQARs of previous four years and the IQAC details are submitted to NAAC periodically prior to submission of SSR.
- Submit "Certificate of Compliance" (format enclosed) and the Declaration to be made by the Head of the Institution complete in all respects along with the SSR.
- Quote your assigned track ID ORCOGN12646 in all your future online/offline submissions and correspondence with NAAC.
- "Only Government and Govt-Aided colleges covered under 2f and 12 B of UGC Act, 1956, and getting General development grants during XII Plan" are eligible for exemption of Accreditation fees subject to the production of valid documentary evidence. All other colleges have to pay the Accreditation fees as per the revised NAAC fees structure.

Please note that, if at any point of time while processing your application, NAAC finds that the information provided by the institution in the LOI, IEQA, SSR or in the supporting documents is incorrect or misleading your application for assessment and accreditation will be rejected. NAAC will not be liable for the consequences arising out of such a rejection including refund of the fees or any other expenditure incurred by the institution in the process.

For any further clarification kindly log on to NAAC website [www.naac.gov.in](http://www.naac.gov.in) or contact the Help Desk Phone Numbers 080-23005192 / 080-23005193 and may also contact through e-mail [capueast@gmail.com](mailto:capueast@gmail.com)

Thanking you,  
Yours sincerely,

  
For CAPU, NAAC 18/8

Note: The Institutions are hereby advised to upload "All India Survey of Higher Education" in MHRD website (<http://aishe.gov.in>) under intimation to NAAC with documentary proof of the Uploaded survey, at the time of submission SSR/RAR to NAAC.

पि ओ बाक्स नं. 1075, नागरभावी, बेंगलूर - 560 072, भारत P.O.Box No. 1075, Nagarbhavi, Bangalore - 560 072, INDIA

दूरभाष Phone : + 91-80-23005192, 93 Fax : +91-80-23210270

ई-मेल : e-mail : [naachelpdesk@gmail.com](mailto:naachelpdesk@gmail.com) वेबसाइट Website : [www.naac.gov.in](http://www.naac.gov.in)



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

*An Autonomous Institution of the University Grants Commission*

# *Certificate of Accreditation*

*The Executive Committee of the  
National Assessment and Accreditation Council  
on the recommendation of the duly appointed  
Peer Team is pleased to declare the*

***Binayak Acharya College**  
Haridakhandi, Berhampur (Sanjam)  
affiliated to Berhampur University, Orissa as*

***Accredited***

*at the C<sup>++</sup> level.*

*Date : February 02, 2006*



*M. Prasad*  
Director

- This certification is valid for a period of Five years with effect from February 02, 2006
- An institutional score (%) in the range of 55-60 denotes C grade, 60-65-C<sup>+</sup> grade, 65-70-C<sup>++</sup> grade, 70-75- B grade, 75-80- B<sup>+</sup> grade, 80-85-B<sup>++</sup> grade, 85-90- A grade, 90-95-A<sup>+</sup> grade, 95-100-A<sup>++</sup> grade (upper limits exclusive)

# Quality Profile

Name of the Institution : Binayak Acharya College  
Place : Haridakhandi, Berhampur (Ganjam), Orissa

Criterion	Criterion Score (Ci)	Weightage (Wi)	Criterion X Weightage (Ci x Wi)
I. Curricular Aspects	70	10	700
II. Teaching-learning and Evaluation	70	40	2800
III. Research, Consultancy and Extension	60	05	300
IV. Infrastructure and Learning Resources	65	15	975
V. Student Support and Progression	65	10	650
VI. Organisation and Management	65	10	650
VII. Healthy Practices	65	10	650
		100	$\Sigma C_i W_i = 6725$

$$\text{Institutional Score} = \frac{\Sigma C_i W_i}{\Sigma W_i} = \frac{6725}{100} = 67.25$$

*Unasad*  
Director

**GOVERNMENT OF ODISHA**  
Department of Higher Education

**Common Minimum Standard (CMS) Guidelines, 2015-16**

[The following guidelines shall be strictly followed by all Govt. / Non Govt. (Aided/Block Grant)/Autonomous Colleges of the state]

**1. Common Academic Calendar: 2015-16**

Sl #	Subject	Time Line
i.	Reopening of College after Summer Vacation of 2014-15	19.06.2015
ii	Admission + 2, 1 <sup>st</sup> Year + 3, 1 <sup>st</sup> Year	08.06.2015 to 30.07.2015 22.06.2015 to 06.08.2015
iii.	Commencement of Classes +2, 2 <sup>nd</sup> year +3, 2 <sup>nd</sup> Year +3, 3 <sup>rd</sup> Year P.G., 2 <sup>nd</sup> Year +2, 1 <sup>st</sup> Year +3, 1 <sup>st</sup> Year P.G. 1 <sup>st</sup> Year	19.06.2015 - do - - do - - do - 30.07.2015 07.08.2015 To be notified by respective Colleges/Dept.
iv	Parents-Teachers Meet +2, 1 <sup>st</sup> Year +2, 2 <sup>nd</sup> Year  +3, 1 <sup>st</sup> Year +3, 2 <sup>nd</sup> Year +3, 3 <sup>rd</sup> Year	07.09.2015, 29.02.2016 Within 07 days of the publication of Result of Test Examination 12.09.2015 21.09.2015 28.09.2015 (At U.G. Level, parents-teachers meet can be arranged at Hons Level/Stream Level. It is to be decided by the College Authorities)
v	College Students' Union Election	Election to students' Union & other societies will be held on one day for all colleges and universities in a single date to be fixed by the Govt.
vi	Puja Vacation	19.10.2015 to 27.10.2015
vii	Test / Semester End Examination + 2, 2 <sup>nd</sup> Year +3, 1 <sup>st</sup> year +3, 2 <sup>nd</sup> Year +3, 3 <sup>rd</sup> Year P.G.1 <sup>st</sup> year P.G. 2 <sup>nd</sup> Year	1st Week of December, 2015 - do - - do - - do - - do - - do -
viii	X- Mass Holiday	25 <sup>th</sup> December 2015
ix	Annual Sports / Cultural Week to conduct all competitions & functions	05.01.2016 to 20.01.2016
x	Filling up of forms for CHSE(O) / University Exam	As notified by CHSE(O) / Concern University / Autonomous Colleges
xi	Commencement of CHSE(O) / University Exam	As notified by CHSE(O) / Concern University / Autonomous Colleges



xii	Annual College Examination for +2 1 <sup>st</sup> year classes	3 <sup>rd</sup> week of April, 2016 onwards
xiii	Publication of Result AHS Exam – 2016 +3 1 <sup>st</sup> /+3 2 <sup>nd</sup> / +3 3 <sup>rd</sup> Degree University Exam PG 1 <sup>st</sup> Year/PG 2 <sup>nd</sup> Year	Before 10 <sup>th</sup> June -2016  Within 45 to 60 days from the date of last Theory Examination
xiv	Total No. of Holidays	72 days, excluding Sundays
xv	Total No. of Reserve Holidays	Maximum 2 days
xvi	Total No. of Teaching Days	Minimum 180 days
xvii	Summer Vacation	9 <sup>th</sup> May to 17 <sup>th</sup> June 2016

(N.B: - The above time line may be modified by the Government as and when required)

## 2. Admission:

- (i) All admission into +2 and degree classes shall be done strictly as per e-admission procedure and datelines announced by the Govt.
- (ii) As per Govt. Letter No.27546 dt:14.09.2009 and letter No.6383 dt.11.03.2014, tuition fees and other related fees examination fees, certificate fees shall be exempted for the disabled students those who are blind and use Braille for studies /hearing impaired & dumb/orthopedically handicapped with disability more than 75%.

## 3. Time Table:

Time table shall be prepared by each college as per the following guidelines:

Sl. No.	Subject	
i	Duration of one period of general class	45 Min
ii	Duration of one period of practical class	3 × 45 Min (3 periods)
iii	No. of students in a section	128
iv	No. of Students in a Practical group +2 Class +3 Class	Maximum 32 16
v	No. of general classes per week in each subject of + 2 stream: English / MIL (having affiliation)/Elective Subject Yoga / Environmental Education/Basic computer Education No. of practical classes per week for each group	Weekly 4 periods & Yearly minimum 80 periods Weekly 01 period & yearly 30 periods Weekly 01 practical period & yearly minimum 20 periods
	No. of General / practical classes per week in +3 / P.G classes	As prescribed by concern universities

- vi. One teacher shall be allotted maximum 25 periods per week.
- vii. All teachers shall be assigned classes on every working day of a week.
- viii. For + 2 Classes all the general classes of a particular subject of a section shall be allotted to one teacher only. For + 3 classes a particular theory paper shall be taught by one teacher only.

- ix. Names of teachers should be reflected in the time table against respective classes allotted and the time table should be uploaded in e-space for information of the Govt./DHE/RDEs.

#### 4. Lesson Plan & Progress Register:

- i. Lesson plan as per the syllabus shall be prepared by each teacher for the papers / units allotted to him/her. It should be reflected in the "Lesson Plan-cum-Progress Register" of the department.
- ii. Progress of syllabus shall be maintained by each teacher in the individual "Lesson Plan-cum-Progress-Register". A model format for printing progress register was annexed as "Annexure A" in the letter No. 19389/HE/27.07.12. It should be strictly followed by each teacher. The progress register shall be signed by the Principal on last working day of every month.

#### 5. Students' Attendance:

- i. Students' attendance shall be maintained by each teacher in each class and put his/her full signature with date.
- ii. The common practice of maintaining students' attendance as given below:

A format for the same is given below:

Roll no.	Name	19.06.15	20.06.15	22.06.15	23.06.15
IA14001	A. Mohanty	1	2	3	4
IA14002	P. K. Panda	1	X	2	X
IA14003	G.M. Marandi	1	2	X	3
Full Signature of Teacher					

- iii. For every absent a 'X' mark shall be given and the present total attendance shall be recorded.
- iv. Students' attending less than 75% classes up to the end of every month shall be warned through a notice, notified in the college notice board specifying the % of attendance.
- v. Parents of such students should be intimated by a post card message at the end of September and December of each year.
- vi. Parent-Teachers meeting should be organized as per the datelines.

#### 6. College Examination / CHSE. University Exam and Question Bank:

- i. CHSE (O)/University question patterns should be followed in Monthly test / Annual and Test Examinations conducted by colleges.
- ii. The valued answer scripts should be preserved till CHSE (O)/University examination of the same admission batch.
- iii. Subject wise question bank for +2, +3 and P.G. classes may be made available to students, Sets of questions may be prepared by the teachers and preserved in the library for reference of students.
- iv. For +2 classes Question Bank will be developed by CHSE (O).
- v. Necessary steps be taken for safe custody of question papers / answer scripts of CHSE / University Exams.

**7. Conducting Departmental Seminars:**

- i. Seminars on honours subjects may be conducted at the end of every week/month.
- ii. The participation of the concern students' in the seminar is mandatory.

**8. Library, Laboratory and Common Infrastructure Facilities:**

- i. Every college should have adequate library facilities with sufficient text books, reference books and journals.
- ii. The separate laboratories for +2, +3 and PG classes of practical subjects should be well equipped with required furniture, equipment and chemicals as per syllabus.
- iii. Library books, furniture, equipment and chemicals shall be preferably purchased at the beginning of the academic session in one lot and stock registers (separately for College fund and UGC Fund) be maintained by concern department/Library with articles in alphabetical order. The stock registers shall be updated at the end of academic session.
- iv. Language Laboratories, setup in different colleges must be fully utilized.
- v. Adequate infrastructure for general classes, students and staff common room, office, lavatory, drinking water facility etc., be made available properly.
- vi. The college campus should have wall boundary.
- vii. Every college should have at least one computer, printer with internet facility.
- viii. The status of the buildings should be supervised and certified by an engineer not below the rank of Asst. Engineer in the beginning of every session. Necessary action should be taken for demolition/repairing of unsafe buildings/structures.

**9. Time schedule for work of ministerial (Clerical Grade) staff:**

- i. Time schedule as prescribed in the employees' charter (SANKALP) shall be strictly followed by ministerial staff of the college.
- ii. All ministerial staff of the college shall be assigned specific works / section to deal with.
- iii. Applications from staff, students (for admission, issue of CLC/TC or any other grievance) and guardians etc./letters from Higher Education Department / DHE or any other institutions shall be registered in the diary register and acknowledgement shall be given to the applicant.  
As e-dispatch system has been introduced by the Govt., the letters from the Govt., DHE, RDEs, CHSE, and Universities etc. should be verified everyday and downloaded from the concern websites.
- iv. The activity of each section shall be displayed for the information of students' and guardians.
- v. Subject wise applications shall be marked by the Principal to concern ministerial staff for preparation of notes / compliance report etc. within specified timeline.

**10. Financial and Service Matters:**

- i. All purchase for the college / departments should be done with due procedure preferably in the beginning of the academic session under the supervision of the purchase committee.
- ii. Payment against purchase should be made within specified time from the date of supply through RTGS/NEFT or account payee cheque only.

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- iii. Cash Book & DCR should be maintained properly.
  - iv. Daily collection shall be deposited in the college account on the same day as far as practicable and cash in hand should be avoided.
  - v. The Cash Book and the Pass Book of the college account should be commensurate with each other on the last day of every month and the financial year also. Cheques issued, but actually the amount not encashed from the account against it shall not be considered for this purpose.
  - vi. All accounts of the college should be audited by appropriate auditing agency for every financial year.
  - vii. Service books in duplicate & CCR of the employees shall be maintained and updated every year.
  - viii. Any type of leave availed by these employees as per leave rule shall be sanctioned immediately after his/her joining in duty.
  - ix. No unauthorized fees/fines shall be collected from the students, without approval of the Govt. or the concern governing body. Non.govt. Colleges shall not enhance fees without sufficient reasons. No fees shall be enhanced, once the process of admission for an academic session is announced.
  - x. Subject combinations as per University/CHSE rules shall be prepared by concern colleges, so that minimum work load is depicted and maximum numbers of students are accommodated in minimum no. of subjects.
  - xi. For passing any bill for payment, the sign. Of all concern members of the Co-curricular and extracurricular committee/ H.O.D. of the Dept. etc. as the case may be shall be mandatory.
  - xii. No additional remuneration shall be paid to teaching and non-teaching staff, except admissible for NSS/NCC/CHSE or University exam. Etc.

#### 11. Co-curricular and Extra Curricular Activities:

- i. Colleges should organize Annual Sports, Annual Cultural Week Celebration, Science Exhibition, Essay & Debate Competitions and Group Discussion etc. among the students to develop their extracurricular activities.
- ii. Colleges having NCC/NSS/YRC/Rovers & Rangers Units should encourage the students to participate in such activities and proper functioning of units be focused. Self-defense programme for girl's students" should be organized as per Govt. notification.
- iii. All records related to above shall be properly maintained.
- iv. All the teaching staff of the college shall be assigned co-curricular and extra curricular duties in different teams headed by senior most of the team and others as members.
- v. The work of such teams shall be reviewed by the Principal in the staff council meeting in frequent intervals in which the attendance of all the members of the teams is mandatory. For lapses, the head and members of respective teams shall be held responsible.
- vi. Anti-ragging cell, sexual harassment redressal cell, career counseling cell, discipline committee, equal opportunity cell, placement cell, Internal Quality Assurance cell etc. should be constituted along with teams for other co-curricular and extra curricular activities.
- vii. Special attention should be given for discipline and security of hostel and college campus of women's college.
- viii. Activities affecting security and privacy of students in hostel and college campus of women's college shall be strictly prohibited.

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**12. Preservation of Records and Assets**

- i. A master data base register to enlist all the registers, records, files used by different departments, library, office etc. shall be maintained.
- ii. The master database register and G.B. resolution books shall be kept by the Principal only, in case of Govt. & Non Govt. aided colleges. For missing/damage/any tampering of these, the concern Principal shall be held responsible.
- iii. All files and registers shall be numbered serially and acknowledgement of the custodian should be obtained in the master data base register.
- iv. Annual stock verification of office/Library/ Departments should be conducted at the end of the session.


**13. Updation of data through on-line SIP, CIP and CMS formats**

- i. As per Govt. Letter No. 23733 dt. 26.09.2012, data should be updated regularly in respect of teaching and non teaching staff, infrastructure position of the college and fulfillment of CMS norms.

**14. UGC Grant and NAAC Accreditation**

- i. Every Govt. Or non-govt. aided degree college should persue to be covered under 2(f) and 12(b) of UGC Act to become eligible for grant from UGC. The grant received from UGC should be utilized properly with due procedure and utilization certificate should be issued in time.
- ii. It has been made mandatory by the UGC of every degree college to obtain NAAC accreditation. Steps should be taken by the govt. and non govt. degree colleges for NAAC accreditation and subsequent reaccreditation.
- iii. The Utilization certificates in respect of Grant received from Higher Education Department like infrastructure assistance, assistance for purchase of laboratory equipment / furniture and also from UGC must be submitted immediately, and otherwise the next allotment to be respective colleges must be stopped.

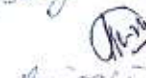
15. Always visit the e-Dispatch, Web Site of Higher Education Department ([www.dheodisha.gov.in](http://www.dheodisha.gov.in)) , UGC Web Site ([www.ugc.ac.in](http://www.ugc.ac.in)) and NAAC Web Site ([www.naac.gov.in](http://www.naac.gov.in)) for day to day updation of information.

  
 31/8/15  
 Joint Secretary to Govt.

OFFICE OF THE PRINCIPAL, B.A. COLLEGE, B.A.M. NO. 728  
 dated. 04-09-15

copy to the Academic Section / OIC Examination /

Time Table / Accounts Section / Staff Common Rom  
 Guard file for information and necessary action.

  
 Principal

**OFFICE OF THE PRINCIPAL, BINAYAK ACHARYA COLLEGE /  
BINAYAK ACHARYA JUNIOR COLLEGE, BERHAMPUR, GANJAM  
HOLIDAY LIST FOR THE YEAR-2015**

OCCASION	DATE	DAY	NO. OF DAYS	REMARKS
New Year's Day	01.01.2015	Thursday	01	
Makara Sankranti	14.01.2015	Wednesday	01	
Netaji Subash Chandra Bose Jayanti/ Veer Surendrasai Jayanti	23.01.2015	Friday	01	
Basanta Panchami / Saraswati Puja	24.01.2015	Saturday	01	
Republic Day	26.01.2015	Monday	01	
Maha Sivaratri	17.02.2015	Tuesday	01	
Day following Sivaratri	18.02.2015	Wednesday	01	Reserve Holiday
Panchayat Raj Divas/ Dola Purnima	05.03.2015	Thursday	01	
Holi	06.03.2015	Friday	01	
Sri Ram Navami	28.03.2015	Saturday	01	
Utkal Diwas	01.04.2015	Wednesday	01	
Good Friday	03.04.2015	Friday	01	
Maha Vishubha Sankranti / Dr.B.R.Ambedkar Jayanti	14.04.2015	Tuesday	01	
Summer Vacation	11.05.2015 to 18.06.2015	Monday To Thursday	34	Excluding 05 Sundays
Ratha Yatra / Id-Ul-Fitre	18.07.2015	Saturday	01	
Independence Day	15.08.2015	Saturday	01	
Rakhya Bhandhan	29.08.2015	Saturday	01	
Janmashthami	05.09.2015	Saturday	01	
Sri Ganesh Puja / Biswakarma Puja	17.09.2015	Thursday	01	
Nuakhai	18.09.2015	Friday	01	
Id-Ul-Zuha	24.09.2015	Thursday	01	
Gandhi Jayanti	02.10.2015	Friday	01	
Mahalaya	12.10.2015	Monday	01	
Dashara Puja Holidays	19.10.2015 To 27.10.2015	Monday To Tuesday	09	Excluding 01 Sunday
Day following Kumar Purnima	28.10.2015	Wednesday	01	Reserve Holiday
Kali Puja	10.11.2015	Tuesday	01	
Diwali / Deepabali	11.11.2015	Wednesday	01	
Bada Osha	24.11.2015	Tuesday	01	
Rahasa purnima	25.11.2015	Wednesday	01	
Prathamashthami	03.12.2015	Thursday	01	
X-Mas Day	25.12.2015	Friday	01	
<b>Total</b>			<b>72 Days</b>	(Excluding 06 Sundays)
<b>Sundays</b>			<b>52 Days</b>	
<b>Grant Total</b>			<b>124 Days</b>	

Principal

Memo No: 01 // Date: 02.01.15

One copy for circulation / All Notice Boards / S.C.R. Guard File / Office order File / Account Section / Library / All Sc. Departments / Examination Section / Academic Section / OIC SAMS / All staff members for information and necessary action. They are informed to apply one optional holiday from the Govt. Calendar list, within 07 days of this Notification.

Principal

Memo No: \_\_\_\_\_ // Date: \_\_\_\_\_

Copy to Additional Secretary to Govt., Higher Education Department, Odisha, Bhubaneswar / Director, Directorate of Higher Education, Odisha, Bhubaneswar / Regional Director of Education, Berhampur for information and necessary action.

Principal

Berhampur University  
Bhanja Bihar :Berhampur-7(Gm)

No. 12383 /Aca (AG)  
XV-6/94

Dated. 3-12-94

From

The Deputy Registrar,  
Berhampur University,  
Berhampur- 760 007(Orissa).

To

The Principal,  
Binayak Acharya College,  
Berhampur (Ganjam).

Sub: Grant of affiliation for opening of  
Three year Degree course in Commerce.

Ref: Lr.No. 2026 dt/ 23.11.94.

Sir,

I am directed to inform you that the Syndicate vide its Resolution No. 390 dt/28.11.94 has granted additional affiliation to your college for opening of three year degree course in Commerce with 64 seats. The ~~Rikikaxaphx~~ Syndicate has also granted additional affiliation at Three year degree ( Arts) stage for opening of Core courses in Philosophy with 32 seats and Telugu with 32 seats. These additional courses have been permitted to be opened during the Academic session 1994-95.

*AH edel*  
*Amalokah* 25-11-94  
Principal  
Binayak Acharya College,  
Berhampur (Ganjam)

yours faithfully,

*[Signature]*  
Deputy Registrar.

BERHAMPUR UNIVERSITY  
BHANJA BIHAR: BERHAMPUR-7, (GANJAM) ORISSA

NO. 13307 /S&S/BU/91 DATED 29-11-91

From:

The Deputy Registrar,  
Berhampur University.

To

The Principal,  
Binayak Acharya College,  
Berhampur.

Sub:- Grant of affiliation for opening of +3 Arts for the  
year 1991-92.

Sir,

I am directed to inform you that the Syndicate at its  
meeting held on 20.11.91 has been pleased to admit Binayak Acharya  
college, Berhampur to the privileges of the University and has  
granted affiliation for opening of Three Year Degree Course in  
Arts from the session 1991-92 with the strength and subjects as  
mentioned below.

Compulsory subjects

1. English - 128 seats
2. M.I.L. (Oriya) - 128 seats
3. M.I.L. (Telugu) - 24 seats
4. Hindi - 24 seats

Core Subjects

1. History - 128 Seats
2. Pol. Science - 128 ..
3. Economics - 128 ..
4. Mathematics - 32 ..
5. Oriya (Opt.) - 64 ..

Foundation Course

1. Business Society - 128 Seats  
and Government.
2. History of Freedom - 128 ..  
Movement in India  
and National  
Integration.

Ancillary Course

1. Panchayat Raj & Community Development - 128 Seats
2. Rural Banking and Co-operative Management - 128 Seats

The total strength of the college must not exceed  
128 seats.

Yours faithfully,

*[Signature]*  
DEPUTY REGISTRAR.

+3 DEGREE  
AM FH  
20.11.91

Attended,  
Binayak Acharya College  
Berhampur (Ganjam)



(10) - 2 -

MEMO NO. 13308 /S&S/BU/91

DATED 29-11-91

Copy to:-

1. Deputy Secretary to Government, Education and Youth Services Department, Government of Orissa, Bhubaneswar.
2. Director of Higher Education, Orissa, Bhubaneswar.
3. Controller of Examinations, Berhampur University.
4. Asst. Controller of Examinations, Berhampur University.
5. Section Officer Acd-I/Acd-II/Examination(Gen.), U.G. Unit/Examination(Gen.), Certificate Unit/Examination Confidential U.G. Unit.

  
28/11/91  
DEPUTY REGISTRAR.

\*S&S/.....

By Speed Post

**GOVERNMENT OF ODISHA  
DEPARTMENT OF HIGHER EDUCATION**

No.HE-FE-II(A)-POL-0156/2014 19000 /HE., Dated 18.08.14

From:

Sri A.K. Nayak, OAS  
Joint Secretary to Government

To

The Director, Higher Education, Odisha,  
Bhubaneswar.

Sub: Permission for Opening of New Streams and Enhancement of Seats in Government Colleges.

Sir,

I am directed to say that Government have been pleased to accord approval for opening of new streams and enhancement of seats in the Government Colleges as mentioned at Annexure-A and Annexure-B.

The permission for opening of new stream and enhancement of seats are subject to the following stipulations.

- 1) The DHE, Odisha will satisfy himself that no additional teacher will be required for the strength proposed and the teaching workload on the college shall be managed within the existing sanctioned strength for the college.
- 2) No additional funds along with staff should be sanctioned during the current academic session 2014-15.
- 3) After opening of new streams and increase of seats, the classes will be managed with the existing infrastructure.

Yours faithfully

Joint Secretary to Government

Memo No.

19001 (8)

/HE., Dated 18.08.14

Copy forwarded to the Registrar, Utkal University, Bhubaneswar/Berhampur University, Berhampur/North Odisha University, Baripada/F.M. University, Balasore/Chairman, C.H.S.E., Odisha, Bhubaneswar/Regional Director of Education, Bhubaneswar/Berhampur/Sambalpur for information and necessary action.

Joint Secretary to Government

Memo No.

19002

/HE., Dated 18.08.14

Copy forwarded to the Principals concerned Government Junior/Degree and Autonomous Colleges for information and necessary action.

Joint Secretary to Government

Memo No.

19003 (5)

/HE., Dated 18.08.14

Copy forwarded to Private Secretary to Hon'ble Minister, Higher Education/Section-I/Section-III/Section-II (2 copies)/Manager, OCAC, Bhubaneswar for information and necessary action.

Joint Secretary to Government

7.	Govt. (Auto) College, Angul	a)	Opening of Education subject with 32 seats in +3 Arts from 2014-15			
		b)	Opening of Sociology subject with 32 seats in +3 Arts from 2014-15			
		c)	Opening of Physics and Zoology with 16 seats each in M.Sc. course			
8.	Govt. Jr. College, Angul	a)	Opening of Education and Sociology with 32 seats each in +2 Arts from 2014-15			
9.	J.K.B.K. Govt. College, Cuttack	a)	Opening of I.T. course with 64 seats in +2 Sc., Arts & Commerce stream	+2Arts-16 +2 Sc.-32 +2 Com-16		
		b)	Opening of Sociology (Hons) with 32 seats in +3 Arts from 2014-15			
		c)	Opening of +3 Commerce with Hons from 2015-16			
10.	Govt. (Auto) College, Rourkela	a)	Opening of Education (Hons) in +3 Arts from 2014-15			
11.	Govt. Women's College, Sundergarh	a)	Opening of Science Stream with Pass & Hons in +3 Science and Opening of Hons in History, Economics and Odia in +3 Arts			
		b)	Opening of Sanskrit in +2 Arts and Geology in +2 Science stream			
12.	B.A. College, Berhampur	a)	Opening of Science stream (Pass and Hons)			
		b)	Opening of new subjects Sociology, Psychology, education and English(Hons) in +3 Arts from 2014-15.			
13.	F.M. (A) College, Balasore	a)	Opening of new subjects in Geology, Geography, Anth. with 16 seats each in +3 Arts			
14.	S.G. Govt. Women's College, Rourkela	a)	Opening of New Subject Mathematics (Hons) and History (Hons) with 32 seats each			
15.	Govt.Jr. Science College, Aycba, Kendrapara	a)	Opening of New Subject MIL (Sanskrit) with 128 seats			
		b)	Opening of New Subject MIL (Hindi) with 16seats			

By Regd. Post

OFFICE OF THE PRINCIPAL, BINAYAK ACHARYA COLLEGE, BERHAMPUR

Letter No. 101 / 1 Dt. 9.2.15

To  
The Registrar,  
Berhampur University, Bharja Bihar,  
Berhampur.

Sub:- Grant of affiliation for opening of +3 Science Stream and new additional subjects at +3 Arts stage from the session 2014-15.

Ref: Memo No. 19001(8) /HE dated 18-8-14 of the Joint Secretary to Government, Deptt. of Higher Education, Government of Odisha, Bhubaneswar.

Sir,

With reference to the subject cited above I am submitting herewith the two applications (i.e. Annexure-I & Annexure-II) for grant of affiliation for opening of +3 Science Stream (in Annexure-I) and new additional subjects at +3 Arts stage (in Annexure-II) along with enclosures and bank drafts amounting to Rs. 78,000/- (Rupees Seventyeight thousand only) from the session 2014-15.

1. Affiliation fee for opening of +3 Science Stream (in Annexure-I) = Rs. 74,000/-
  2. For new additional subjects at +3 Arts stage (in Annexure-II) = Rs. 4,000/-
- Total Amount = Rs. 78,000/-

The grant of affiliation may kindly be communicated to this College at an early date.

Enclosures

1. Two applications for affiliation (Annexure-I & II)
2. B.D. No. 778812 dtd. 02-2-15 for Rs. 60,000/-
3. B.D. No. 775732 dtd. 17-10-14 for Rs. 17,000/-  
(Revalidated on 21-1-2015)
4. B.D. No. 775732 dtd. 17-1-15 for Rs. 1,000/-  
(Revalidated on 21-1-2015)
5. List of faculty and Non-teaching members of staff
6. Copy of letters mentioned in the application forms.

Yours faithfully,

*alc*  
*9/2/15*  
Principal

Memo No. 102 / 1 Dt. 9.2.15

Copy to Accounts Section for information and necessary action.

*alc*  
*9/2/15*

*alc*  
*9/2/15*  
Principal



UNIVERSITY GRANTS COMMISSION  
EASTERN REGIONAL OFFICE  
LB 8 Sector III Salt Lake, Kolkata 700 098

5/11

O/C U-G-C.

Principal

**GRANT-IN-AID BILL**

**Name of the Section: Accounts Department.**

1. Name of the beneficiary Institution: **Binayak Acharya College**  
ID No. **OB1-006** Berhampur, Ganjam,  
S. No. **218477** Orissa 760007

(Under University)

Berhampur

18 MAR 2014

2. Sanction number and date: F. **OB1-006/12-13** Date: 20-Feb-14

3. Amount sanctioned : Rs. **105000**

4. Purpose of the grant-in-aid : XIIth Plan College Developm Undergraduate

General District

5. Head of Account : 1.B-(i)b

6. Designation and address of Authorized Officer: Principal

7. Payment Details:

- (a) Name of the Bank : Central Bank of India, Big Bazar, Berhampur  
(b) Account No.: 1861020156  
(c) Type of Account: (SB/Current/Cash Credit)  
(d) IFSC Code: CBIN0280135  
(e) MICR Code Branch: 760016002  
(f) Whether bank branch is RTGS or NEFT enable :RTGS/NEFT/Both  
(g) Name & address of Account Holder:Principal.

**Binayak Acharya College**  
**Berhampur, Ganjam,**  
**Orissa 760007**

Received a sum of Rs. **105000**

Rupees **One lakh five thousand only**

being the amount sanctioned vide sanction No. F. OB1-006/12-13

( Copy enclosed) for disbursement to the Principal,

Binayak Acharya College

Certified that the conditions of the grant have been accepted by the grantee.

Necessary entries in GIA/Budget Control Register have been made.

**You are requested to confirm the receipt of the above amount in your account by sending back the enclosed stamped receipt within 7 days.**

Signature with stamp of the Officer

Accounts Officer  
University Grants Commission  
Eastern Regional Office  
Kolkata

18 MAR 2014

Dated 20-Feb-14



**UNIVERSITY GRANTS COMMISSION  
EASTERN REGIONAL OFFICE  
LB 8 Sector III Salt Lake, Kolkata 700 098**

*Handwritten notes:*  
A/c V. Bal  
Principal  
Binayak Acharya  
21/5/14

No OB1-006/12-13

(ERO) ID No. OB1-006

Date: 28-Mar-14

The Accounts Officer  
University Grants Commission  
Eastern Regional Office, Kolkata 700 098

S.No. 221534

Sub : Release of Grant-in-Aid during the Current financial year (2013-14), during XIIth Plan, to  
**Binayak Acharya College**

Sir/Madam,

I am directed to convey the sanction of the Commission for payment of Rs. 590480 towards the scheme **XIIth Plan College Development** to the Principal, **Binayak Acharya College** for the Plan expenditure to be incurred during the current financial year as per details given below:

*Handwritten stamp:*  
446  
21-05-14

Purpose of the grant	Approved allocation (Rs.)	Amount already sanctioned (Rs.)	Amount being sanctioned now (Rs.)	Total grant including the grant now being sanctioned (Rs.)
<b>Undergraduate</b>				
<b>Plan Block Grant</b>				
Plan Block Grant-Head-31	435240	0	174096	174096
Plan Block Grant-Head-35	1740960	280000	416384	696384
<b>Total</b>			<b>590480</b>	

The College is requested to note

- A. SC concentrated district: SC-15%, ST-7.5%, General (including Minorities)-77.5%
- B. ST concentrated district: ST-15%, SC-7.5%, General (including Minorities)-77.5%
- C. General district: General-77.5%, SC-15% and ST-7.5%
- D. No photocopy of bills/vouchers or the originals and detailed list of purchases should be sent with the accounts submitted unless specifically called for.

2. The sanctioned amount is debit to Head 1.B-(i)b and valid for payment during the financial year 2013-14 only.
3. The amount of the grant shall be drawn by the Accounts Officer (Drawing and Disbursing Officer), University Grants Commission on the Grant-in-Aid bill and shall be disbursed to and credited to grantee as above through Electronic mode as per the following details:

(a) Details (Name & Address) of Account Holder:

Principal,  
**Binayak Acharya College**  
**Berhampur, Ganjam,**  
**Orissa 760007**

(b) Account No : 1861020156

(c) Name & Address of Branch: Central Bank of India, Big Bazar, Berhampur

(d) MICR Code of Branch: 760016002

(e) IFSC Code : CBIN0280135

(f) Type of Account : SB/Current/Cash Credit.

4. The grant is subject to the adjustment on the basis of Utilisation Certificate in the prescribed proforma submitted by the University/College/Institution.
5. The University/College shall maintain proper accounts of the expenditure out of the grant which shall be utilised only on approved items of expenditure
6. The University/Institution may follow the General Financial Rules, 2005 and take urgent necessary action to amend their manuals of financial procedures to bring them in conformity with GFRs, 2005 and those don't have their own approved manuals on financial procedures may adopt the provisions of GFRs, 2005 and instructions/Guidelines there under from time to time.
7. The Utilisation Certificate to the effect that the grant has been utilised for the purpose for which it has been sanctioned shall be furnished to the University Grants Commission as early as possible after the closing of the current financial year.
8. The assets acquired wholly or substantially out of the University Grants Commission's grant shall not be disposed or encumbered or utilised for the purpose other than those for which the grant was given, without proper sanction of the University Grants Commission.
9. A register of assets acquired, wholly or substantially out of the grant shall be maintained by the University/College in the prescribed form.
10. The grantee institution shall ensure the utilization of grant-in-aid for which it is being sanctioned/paid. In case of non-utilization/part utilization, the simple interest @10% per annum as amended from time to time on unutilized amount from the date of drawal to the date of refund as per provisions contained in General Financial Rules of Govt. of India will be charged.



UNIVERSITY GRANTS COMMISSION  
EASTERN REGIONAL OFFICE  
LB 8 Sector III Salt Lake, Kolkata 700 098

11. The University/College shall follow strictly the Government of India/UGC's guidelines regarding implementation of the reservation policy [both vertical (for SC,ST&OBC) and horizontal (for persons with disability etc.) in teaching and non-teaching posts.
12. The University/College shall fully implement the Official Language Policy of the Union Govt. and comply with the Official Language Act, 1963 and Official Languages (used for official purposes of the Union) Rules, 1976 etc.
13. The sanction issues in exercise of the delegation of powers vide UGC Order No. 130/2013 [F.No.10-11/12(Admn.IA&B)] dated 28/5/2013.
14. The University/Institutions shall strictly follow the UGC Regulations on curbing the menace of Ragging in Higher Education Institutes, 2009.
15. The University/Institutions shall take immediate action for its accreditation by National Assessment & Accreditation Council (NAAC).
16. The accounts of the University/Institutions will be open for audit by the Controller & Auditor General of India in accordance with the provisions of General Financial Rules, 2005.
17. The annual accounts i.e. balance sheet, income and expenditure statement and receipts and payments are to be prepared strictly in accordance with the Uniform Format of Accounting prescribed by Government.
18. Funds to the extent of Rs. \_\_\_\_\_ are available under the scheme.
19. This issue with the concurrence of UGC vide Diary No. 531  
(UGC) dated 3/28/2014
20. This issue with the approval of \_\_\_\_\_ vide Diary No. \_\_\_\_\_ dated \_\_\_\_\_

Yours faithfully,

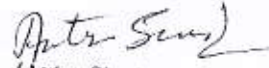
  
(Dr. Mohammad Arif)  
Joint Secretary

Copy forwarded for information and necessary action to :

1. Principal,  
Binayak Acharya College  
Berhampur, Ganjam,  
Orissa 760007
2. He/She is requested to abide by these instructions/Guidelines of sanction order
3. Registrar/ Director, Co-ordinator, College Development Council, Berhampur University
4. Auditor General, Govt. of Orissa
5. The Secretary, Higher Education, Govt. of Orissa
6. The Director of Public Instructions (Higher Education) Govt. of Orissa
7. Undergraduate

Details of the amount is being released:

General component: Rs.	457622
SC component:Rs.	88572
ST component: Rs.	44286
TOTAL:	590480

  
(Avtar Singh)  
Under Secretary

All communications are to be addressed to the Joint Secretary by designation and not by name



UNIVERSITY GRANTS COMMISSION  
EASTERN REGIONAL OFFICE  
LB 8 Sector III Salt Lake, Kolkata 700 098  
Phone : (033) 2335 4767  
Fax : (033) 2335 0586  
E-mail: ugceera\_Kolkata@yahoo.in

**BY SPEED POST**

February 2014

No: F.OB1-006/12-13(ERO)  
✓ The Accounts Officer  
Eastern Regional Office,  
University Grants Commission,  
Kolkata.

**18 MAR 2014**

Sub: Release of 15% "Adhoc On account Grant" under the scheme of Under Graduate Development Assistance during XII Plan period.

Sir/Madam,

As per the decision taken in the Commission meeting held on 19<sup>th</sup> July 2012, 25% of allocation of XI Plan College Development Assistance was released as on account grant for XII Plan period. Now the Commission has decided to release up to 40% of GDA allocated to the individual colleges during XI plan period, including 25% of grant already released earlier to the colleges during XII Plan. Accordingly, I am directed to convey the sanction of the Commission for payment of Rs.105000/- to Binayak Acharya College, Berhampur, Ganjam., Orissa-760007 for the XII Plan period as detailed below

XI Plan Allocation under GDA (Rs.)	25% of GDA grant already released (Rs.)		15% of GDA grant being released (Rs.)		Total grant released for XII Plan (40% of XI Plan allocation) (Rs.)	
700000/-	Books & Journals	87500/-	Books & Journals	52500/-	Books & Journals	140000/-
	Equipment	87500/-	Equipment	52500/-	Equipment	140000/-
	Total	175000/-	Total	105000/-	Total	280000/-

2. The sanctioned amount is debitible to Head of Account as detailed below. (Capital Assets 35)

Amount sanctioned (Rs.)	For General (77.5%) (Rs.)	For SC 15% (Rs.)	For ST 7.5% (Rs.)
105000/-	81375/- 1.B(i)(b)	7875/- 1B(i)h(i)b	15750/- 1.B(i)h(ii)b

3. The sanctioned grant may be treated as "Adhoc On account" grant for XII Plan. The allocation made now is Provisional Allocation and the final allocation would be made on finalization of XII Plan Guidelines. The grants sanctioned now would be adjusted against the XII Plan allocation to be made subsequently on the basis of assessment.

4. Further it may be noted that the college has to necessarily submit their XII Plan proposals claiming not less than the sanctioned amount for Books & Journals & Equipment as detailed above in their 12<sup>th</sup> plan proposals.

5. The amount of the grant shall be drawn by the Accounts Officer, UGC, ERO, Kolkata (Drawing and Disbursing Officer), University Grants Commission, on the Grant-in-Aid bill and shall be disbursed to and credited to grantee as above through Electronic mode as per the following detail

(a) Details (Name & Address) of Account Holder:

Principal, Binayak Acharya College, Berhampur, Ganjam., Orissa-760007.

(b) Account No.:1861020156

(c) Name & Address of Branch: Central Bank of India, Big Bazar, Berhampur

(d) MICR Code of Branch: 760016002

(e) IFSC Code:CBIN0280135

(f) Type of Account: SB/Current/Cash Credit.

6. The grant is subject to the adjustment on the basis of Utilization Certificate in the prescribed proforma submitted by the College/Institution.

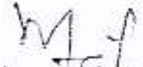
7. The University/College shall maintain proper accounts of the expenditure out of the grants which shall be utilized only on approved items of expenditure and ensure proper labeling of the items purchased.

8. The University/Institution may follow the General Financial Rules, 2005 and take urgent necessary action to amend Their manuals of financial procedures to bring them in conformity with GFRs, 2005 and those don't have their own approved manuals of financial procedures may adopt the provisions of GFRs, 2005 and instructions/Guidelines there under from time to time.




9. The Utilization Certificate to the effect that the grant has been utilized for the purpose for which it has been sanctioned shall be furnished to the University Grants Commission as early as possible after the closing of the current financial year. Balance grant will be released only on receipt of audit UC and Statement of Expenditure etc., signed by the Chartered Accountant.
10. The assets acquired wholly or substantially out of the University Grants Commission's grant shall not be disposed or encumbered or utilized for the purpose other than those for which the grant was given, without proper sanction of the University Grants Commission and should, at any time the College ceased to function, such assets shall revert to the University Grants Commission.
11. The University/College/Institute shall maintain a Register of Assets acquired wholly or substantially out of the Grants in the prescribed form.
12. The grantee institution shall ensure the Utilization of grants-in-aid for which it is being sanctioned/paid. In case of non-Utilization/part utilization, or mis-utilization of grants sanctioned by the Commission for the purpose for which these were approved and in accordance with the terms and conditions of the approval or does not furnish the required documents or is disaffiliated from the University the entire amount paid by the Commission shall be refunded by the College with **simple interest @ 10% per annum** as amended from time to time on unutilized amount from the date of drawl to the date of refund as per provisions contained in General Financial Rules of Government of India will be charged.
13. **The grants should not be used for Self-Financing/Unaided Courses.**
14. It may be noted that the accounts of the grant-in-aid institution shall be subject to inspection by Officers of the ERO, UGC, Kolkata.
15. **The interest earned by the University/College/Institute on this grants in aid shall be treated as additional grant and may be shown in the U.C./Statement of expenditure to be furnished by grantee institution.**
16. The University/College shall follow strictly the Government of India/UGC's guidelines regarding implementation of the reservation policy [both vertical (for SC, ST & OBC) and horizontal (for persons with disability etc.)] in teaching and non-teaching posts.
17. The University/College shall fully implement the Official Language Policy of the Union Govt. and comply with the Official Language Act, 1963 and Official Languages (used for official purposes of the Union) Rules, 1976 etc.
18. The sanction issues in exercise of the delegation of powers vide UGC Order No. 130/2013 [F.No.10-11/12(Admn.IA&B)] dated 28/5/2013.
19. The University/Institutions shall strictly follow the UGC Regulations on curbing the menace of Ragging in Higher Education Institutes, 2009.
20. **The University/Institutions shall take immediate action for its accreditation by National Assessment & Accreditation Council (NAAC).**
21. The accounts of the University/Institutions will be open for audit by the Controller & Auditor General of India in accordance with the provisions of General Financial Rules, 2005.
22. The annual accounts i.e. balance sheet, income and expenditure statement and receipts and payments are to be prepared strictly in accordance with the Uniform Format of Accounting prescribed by Government.
23. Funds to the extent of Rs. \_\_\_\_\_ are available under the scheme.
24. This issue with the concurrence of UGC vide Diary No.192 (UGC) dated 09.01.2014
25. This issue with the approval of \_\_\_\_\_ vide Diary No. \_\_\_\_\_ dated \_\_\_\_\_

Yours faithfully,

  
(Dr. Mohammad Arif)  
Joint Secretary

Copy forwarded for information and necessary action to :

1. Principal, Binayak Acharya College, Berhampur, Ganjam,, Orissa 760007.  
He/She is requested to abide by these instructions/Guidelines of sanction order
2. Registrar/ Director, Co-ordinator, College Development Council, Berhampur University
3. Auditor General, Govt. of Orissa
4. The Secretary, Higher Education, Govt. of Orissa
5. The Director of Public Instructions (Higher Education) Govt. of Orissa

  
(Pooja Bhaumik)  
Education Officer

UNIVERSITY GRANTS COMMISSION  
 BAHADUR SHAH ZAFAR MARG  
 NEW DELHI-110 002.

October, 2001

12 NOV 2001

The Registrar,  
 Berhampur University,  
 Bhanja Bihar,  
 Berhampur-760 007 (Orissa).

Sub:- Inclusion of the College in the list prepared under Section 2-(f) & 12 (B) of the UGC Act, 1956.

I am directed to refer to your letter No. 3907/CDC dated 31-03-2001 on the subject cited above and to say that the name of the following College has been included in the above list under Government Colleges teaching upto Bachelor's Degree.

<u>Name of the College</u>	<u>Year of Establishment</u>	<u>Remarks</u>
Binayak Acharya College, Berhampur, District Ganjam-760 007, (Orissa). (Shri R.N. Senapati)	1981	The College is eligible to receive Central assistance in terms of the Rules framed under Section-12 (B) of the U.G.C Act, 1956.

Yours faithfully,

(D.D. Mehta)  
 Under Secretary

Copy forwarded to:-

1. The Principal, Binayak Acharya College, Berhampur, District Ganjam - 760 007, (Orissa).
2. The Secretary, Government of India, Ministry of Human Resource Development, Department of Secondary Education & Higher Education, T-14 Section, Shastri Bhavan, New Delhi-110 001.
3. Joint Secretary, UGC, Eastern Regional Office, LB-8 Sector-III, Calcutta-700 091.
4. Joint Secretary, CPP-I Section, UGC, New Delhi.
5. All Sections, U.G.C,
6. Section Officer (F.D.-III Section) U.G.C., New Delhi.
7. D.T.P. Cell, UGC, New Delhi.
8. Guard file.

(Mrs. Shashi Munjal)  
 Section Officer